

BEHAVIOR ANALYST COMMITTEE

Minutes
August 18, 2025

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Dr. Jill Forte called the meeting to order at 10:28 a.m. in Room W064 of the Indiana Government Center South, 402 West Washington Street, Indianapolis, Indiana, and virtually/electronically through Zoom and declared a quorum in accordance with Indiana Code § 15-5-1.1-6(c).

Board Members Present:

Dr. Jill Forte, Ph.D., BCBA, Vice Chair
Leila Allen, BCBA
Dr. Richard Turner, M.D.

Board Members Not Present:

Jessica Hartman, BCBA, Chair
Vacant, Consumer Member

State Officials Present:

Cindy Vaught, Board Director, Professional Licensing Agency
Dana Brooks, Assistant Board Director, Professional Licensing Agency
Adam Harvey, Deputy Attorney General, Office of the Attorney General

II. ADOPTION OF AGENDA

A motion was made and seconded to adopt the agenda as amended.

Allen/Turner
Motion carried 3-0-0

III. ADOPTION OF THE MINUTES

The Committee reviewed and approved the minutes of July 21, 2025.

Allen/Turner
Motion carried 3-0-0

IV. PERSONAL APPEARANCES

A. Juliana Aguilar (LBA)

Ms. Aguilar appeared as requested to discuss her background. She provided a statement and supporting documents for the Committee to review. She discussed the impact this had on her, and an overview of her current work.

Committee Action: A motion was made and seconded to approve Ms. Aguilar's behavior analyst licensure application.

Allen/Turner
Motion carried 3-0-0

B. Alexander Ficznier (LBA)

Mr. Ficznier appeared as requested to discuss a previous termination. He provided a statement and supporting documentation for the Committee to review. Mr. Ficznier stated that he did not have enough professional development which led to the termination. He also stated that his previous employer did not have a good managerial support system. Since that time Mr. Ficznier has undergone additional training to address the deficiency.

Committee Action: A motion was made and seconded to approve Mr. Ficznier's behavior analyst licensure application.

Allen/Turner
Motion carried 3-0-0

C. Amy Oakes (LBA)

Ms. Oakes appeared as requested to discuss a previous termination. She provided a statement and supporting documentation for the Committee to review. Ms. Oakes stated that the termination occurred due to multiple absences due to pregnancy. She stated that she was new to the agency, and she did not qualify for any of the available leaves.

Committee Action: A motion was made and seconded to approve Ms. Oakes' behavior analyst licensure application.

Turner/Allen
Motion carried 4-0-0

V. DISCUSSION

Ms. Vaught presented the Committee with an Administrator's report. She stated that for the month of July our office has issued 1 Behavior Assistant, and 36 Behavior Analyst licenses. Currently there have been 129 licenses issued.

The Committee discussed the current application appearances. Ms. Brooks stated that at this time all positive responses are being scheduled before the Committee to allow them to see the types of cases submitted. The Committee members discussed guidelines of when an appearance is needed versus when they can be approved without an appearance. It was agreed that this guideline discussion be tabled until Ms. Hartman can participate.

Ms. Vaught provided an update on behavior analyst license renewal for 2025. Renewals will be sent out by email ninety (90) days prior to the expiration date. Applicants who

apply for their license after the renewals have been sent will automatically be issued with the expiration date of December 31, 2027.

Ms. Vaught stated that the Committee will need to assign a Liaison member. The Liaison member will be sent consumer complaints from the Office of the Attorney General for review if there needs to be clarification on standards of professional practice. The Committee stated that they can vote on a Liaison member next meeting.

The Committee inquired if there were any issues with criminal background checks (CBC) and applicants. Ms. Brooks stated that there have been a few applications where the CBC was not received by the Professional Licensing Agency. Ms. Brooks stated she understands the frustration, and the staff are doing their best to resolve any issues.

VI. ADJOURNMENT

There being no further business, and having completed its duties, the meeting of the Indiana Behavior Analyst Committee adjourned at 10:58 a.m.