

	INDIANA DEPARTMENT OF CHILD SERVICES CHILD WELFARE POLICY	
	Chapter 12: Foster Family Home Licensing Section 14: In-Service Training	
	Effective Date: January 1, 2026	Version: 8

POLICY OVERVIEW

As required by Indiana law, each licensee must complete in-service training hours to maintain their foster family home license.

POLICY STATEMENT

Each licensee in the foster family home (FFH) must complete the in-service training.

DCS requires each licensee in the FFH:

1. To complete at least 15 hours of in-service training each year. This includes training to meet the needs of the children in their care; and
2. To complete at least 20 hours of in-service training each year to be licensed with a therapeutic certification.

Licensees can earn up to eight (8) hours through alternative training (e.g., online trainings, books, videos). The rest of their training hours must be done through face-to-face trainings. If a health emergency is declared, the Assistant Deputy Director of Staff Development may allow other options.

Note: Cardiopulmonary resuscitation (CPR), First Aid, and Universal Precautions are **required** for licensing and do not count as in-service training hours.

DCS allows up to five (5) hours of training to be carried over to the next year if the training was completed in the last three (3) months of the current training year. This may only be carried over if the training hours are not needed to meet the training requirements for the current year.

LEGAL REFERENCES

- [IC 31-27-4-2: Therapeutic foster home; certificates; requirements; supervision and care limits](#)
- [465 IAC 2-1.5-22: Foster parent training](#)