

NOTICE OF MEETING AND AGENDA

February 17, 2025, 9:30 a.m. Eastern Time

Indiana Archives and Records Administration

Meeting Location: Conference Room 15, Harrison Hall

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. ROLL CALL

III. DATE OF NEXT MEETING – March 26, 2025 at 10:00 a.m.

IV. APPROVAL OF MINUTES

1. Minutes from November 13, 2024 meeting.
2. Reapproval of minutes from September 25, 2024 meeting.

V. DIRECTOR'S REPORT – Chandler Lighty, Executive Director

VI. OLD BUSINESS

1. None.

VII. RECORDS RETENTION AND DISPOSITION SCHEDULES (Action needed)

1. Bureau of Motor Vehicles / Branch Operation and Bureau of Motor Vehicles Commission
2. Department of Labor / Bureau of Mines and Mine Safety
3. Board of Animal Health / Agencywide

VIII. NEW BUSINESS

1. Re-appointment of Tammy Glickman as designee for the new Commissioner of the Department of Administration, Brandon Clifton
2. OCPR vacancies
3. Election of Officers
4. 60 IAC 3 and 4 – no action needed
5. 60 IAC 5 – no action needed
6. In Memoriam

IX. MEETING ADJOURNMENT