

	INDIANA DEPARTMENT OF CHILD SERVICES CHILD WELFARE POLICY	
	Chapter 13: Background Checks Section 04: Evaluating Checks - DCS Contractors	
	Effective Date: January 1, 2026	Version: 9

POLICY OVERVIEW

The Indiana Department of Child Services (DCS) checks the backgrounds of all DCS Contractor Agencies. This helps make sure the children are safe and their well-being is maintained in their placement.

POLICY STATEMENT

DCS will check the results of Fingerprint-Based National Criminal History Checks (Fingerprint-Based Checks) for all DCS Contractor Agencies. DCS Contractor Agencies will check the results of the other background checks (see policy [13.03](#)).

DCS Contractor Agencies must make sure that anyone with a disqualifying history does not work or volunteer in any job or service under the DCS contract if there is a:

1. Disqualifying criminal history that cannot be waived,
2. Disqualifying criminal or substantiated CPS history, and the DCS Contractor Agency does not support or ask for a waiver; or
3. Disqualifying criminal or substantiated CPS history, and DCS does not approve the waiver.

LEGAL REFERENCES

- [IC 10-13-3-27: Release of data to noncriminal justice organization or to individuals; national crime information center data restricted; penalties](#)
- [IC 10-13-3-38.5: Use of fingerprints for employment or license; retention of fingerprints; requirement to submit to fingerprint background check based on access to confidential tax information](#)
- [IC 31-9-2-84.8: "Nonwaivable offense"](#)