

AASHTOWare Project Training Manual

All AWP Users

Date: February 2025

Revision: 3



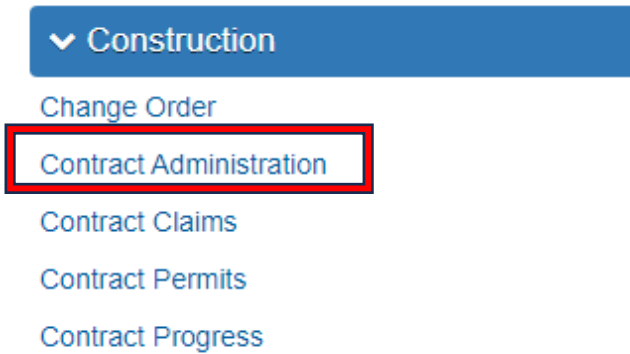
Overview

By the end of this Module, you will be able to:

1. [Navigate Contract Administration](#)

Contract Administration

- 1. Select “Contract Administration” from your dashboard.



- 2. In the box, type the contract (number) only. The Contract will be displayed. Select the contract number.



3. GENERAL

- Includes details on the Contract Type, Description, Prime Contractor information, Oversight, Area Engineer, Lead Project Engineer.

Contract Administration Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT

General	Contract ID	Proposal ID
Additional Information	B -36317	B -36317-A
Administrative Offices	Description	Federal Project Number
General	BRIDGE REPLACEMENT	129720200LC3
Contract Authority	Prime Contractor Id	State Project Number
Contract Times	35-1374866	1297202
DBE	Prime Contractor Name	Federal Oversight
Small Business Program Goals	PRIMCO LLC	No
Labor	Contract Status	Local Oversight
Funding	Active	No
Locations	Contract Type	Local Project Engineer Name
Permits	E200 - BRIDGE REPLACEMENT, CONCRETE	
Retainage	Spec Book	Consultant Project Engineer Name
Comments		

4. ADDITIONAL INFORMATION

- Includes details on the Insurance information.

Contract Administration Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT

General	Proposal Type	Contract Work Type
Additional Information	B - BRIDGE	E000 - BRIDGE REPLACEMENT
Administrative Offices	Surety	Consultant Office
General	Q 04-2585210	Q Begin typing to search or press Enter
Contract Authority	PERINI INTERNATIONAL CORPORATION	Consultant Office Location
Contract Times	2nd Surety	Q Begin typing to search or press Enter
DBE	Q Begin typing to search or press Enter	Total Allowable Maximum Subcontract Percent
Small Business Program Goals	Original Reference Vendor ID	50.00
Labor	35-1374866	Original Material Generated User ID
Funding	Original Reference Vendor Name	FTabassum
Locations	PRIMCO LLC	DWR Agency View Reference Item Associations Imported
Permits	Incentive Cap Amount	No
Retainage		Override Global Payment Estimate Exceptions
Comments	Disincentive Cap Amount	Yes
Associated Vendor People		

5. CONTRACT AUTHORITY

- Contract authority showing the Person, Role, Effective Date, and Expiration Date.

Contract Administration Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT

General
Additional Information
Administrative Offices
General
Contract Authority
Contract Times
DBE
Small Business Program Goals
Labor
Funding
Locations
Permits
Retainage
Comments
Associated Vendor People
Claims

▼ Contract Specific Contract Authority

Q Type search criteria or press Enter [Advanced](#) Showing 15 of 15

Active Indicator

Yes

Person ▼	Role ▼	Effective Date	Expiration Date
Q malvi Irfan Alvi	Q INDOT_TESTING_ENGR	09-21-22	
Q sbhehrmann Steve Behrmann	Q CONTRACTS	12-22-21	
Q eholder Ellis Holder	Q INDOT_PEMS	05-01-23	

6. CONTRACT TIMES

- Informational Time – Actual, Projected
- Construction Time-Letting, NTP, Review completed, etc.
- Site Time

Contract Administration Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT [Save](#) [?](#)

General
Additional Information
Administrative Offices
General
Contract Authority
Contract Times
DBE
Small Business Program Goals
Labor
Funding
Locations
Permits
Retainage
Comments
Associated Vendor People
Claims

▼ Informational

Q Type search criteria or press Enter [Advanced](#) Showing 18 of 18 0 changed

Time ID	Agcy Type	Rec Source	Time Descr ▼
AWARD-DT		Q Preconstruction	Awarded Date Q
Actl Compl ▼	Proj Compl ▼	Req For ▼	Comments ▼
04-12-17 12:00:00 AM		Active Contract	Q
All Cntrct Wrk Compl	INFO - Informational	Q Construction	All Contract Work Got Ya Q
11-02-23 2:08:00 PM		Close Contract	Q
Auth to Remove Signs		Q Construction	Authorized to Remove Signs Q
11-21-23 11:22:00 AM	10-09-23 11:22:00 AM	Neither	Q

7. DBE

- Type of percentages shown (if applicable).

Contract Administration Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT

General	DBE/MBE Goal Percent	Modal Agency
Additional Information	6.00	
Administrative Offices	DBEGOAL	MBE Goal Percent
General	DBE - DISADVANTAGED BUSINESS ENT.	
Contract Authority	DBE Certification Status (Prime)	MBE Original Commitment Amt
Contract Times	Not Certified	
DBE	DBE Compliant	MBE Actual Ending Amt
Small Business Program Goals	☐	
Labor	WBE Goal Percent	IVOSB Goal Percent
Funding		

8. FUNDING

- Shows funding-use “Open Row Action Menu”, select “Open” for more information.

Contract Administration Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT Save ?

General	Type of Funding	Funding Sources
Additional Information	F/L - FEDERAL AND LOCAL FUNDING	
Administrative Offices	Overall Federal Funding Percent	
General	79.99	
Contract Authority		
Contract Times		
DBE		
Small Business Program Goals		
Labor		
Funding		
Locations		
Permits		
Retainage		
Comments		

Fund Package ID	Fund Package Description	Default Contract Adjustment In...	Funds
80/20 FED/LPA	BRIDGE REPLACEMENT	No	0 changed Actions Open View/s Attachments (0) Links Tracked Issues
Federal/State 80-20	State Project 80-20 Funding Package	No	
Non-Participating	Non-Participating Items - No Federal Funding allowed	No	

- Details for funding (PO number, amounts, etc.).

▼ Contract: B -36317 - BRIDGE REPLACEMENT

▼ Funds in Package

☒ FED	FEDERAL FUNDS
Fund FED	Description FEDERAL FUNDS
Priority* ▼ 1	Type* ▼ State - State
Percentage ▼ 80.0000	Limit ▼ 13,738,114.13
Purchase Order Number ▼ 0017818578 001 PO 00800 0017818578 001 B -36317	Amount Used on Previous Payment Estimates 25,680.00
Amount Used on This Payment -7,351.20	Remaining Amount 13,719,785.33
Total Amount Used on All Payment Estimates 18,328.80	Original Funding Limit

9. APPROVED DBE COMMITMENTS

Home ▼ Previous ▼ My Pages ▼

Administration Overview **Approved DBE Commitments** Contract Documentation Contract Materials and /
Payment Estimate Approval Levels Payment Estimate Exception Override Projects Subcontracts

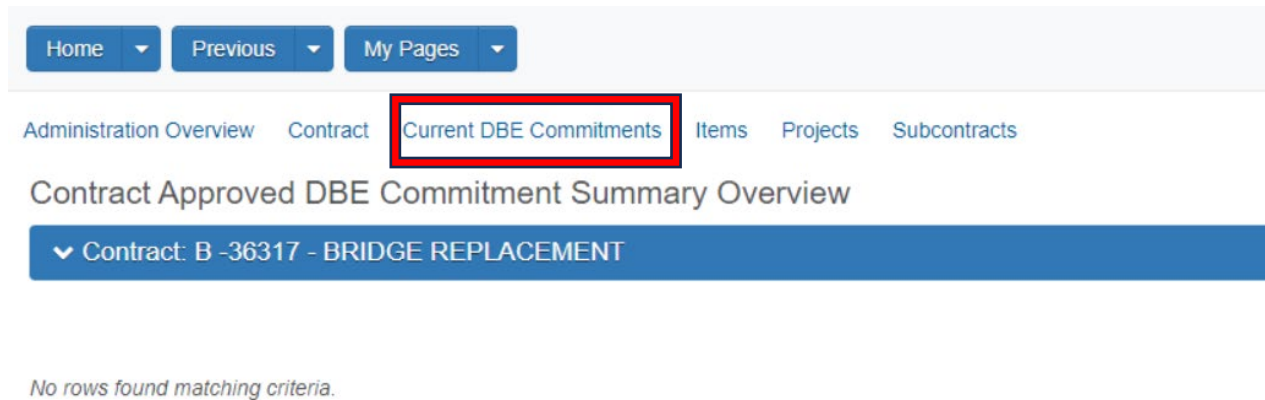
Contract Administration Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT

General Contract ID

10. APPROVED DBE COMMITMENTS (continued)

- Select “Current DBE Commitments”.



Home Previous My Pages

Administration Overview Contract **Current DBE Commitments** Items Projects Subcontracts

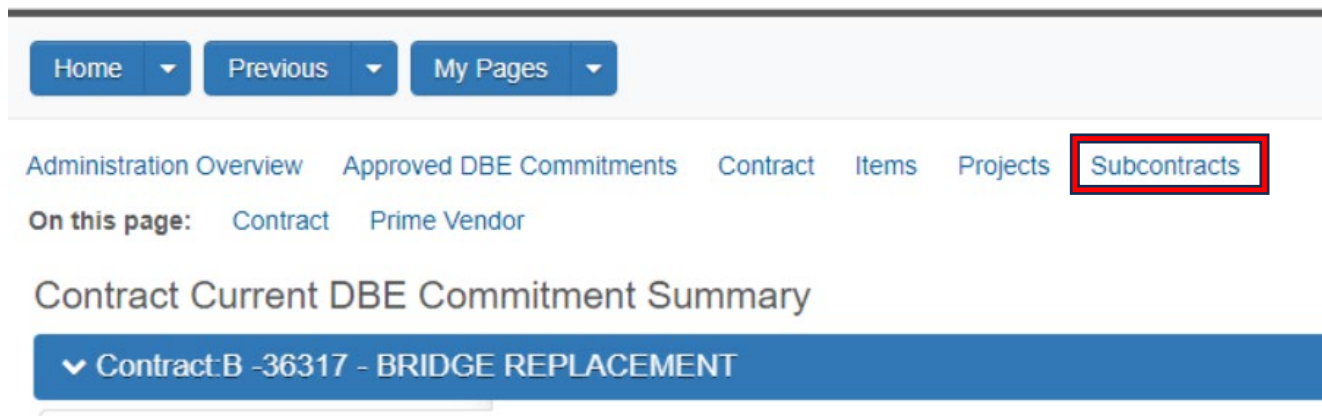
Contract Approved DBE Commitment Summary Overview

▼ Contract: B -36317 - BRIDGE REPLACEMENT

No rows found matching criteria.

11. APPROVED DBE COMMITMENTS (continued)

- Select “Subcontracts”.



Home Previous My Pages

Administration Overview Approved DBE Commitments Contract Items Projects **Subcontracts**

On this page: Contract Prime Vendor

Contract Current DBE Commitment Summary

▼ Contract: B -36317 - BRIDGE REPLACEMENT

12. APPROVED DBE COMMITMENTS (continued)

- Subcontractors will be shown with “Approved Date”.
- Use the open row action menu and select “Open” to view subcontract items.

Subcontract						Save	?
						0 marked for deletion 0 changed	
00000001	35-2094565	3D COMPANY INC	DBE - DISADVANTAGED BUSINESS ENTER	10-25-17			
Sub Num	Vendor	Shrt Name	Type	Approved Date			
00000002	35-1139301	E & B PAVING LLC	MAJ - MAJORITY	05-15-17			
00000003	35-1657131	MICHIANA CONTRACTING INC	MAJ - MAJORITY	02-26-24			
00000004	35-1643252	C-TECH CORPORATION INC	DBE - DISADVANTAGED BUSINESS ENTER	05-15-17			
00000005	35-1829525	S J LUDLOW CONSULTING ENGINEERS INC	MAJ - MAJORITY	05-15-17			
00000006	26-1993842	CUSTOM ROCK FORMLINERS	MAJ - MAJORITY	06-01-17			
00000007	35-1473652	SLUSSERS GREEN THUMB INC	MAJ - MAJORITY	05-16-17			
00000008	26-1084418	ROADSAFE TRAFFIC SYSTEMS INC	MAJ - MAJORITY	05-16-17			
00000009	31-0830633	ELASTIZELL SYSTEMS INC	MAJ - MAJORITY	05-17-17			
00000010	20-0509252	BERTSCH FRANK & ASSOCIATES LLC	MAJ - MAJORITY	05-23-17			

Subcontract Summary

Contract: B -36317 - BRIDGE REPLACEMENT			?
Prime Vendor: 35-1374866 - PRIMCO LLC			
Subcontract: 00000002			Save ?
Subcontractor: 35-1139301 - E & B PAVING LLC			
Detail	Total Calculated Items Total	Total Subcontract Amount	
Items	172,321.26	172,321.26	
Item Worksheet			
Trucking			
Truck Types			
Select Items...			0 marked for deletion 0 changed
>	109-08440 - QUALITY ADJUSTMENTS, HMA 0004: 1.000 x 1.00000 = 1.00	Splits: No Splits Reviewed: No	
>	109-09489 - PAYMENT ADJUSTMENT, PG ASPHALT BINDER 0007: 1.000 x 1.00000 = 1.00	Splits: No Splits Reviewed: No	
>	110-01001 - MOBILIZATION AND DEMOBILIZATION 0009: 0.027 x 674,089.20000 = 18,200.41	Splits: No Splits Reviewed: No	
>	304-07494 - WIDENING WITH HMA, TYPE C 0041: 14.000 x 145.15000 = 2,032.10	Splits: No Splits Reviewed: No	
>	306-08034 - MILLING, ASPHALT, 1 1/2 IN. 0042: 903.000 x 8.00000 = 7,224.00	Splits: No Splits Reviewed: No	