

	INDIANA DEPARTMENT OF CHILD SERVICES CHILD WELFARE POLICY	
	Chapter 12: Foster Family Home Licensing Section 21: Revocations	
	Effective Date: January 1, 2026	Version: 10

POLICY OVERVIEW

The Indiana Department of Child Services (DCS) may recommend a foster family home (FFH) license to be revoked when they do not meet the rules or cannot keep children safe.

POLICY STATEMENT

FFH licenses may be recommended for revocation in situations that include but are not limited to:

1. The licensee, household members, employees, or volunteers who must have background checks do not pass;
2. There has been a substantiation of Child Abuse and/or Neglect (CA/N) against the FFH licensee or a household member;
3. The licensee made false statements on their application or licensure records;
4. The licensee can not financially support the home without the per diem;
5. The licensee did not meet the terms of the corrective licensing action (see policy [12.17](#));
6. The home or the resource parent's ability to care for children is not safe or stable.

Once the revocation process has started, the FFH licensee cannot voluntarily give up or transfer their FFH license, unless approved by DCS.

Appeal of a Revocation

If the FFH appeals the revocation and requests an Administrative Appeal Hearing:

1. DCS will review and send complete, timely requests to the Office of Administrative Law Proceedings (OALP);
2. An Administrative Law Judge (ALJ) (sometimes referred to as Administrative Hearing Officer) will schedule the hearing date and any prehearing conferences;
3. The OALP will tell the DCS attorney, FFH, and their attorney about the hearing;
4. A DCS attorney will represent DCS during the hearing;
5. After the hearing, the DCS Final Agency Authority (FAA) will conduct a Final Agency Review of the ALJ's recommendation. They can keep it, reverse it, or send it back for further proceedings; and

Note: If anyone misses meetings or deadlines during the review, the case will still move forward, and a decision will be made.

6. OALP and the parties will be told the final decision, and any right to seek judicial review.

LEGAL REFERENCES

- [IC 4-21.5-5: Chapter 5. Judicial Review](#)
- [IC 31-27-4-13: Denial of license; notice; administrative hearing upon written request](#)
- [IC 31-27-4-22: Notice of enforcement actions; informal meetings](#)
- [IC 31-27-4-23: Administrative hearings](#)
- [IC 31-27-4-24: Procedure for administrative hearings](#)
- [IC 31-27-4-30: Notice](#)
- [IC 31-27-4-32: Grounds for revocation of license; waiver](#)
- [IC 31-27-4-33: Compliance with rules; disciplinary sanctions; revocation of license](#)
- [465 IAC 2-1.5: Licensing of Foster Family Homes for Children](#)
- [465 IAC 3-2-2: Administrative review procedure for child care workers and licensed foster parents](#)
- [465 IAC 3-3: Administrative Hearings](#)
- [470 IAC 1-4: Administrative Appeals](#)
- [42 USC 12102: Definition of disability](#)