



Youth Justice Oversight Committee

Grants Workgroup

November 6, 2025, 9:30-11:30 p.m. EDT

251 N. Illinois Street, 5th Floor, Room 511, Indianapolis, IN 46204

Minutes

I. ATTENDEES

Members present in person: Doug Huntsinger, Judge Schein, Shelby Price

Members present via Zoom: Aleanya Moore, Amber Becker

Members Absent: Tami Silverman, David Westenberger

Guests: Dalayna Anderson, Mark Fairchild, Judge Kenworthy, Madi Knight, Ellen Sheets

Staff: Nancy Wever

II. WELCOME AND INTRODUCTIONS

REVIEW AND APPROVAL OF OCTOBER MEETING MINUTES

On motion by Judge Schein and second by Shelby Price the minutes from the meeting on October 2, 2025 were unanimously approved with the correction to the name of the system that will be used for grant applications.

III. UPDATES FROM ICJI

Doug Huntsinger reported that ICJI is in the final stages of review of the application. Currently, it is being reviewed by the Communications Team. The Legal Team and Doug will also review before it is provided to the workgroup for review, likely by the last week of November. The format is a fillable PDF which will be uploaded to IntelliGrants by the applicant. Applicants will still apply through IntelliGrants, but the required fields will be minimal.

Dalayna Anderson suggested that the Review Committee meet during the weeks of either April 20 or April 27, 2026. This will allow recommendations to be presented at the Board of Trustees meeting on June 5th. Applications will be due mid-February. Nancy Wever will schedule two meetings of the Review Committee during the week of April 27th. Ellen Sheets suggested scheduling training for the Review Committee, as the review and scoring process will be different.

Judge Schein asked about assistance for applicants when the Review Committee has questions that, if clarified, may result in an award rather than denial. Ellen and Doug explained the difficulty in providing guidance that is not available to all applicants. Doug advised intent to share the application as part of the marketing materials to allow for questions and provide guidance before the application period opens.

Doug advised that ICJI is working on compiling a list of organizations and agencies to receive notice of the application period opening. Madi Knight shared that an FAQ document can be developed based on the pre-application period guidance and can be distributed when the application opens. Nancy suggested that the marketing materials include links to both the Diversion Toolkit and the Diversion Directory. She asked about the role of the workgroup in marketing. Doug welcomed feedback and assistance in distribution of the marketing materials.

Nancy brought up the plan that is due January 1st and suggested the marketing information would be valuable to include. Mark added that the plan could be an update to the report/plan that was submitted in 2022. Judge Kenworthy agreed, adding the plan should include any changes the workgroup is recommending. She stated the original report should be referred to rather than repeating information it contains. Nancy will begin the draft which should be finalized by the workgroup at its next meeting on December 2nd. Doug and Judge Schein will then present it to the YJOC at its meeting on December 11th.

IV. PERFORMANCE MEASURES REVISIONS

Doug reminded group that revisions to the performance measures were discussed at the last meeting and the ICJI team has worked on some updates.

Dalayna shared a proposed report form. The primary change is that currently, grantees are reporting aggregate data, and the requirement will now be to report on each youth and each referral. Madi explained this will allow ICJI to aggregate the data to meet the reporting requirements established by the YJOC.

Discussion:

The group discussed and determined to include all IYAS Tools as options in the drop down, as youth might be referred at multiple points in the case processing. Additionally, the group discussed the need to include identification of other screening or assessment tools only for the Behavioral Health grants, as this is the only requirement. Both questions will remain on the reporting form, with an option to select "N/A" on either.

The group discussed what is necessary for reporting regarding the (alleged) offense, classification, and level. Nancy advised the purpose of getting the information is to understand who is being referred. Agreement was reached to request the most detailed information, while providing an option for "unknown", as many grantees may not know.

Nancy raised that the new reporting form seems to take some of the responsibility from the grantees and give it to ICJI. Is this the right thing to do? Does ICJI have capacity to do this? Doug reminded the group that ICJI is changing its pay structure to reflect payment for services rather than reimbursement for time spent on program delivery. The information being requested provides what is needed to know if services, program were delivered.

Judge Kenworthy suggested asking Dr. Aalsma to review the reporting form to see if anything is missing or if the form is gathering the data that is needed to fulfill the adopted performance measures.

The group discussed the need for grantees to have a data sharing agreement to determine if a youth has been re-referred for an allegation during program participation and for a six-month period of time following referral and program completion. Judge Schein raised a question about access to referral information across the State and not only from the county of residence. Nancy advised of the potential difficulty in getting individual-level data on re-offense from courts or probation departments. Judge Kenworthy suggested this be approached broadly so individual counties are not having to navigate this on their own. She added this might be best explored both by research professionals regarding how to track re-referral data and the IOCS Legal Support Division.

Nancy suggested removing the classification and level from the re-referral information, as it will be difficult to get. Shelby agreed, explaining that if grantees are already reporting difficulty reporting if a re-offense occurred, the additional information is unlikely to be obtained. Judge Kenworthy disagreed, stating the legislature will want to know if a youth is re-referred for a serious offense while on a diversion program. Doug stated that it can be asked, even if few grantees are able to answer/respond.

Dalayna reviewed the additional data/narrative information that is being requested at the bottom of the reporting form. It includes a place for the grantee to report on program goals that differ from the performance measures.

Doug stated that ICJI is planning to develop a payment structure that aligns with monthly reporting. This can still allow for some front-loading of funds that the YJOC previously supported.

V. WRAP-UP – REVIEW/ASSIGN ACTION ITEMS

Nancy will prepare and send meeting minutes.

Nancy will schedule two meetings for the Application Review Committee in April 2026 and will work with ICJI to schedule training for the Committee regarding the review and scoring process.

Nancy will begin the draft of the Plan required by statute and send it to the workgroup for review in time to finalize the draft at the next meeting.

The workgroup will determine the meeting schedule for 2026 at the next meeting.

VI. ADJOURN

The meeting adjourned at 11:30 a.m.

2025 Meetings

251 Illinois Street, 5th Floor, Room 511, Indianapolis, IN 46204

- December 2nd – 9:00-11:00 a.m. EDT