INDIANA SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED

Procedural Safeguard for Parents

Policy O-21

The Indiana School for the Blind and Visually Impaired shall comply with federal law pertaining to notifying parents and explaining their rights at least annually to ensure awareness of regulations, rules, and procedures involving all phases of the special education process in conjunction and coordination with the student's local educational agency as guaranteed in the Individuals with Disabilities Education Act (IDEA), 34 CFR Part 300; the Family Educational Rights and Privacy Act (FERPA), 34 CFR Part 99; the Education Department General Administrative Regulations (EDGAR), 34 CFR Part 76, and 511 IAC 7 ("Article 7").

The ISBVI Board directs the ISBVI Superintendent to ensure staff, contractors, and volunteers comply with this policy by:

1) Developing ISBVI Administrative Directives and Procedures to implement the ISBVI Board Policy on Procedural Safeguards for Parents which shall outline in detail parental rights in the special education process related to a) confidentiality, including access to the education records of the parent's child; b) protection in the evaluation procedures; c) additional evaluations; d) individualized education programs; e) least restrictive environment; f) hearing rights; g) mediation; and h) complaint investigations.
2) Providing employees, contractors, and volunteers a) written notice, b) clear delineation of their responsibilities, expectations, and procedures to follow, and c) documenting their awareness and receipt of this ISBVI Board Policy on Procedural Safeguards for Parents and accompanying ISBVI Administrative Directives and Procedures;
3) Providing initial and periodic on-going training to employees, contractors, and volunteers on the ISBVI Board Policy on Procedural Safeguards for Parents and accompanying ISBVI Administrative Directives and Procedures.

ISBVI Policy O-21

Revised: 1/11/10, 10/21/13, 8/20/18, 5/17/21

Reviewed and Approved: 8/25/25

ISBVI Superintendent: _____ _____
Date

ISBVI Board Chair: _____ _____
Date