

AASHTOWare Project Estimation

Printing Cost Estimates

Printable Companion Handout



Why Export your Project?

To view your cost estimate in a submittable format, export your cost estimate as a pdf. This will provide a simple overview of a project's cost estimate which can be submitted to any infrastructure cloud or file sharing software.

How to Print a Cost Estimate

1. Navigate to the Cost Estimate Summary
2. Click on the Component Actions Menu
3. Scroll down and click "Cost Estimate Report PDF"

This screenshot shows the "Cost Estimate Summary" page in the AASHTOWare Project Estimation software. The page is titled "Cost Estimate: 1900051_07 - Design Estimate (Simulates using current excel tools for items and qty's and Estimation for pricing)". On the left, there is a sidebar with a "General" section containing links to "Cost Summary", "Categories", "Cost Estimate Items", "Variables", "Adhoc Pricing", "Non-Construction Costs", "Markups", and "Annualization". The main content area is divided into several sections: "Parent Attributes" (including Associated Type, Project, Entity, Entity Description, Spec Book, and Estimate Information), "Estimate Information" (including Cost Estimate Name, Cost Estimate Descr, Estimate Stage, Estimated By, and Vendor Access), and "Design Build" (including Design Build, Profile, Lanemiles, Estimate Type, and Vendor Access). On the right side, there is a "Component Actions" menu with a list of actions, including "Calculate Bid Based Prices for all Items", "Combine Like Cost Estimate Items", "Create Profile From Estimate", "Export Cost Estimates", "Import Snapshot...", "Item Bid History Criteria", "Select Cost Estimate Items to Calculate Bid Bas...", "Transition Cost Estimate to Detail Items", "Validate Prequal Worktypes", "Views", "Attachments (0)", "Default Bid History Profiles", "Issues", "Item Pricing Worksheet", "Links", "Parent Project", "Snapshots", "Reports", "Cost Estimate Contingency Report", "Cost Estimate Formula Information Report", "Cost Estimate Report Excel", "Cost Estimate Report PDF" (highlighted with a red box), "Cost Estimate Snapshot Tracking Report", "Cost Estimate Summary Report", "Design Build Estimate Report", and "Prequalification Work Type Report".

4. You will enter a menu with a drop-down menu labeled "Settings" on the top left. Ensure the drop-down menu is set to "Select Report"

This screenshot shows the "Generate Report" page in the AASHTOWare Project Estimation software. The page is titled "Generate Report - Cost Estimate Report PDF". At the top, there is a "Settings" button and a "Select Report" drop-down menu. The "Select Report" menu is open, showing a list of reports, including "Cost Estimate Report PDF" (highlighted with a red box). The page also displays "1 of 5" and a "Generate" button.

5. Click "Cost Estimate Report PDF." Ensure there is a green checkmark to the left of the Report Type.

Type search criteria or press Enter			Advanced	Showing 13 of 13	1 selected
Select	Report	Data			
	Bid History Profile	BidHistoryProfile			
	Cost Estimate Bid History Profile	BidHistoryProfile			
	Cost Estimate Contingency Report	CostEstimate			
	Cost Estimate Formula Information Report	CostEstimate			
	Cost Estimate Report Excel	CostEstimate			
✓	Cost Estimate Report PDF	CostEstimate			
	Cost Estimate Snapshot Tracking Report	CostEstimate			
	Cost Estimate Summary Report	CostEstimate			
	Current Project Items Excel	RefItem			
	Design Build Estimate Report	CostEstimate			
	Planning Group Report	PlanningGroup			
	Preliminary Project Detail Estimate	Project			
	Prequalification Work Type Report	CostEstimate			

6. Select “Select Data” in the Settings Dropdown

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Generate Report

Generate Report - Cost Estimate Report PDF

Settings Select Data 2 of 5

7. Search for the desired cost estimate’s name using the search bar at the top of the screen. Then, select the cost estimate.

Enter search criteria or hit enter			Advanced	Showing 10 of 72	1 selected
Select	Cost Estimate Name	Cost Estimate Descr			
	0000011b				
	1900051_01	Design Estimate (Simulates using current excel tools for items and qlys and Estimation for pricing)			
	1900051_02	Design Estimate			
✓	1900051_07	Design Estimate (Simulates using current excel tools for items and qlys and Estimation for pricing)			
	1900051_09	Design Estimate			
	1900051_11	Design Estimate			
	1900051_12	Design Estimate (Simulates using current excel tools for items and qlys and Estimation for pricing)			
	1900051_14	Design Estimate			
	1900051_16	Design Estimate			
	1900051_17	Design Estimate			
	Prequalification Work Type Report	CostEstimate			

8. Select “Set Parameters” in the Settings Dropdown

9. Ensure that the “Show Prices” checkbox is filled.

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Generate Report

Generate Report - Cost Estimate Report PDF

Settings Set Parameters 3 of 5

Show Prices?
If unchecked, then unit price, amount, and item total will be hidden for all items
☒

Show Price Tasks?
If checked, then price task information will be displayed for all items
☐

10. Select “Output Options” in the Settings Dropdown

11. Ensure “Generate as PDF is filled under Output Type

Indiana Department of Transportation

Home Previous My Pages Current Role: INDOT_DESIGN Actions Help Log off

Generate Report

Generate Report - Cost Estimate Report PDF Execute

Settings Output Options 4 of 5

Output Type

☒ Generate as PDF

☐ Download PDF

☐ Generate as HTML

Report Layout Source

☐ Base

☒ Custom

☐ Test

Generate Available Data Output

☐

Use Accessible-compliant PDF

☐

12. Once all of the proper settings have been verified, click “Execute.”

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Generate Report

Generate Report - Cost Estimate Report PDF Execute

Settings Output Options 4 of 5

Output Type

☒ Generate as PDF

☐ Download PDF

☐ Generate as HTML

Report Layout Source

☐ Base

☒ Custom

☐ Test

Generate Available Data Output

☐

Use Accessible-compliant PDF

☐

13. A new PDF should open either in your browser or a pdf reader depending on your computer’s settings. Ensure the pdf’s contents match the desired contents of the cost estimate and download the pdf.

INDOT Bridge Engineering Division Generate Report | AASHTOWare

Remove Structure Fiber Wrap PS&E Lateral Bracing ERIN SPMS ERMS ITAMS Design Resources Sharepoints Transport Data AWPi CES Compass Training Checklist Project Status Reports

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Indiana Department of Transportation
Cost Estimate Report

06/08/2026

Cost Estimate: 1900051_07 Estimate Stage: STG3 Last Updated Date: 6/5/2026 12:59:05 PM

DES #: 1900051_07 Estimated By: John Donaruma Last Updated By: DOTJDonaruma

Project Description: BRIDGE REPLACEMENT

County: Work Type Grp: E000 BRIDGE REPLACEMENT Date Checked:

District: Work Type: E000 BRIDGE REPLACEMENT Checked By:

Urban / Rural: R Funct. Class: 4 Minor Arterial

Cost Estimate Items

Category	Line Number	Item	Quantity	Unit	Unit Price	Amount	Req/Stal/Unique	Comments
0001	1	105-000078 DOCUMENTATION RECORD DOCUMENTS	1.00	LS	\$1,000.00	\$1,000.00	U	TYPE OF WORK IN SUPP DESIGN
0001	2	105-00045 CONSTRUCTION ENGINEERING	1.00	LS	\$135,587.09	\$135,587.09	S	
0001	3	110-01001 MOBILIZATION AND DEMOBILIZATION	1.00	LS	\$338,967.73	\$338,967.73	S	
0001	4	201-01015 CLEARING AND GRUBBING	1.00	LS			S	
0001	5	201-02370 CLEARING RIGHT-OF-WAY	1.00	LS	\$135,587.09	\$135,587.09	S	201-C-052
0001	6	202-02340 PAVEMENT REMOVAL	328.00	SYB	\$40.15	\$13,169.20	S	
0001	7	202-02278 CURB, CONCRETE REMOVE	494.00	LFT	\$16.70	\$8,249.80	S	
0001	8	202-02637 PIPE ABANDON AND GROUT FILL	500.00	LFT	\$44.11	\$22,055.00	U	
0001	9	202-19970 WATER SYSTEM, ABANDON	1.00	LS	\$3,000.00	\$3,000.00	U	

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