



COURT ORDER
Title Application Checklist

If you are unable to establish ownership through any one of the available BMV title application processes, you must obtain a court order. Once you have received an Indiana court order, you may apply for a certificate of title through the BMV.

Applications for a certificate of title for a vehicle or watercraft using the court order process are processed by the BMV Central Office. Prior to submitting each application, verify that all required information is included. Contact (888) 692-6841 with any questions.

When submitting paperwork, include the following:

- [Application for Certificate of Title for a Vehicle – State Form 205](#) or [Application for a Certificate of Watercraft Title – State Form 38529](#)
- Court Order - To establish ownership of a vehicle, you must submit an order that includes the following information:
 - The Vehicle Identification Number (VIN)
 - The make, model, and year of the vehicle
 - The order should instruct the Bureau of Motor Vehicles (BMV) to issue a certificate of title to the owner.
 - Includes the address of the person(s) entitled to ownership.
 - The judge's signature and the court's seal or stamp
 - Ensure the order is free of errors. Do not use erasures or alterations, as these will not be accepted. If the vehicle was last registered in another country, provide all necessary importation documents.
- [Physical Inspection of a Vehicle or Watercraft – State Form 39530](#) completed by law enforcement or an employee of a Indiana BMV license branch. If the VIN/HIN on the inspection does not match the VIN/HIN on the court order, a corrected court order will be required before the transaction can be processed.
- [Odometer Disclosure Statement – State Form 43230](#). May be completed by the court appointed owner. All trailers and motor vehicles weighing over 16,000 pounds are exempt.
- [Mobile Home Permit – State Form 7878](#) Must be completed by the County Treasurer for all manufacture homes.
- [Collection of Payment Information- State Form 56163](#). Submit payment for the following vehicle or watercraft (as applicable) title application fees and taxes. Payable by MasterCard or Visa, check, electronic check, or money order.
 - \$15 vehicle title application fee.
 - \$30 additional administrative penalty will be assessed if the title application packet is not received within 45 days after the file stamp date on the court order.
 - \$25 speed title fee. This optional fee is in addition to the \$15 title application fee. Paying the optional speed title fee ensures that the title is processed in a substantially shorter time.
 - If you are transferring ownership of the vehicle or watercraft, include 7% sales tax of the dollar amount listed in the court order or on the bill of sale/purchase agreement. If you are exempt from paying sales tax, include [ST108E –Certificate of Gross Retail Use Tax or Exemption – State Form 48841](#).
 - If no information is available to determine the purchase price, include a bill of sale or [Affidavit of Missing Title Information - State Form 56620](#) with the purchase price listed. If neither of these are included, sales tax will be assessed based on the J.D. Power fair market value of the vehicle or watercraft.
- Vehicle color _____ (Color **MUST** be listed)
- Vehicle fuel type (select one):
 - Gasoline
 - Diesel
 - Hybrid
 - Electric
 - Other

For your convenience, the required forms are hyperlinked in this checklist. The forms are also available at <https://www.in.gov/bmv/titles/title-forms/>. Mail this checklist and all completed forms to:

**Indiana Bureau of Motor Vehicles
Central Office Title Processing
100 North Senate Avenue, Room N411
Indianapolis, IN 46204**

If the BMV determines that sufficient credible evidence exists to substantiate the applicant's claim of ownership, a title will be issued. **If all required documents are not submitted or the information is incomplete, the entire application will be returned.**

Please include this checklist with your application.