Last revised October 2025

XML Schema Definition: OTP-M

General Instructions:

1. This document provides the list of all the fields that are applicable for bulk filing. Refer to the directions for each section to find out which fields are required and which are optio
2. This document describes how each field should be populated (e.g. calculations, constraints)

Schema	Element						Contents/Reject Rules	Maps To	
	Parent	Child	Grand child	Great- grand child	Great-great-grand child	Great-great-great-grand child		Form Id	Source Field for this data:
IDORTransmission							**All the fields listed below in the IDORTransmission Section are required. Any additional fields that are in the schema header are not required.**		
	Count						This is an attribute and the value should always be "1".		Constant
	xsmnSchemaVersion						This is an attribute and the value should always be "IDORSpecialTaxTransmission2022".		Constant
	TransmissionId						Must be the DOR assigned vendor code (VendorCd) concatenated with the Julian Date concatenated with a six digit unique identifier, generally sequential.		
	VendorCd						DOR will provide this code during the Bulk File registration and certification process.		Constant
	ProcessType						"P"		Constant
	ReturnState								
		stateSchemaVersion					This is an attribute and the value should always be "IDORSpecialTax2022"		Constant
		ReturnHeaderState							
			Jurisdiction				Two character state code = IN		Constant
			TimeStamp				Date/Time Stamp of the transmission. All Timestamps should look like this: YYYY-MM-DDTHH:MM:SSZ. The embedded "T" and "Z" are required. Use the System Time of your job to set it.		
			TaxPeriodBeginDate				The first day of the period month being filed. Format is YYYY-MM-DD. Example: For an October 2022 return this element would be 2022-10-01.	OTP-M	Tax Period being filed
			TaxPeriodEndDate				The last day of the period month being filed. Format is YYYY-MM-DD. Example: For an October 2022 return this element would be 2022-10-31.	OTP-M	Tax Period being filed
			TaxYear				YYYY format will contain the tax year being processed. Example: 2022	OTP-M	Tax being year filed
			Preparer						
				Name			Name of person who approves this electronic submission		
				SSN or PTIN			The SSN or the PTIN of the person who approves this electronic submission. You are not required to put an individual's SSN. Do not include hyphens. SSN: Will accept 9-digits. Sample value is "111111111." PTIN: You are permitted to put a P followed by 8 numbers. For example, "P11111111."		
				Phone			The phone number of the person who approves this electronic submission. Do not include hyphens.		
				EmailAddress			The email address of the person who approves this electronic submission.		
			Originator						
				EFIN			"123456"		Constant
				Type			"ERO"		Constant
			SoftwareId				"SUBMITTER"		Constant
			ReturnType				"OTPM"		Constant
			Filer						
				BusinessEntity					
					FEIN		Federal ID number of taxpayer. Do not include hyphens.		
					EntityName				
						BusinessNameLine1	The Entity name. The XML will not accept the following special characters: comma (,), period (.), semi-colon (;), colon (:), plus sign (+), and equal sign (=).		
				Address					
					USAddress				
						AddressLine1	Business street address (physical address)		
						City	City (physical address)		
						State	State (physical address)		
						ZipCode	Zip (physical address)		
				StateID			Ten-digit Indiana Taxpayer ID code.		
				LocNbr			Three-digit Indiana business location code.		
			EmailAddress				Provide the email address of the person DOR should contact if there is a problem with this electronic submission.		
			FilingMethodCd				"ELF"		
			ReturnSourceCd				"FTP"		
			InputSourceMethodCd				"BULK"		

Schema	Element						Contents/Reject Rules	Maps To	
	Parent	Child	Grand child	Great- grand child	Great-great-grand child	Great-great-great-grand child		Form Id	Source Field for this data:
			FormVersionCode				"0722"		
			TaxTypeCd				"OTP"		
			SubmissionId				Submission Id is generated by using the following format: Prefix T for Test file or P for Production file, Followed by Department assigned id number plus six digit unique sequence number.		
		ReturnDataState							
			FORMOTPM						
				ReturnSectionA					
					ReturnFilingType		Required: Valid codes are "O" = Original, "A" = Amended, "ONA" = Original No Activity, "ANA" = Amended No Activity.		
					Purchases		Total Wholesale Price (Tobacco Products) for purchases of other tobacco products except moist snuff (Transaction Type A). Should equal the total price for all Transaction Type "A" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Purchases/Shipments 1A
					Purchases2		Total Number of Ounces (Moist Snuff and Alternative Nicotine Products) for purchases of other tobacco products (Transaction Type A). Should equal the total ounces for all Transaction Type "A" transactions in Schedule OTP-M-S. Round ounces to two decimal places (0.00)	OTP-M	Purchases/Shipments 1B
					Purchases3		Total Wholesale Price (Closed System Cartridges) for purchases of other tobacco products except moist snuff (Transaction Type A). Should equal the total price for all Transaction Type "A" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Purchases/Shipments 1C
					TobaccoShippedOutOfState		Total Wholesale Price (Tobacco Products) for other tobacco products except moist snuff shipped out of state (Transaction Type B). Should equal the wholesale price for all Transaction Type "B" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Other Tobacco Products Shipped Out of State 2A
					TobaccoShippedOutOfState2		Total Number of Ounces (Moist Snuff and Alternative Nicotine Products) for other tobacco products shipped out of state (Transaction Type B). Should equal the ounces for all Transaction Type "B" transactions in Schedule OTP-M-S. Round ounces to two decimal places (0.00)	OTP-M	Other Tobacco Products Shipped Out of State 2B
					TobaccoShippedOutOfState3		Total Wholesale Price (Closed System Cartridges) for other tobacco products except moist snuff shipped out of state (Transaction Type B). Should equal the wholesale price for all Transaction Type "B" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Other Tobacco Products Shipped Out of State 2C
					TobaccoReturned		Total Wholesale Price (Tobacco Products) for other tobacco products except moist snuff returned to manufacturer (Transaction type C). Should equal the wholesale price for all Transaction Type "C" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Other Tobacco Products Returned to Manufacturer 3A
					TobaccoReturned2		Total Number of Ounces (Moist Snuff and Alternative Nicotine Products) for other tobacco products returned to manufacturer (Transaction type C). Should equal the ounces for all Transaction Type "C" transactions in Schedule OTP-M-S. Round ounces to two decimal places (0.00)	OTP-M	Other Tobacco Products Returned to Manufacturer 3B
					TobaccoReturned3		Total Wholesale Price (Closed System Cartridges) for other tobacco products except moist snuff returned to manufacturer (Transaction type C). Should equal the wholesale price for all Transaction Type "C" transactions in Schedule OTP-M-S. Tound dollars to two decimal places (0.00)	OTP-M	Other Tobacco Products Returned to Manufacturer 3C
					SalesToFedGovt		Total Wholesale Price (Tobacco Products) for other tobacco products except moist snuff sold to Federal Government (Transaction Type D). Should equal the total wholesale prices for all Transaction Type "D" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Other Tobacco Products Sold to Federal Government 4A
					SalesToFedGovt2		Total Number of Ounces (Moist Snuff and Alternative Nicotine Products) for other tobacco products sold to Federal Government (Transaction Type D). Should equal the total ounces for all Transaction Type "D" transactions in Schedule OTP-M-S. Round ounces to two decimal places (0.00)	OTP-M	Other Tobacco Products Sold to Federal Government 4B
					SalesToFedGovt3		Total Wholesale Price (Closed System Cartridges) for other tobacco products except moist snuff sold to Federal Government (Transaction Type D). Should equal the total wholesale prices for all Transaction Type "D" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Other Tobacco Products Sold to Federal Government 4C
					TaxPaidPurchases		Total Wholesale Price (Tobacco Products) for other tobacco products except moist snuff for tax paid purchases from Indiana licensed distrubutors (Transaction Type E). Should equal the wholesale price for all Transaction Type "E" transactions in Schedule OTP-M-S. Round dollars to two decimal points (0.00)	OTP-M	Tax Paid Purchases from Indiana Licensed Distributors 5A

Schema	Element						Contents/Reject Rules	Maps To	
	Parent	Child	Grand child	Great- grand child	Great-great-grand child	Great-great-great-grand child		Form Id	Source Field for this data:
						TaxPaidPurchases2	Total Number of Ounces (Moist Snuff and Alternative Nicotine Products) for other tobacco products for tax paid purchases from Indiana licensed distrubutors (Transaction Type E). Should equal the ounces for all Transaction Type "E" transactions in Schedule OTP-M-S. Round ounces to two decimal points (0.00)	OTP-M	Tax Paid Purchases from Indiana Licensed Distributors 5B
						TaxPaidPurchases3	Total Wholesale Price (Closed System Cartridges) for other tobacco products except moist snuff for tax paid purchases from Indiana licensed distrubutors (Transaction Type E). Should equal the wholesale price for all Transaction Type "E" transactions in Schedule OTP-M-S. Round dollars to two decimal points (0.00)	OTP-M	Tax Paid Purchases from Indiana Licensed Distributors 5C
						UntaxedSalesToINDistrib	Total Wholesale Price (Tobacco Products) for other tobacco products except moist snuff for untaxed sales to Indiana Licensed Distributors (Transaction Type F). Should equal the total wholesale price for Transaction Type "F" transactions in Schedule OTP-M-S. Round dollars to two decimal points (0.00)	OTP-M	Untaxed Sales to Indiana Licensed Distributors 6A
						UntaxedSalesToINDistrib2	Total Number of Ounces (Moist Snuff and Alternative Nicotine Products) for other tobacco products for untaxed sales to Indiana Licensed Distributors (Transaction Type F). Should equal the total ounces for Transaction Type "F" transactions in Schedule OTP-M-S. Round ounces to two decimal points (0.00)	OTP-M	Untaxed Sales to Indiana Licensed Distributors 6B
						UntaxedSalesToINDistrib3	Total Wholesale Price (Closed System Cartridges) for other tobacco products except moist snuff for untaxed sales to Indiana Licensed Distributors (Transaction Type F). Should equal the total wholesale price for Transaction Type "F" transactions in Schedule OTP-M-S. Round dollars to two decimal points (0.00)	OTP-M	Untaxed Sales to Indiana Licensed Distributors 6C
						TotalDeductions	Total Deductions: Add TobaccoShippedOutOfState + TobaccoReturned + SalesToFedGovt + TaxPaidPurchases + UntaxedSalesToINDistrib. Round to two decimal places (0.00)	OTP-M	Total Deductions 7A
						TotalDeductions2	Total Deductions: Add TobaccoShippedOutOfState2 + TobaccoReturned2 + SalesToFedGovt2 + TaxPaidPurchases2 + UntaxedSalesToINDistrib2. Round to two decimal places (0.00)	OTP-M	Total Deductions 7B
						TotalDeductions3	Total Deductions: Add TobaccoShippedOutOfState3 + TobaccoReturned3 + SalesToFedGovt3 + TaxPaidPurchases3 + UntaxedSalesToINDistrib3. Round to two decimal places (0.00)	OTP-M	Total Deductions 7C
						DeductionAddBack	The same product cannot be claimed on multiple deduction lines. For example, if you report products shipped out of state and some of that product was purchased from a licensed distributor who already paid the tax, you must report that duplicate product here.	OTP-M	Duplicate Deduction Add-Back 8A
						DeductionAddBack2	The same product cannot be claimed on multiple deduction lines. For example, if you report products shipped out of state and some of that product was purchased from a licensed distributor who already paid the tax, you must report that duplicate product here.	OTP-M	Duplicate Deduction Add-Back 8B
						DeductionAddBack3	The same product cannot be claimed on multiple deduction lines. For example, if you report products shipped out of state and some of that product was purchased from a licensed distributor who already paid the tax, you must report that duplicate product here.	OTP-M	Duplicate Deduction Add-Back 8C
						TaxableTobaccoAfterDeductions	Taxable Tobacco After Deductions: Purchases - TotalDeductions + DeductionAddBack	OTP-M	Taxable Tobacco After Deductions 9A
						TaxableTobaccoAfterDeductions2	Taxable Tobacco After Deductions: Purchases2 - TotalDeductions2 + DeductionAddBack2	OTP-M	Taxable Tobacco After Deductions 9B
						TaxableTobaccoAfterDeductions3	Taxable Tobacco After Deductions: Purchases3 - TotalDeductions3 + DeductionAddBack3	OTP-M	Taxable Tobacco After Deductions 9C
						NumberOfCappedCigars	Count of cigars capped at the tax rate	OTP-M	Capped Cigars 9b
						TaxOnTobaccoProds	Tax on Other Tobacco Products: Multiply TaxableTobaccoAfterDeductions by tax rate for total taxable dollars for other tobacco product except moist snuff	OTP-M	Tax on Other Tobacco Products per Column 10A
						TaxOnTobaccoProds2	Tax on Other Tobacco Products2: Multiply TaxableTobaccoAfterDeductions2 by tax rate for total taxable dollars for other tobacco product	OTP-M	Tax on Other Tobacco Products per Column 10B
						TaxOnTobaccoProds3	Tax on Other Tobacco Products: Multiply TaxableTobaccoAfterDeductions3 by tax rate for total taxable dollars for other tobacco product except moist snuff	OTP-M	Tax on Other Tobacco Products per Column 10C
						TaxOnTobaccoProds4	Tax on Number of Capped Cigars: Multiply NumberOfCappedCigars by the tax rate for the total taxable dollars for capped cigars.	OTP-M	Tax on Other Tobacco Products per Column 10D
						TotalTaxOnTobaccoProducts	Total Tax on Other Tobacco Products: Add TaxOnTobaccoProds + TaxOnTobaccoProds2 + TaxOnTobaccoProds3 + TaxOnTobaccoProds4	OTP-M	Total Tax on Other Tobacco Products
						CollectionAllowance	Collection Allowance for Timely Payment. If the return is filed on or before the due date, multiply TotalTaxOnTobaccoProducts by appropriate rate.	OTP-M	Collection Allowance for Timely Payments
					TaxDue		Tax Due or Refund Claimed. Subtract CollectionAllowance from TotalTaxOnTobaccoProducts.	OTP-M	Tax Due or Refund Claimed

Schema	Element						Contents/Reject Rules	Maps To	
	Parent	Child	Grand child	Great- grand child	Great-great-grand child	Great-great-great-grand child		Form Id	Source Field for this data:
					Penalty		If the return is late, you are assessed a late fee. The late fee is 10% of the tax due or $5, whichever is greater.	OTP-M	Penalty
					Interest		Interest due if your tax liability is not paid on or before the due date. You are subject to interest from the date the tax return was due until the date the tax return was actually received. The interest rate is determined on a calendar-year basis and can change from year to year. Please refer to our website at http://www.in.gov/dor/files/reference/dn03.pdf for the current interest rate. Example: Tax Due = $5,000; Return Due = 8/15/2014; Return Filed = 10/4/2014; Days late = 50; Interest Rate = 3% (rate for 2014) (50 days/365 days) X 3% X $5,000 = $20.55	OTP-M	Interest
					TotalAmountDue		Total Amount Due or Refund Claimed: Add TaxDue + Penalty + Interest	OTP-M	Total Amount Due or Refund Claimed
					IntrastateSales		Total Wholesale Price (Tobacco Products) for other tobacco products except moist snuff for intrastate sales (Transaction Type G). Should equal the total wholesale price for Transaction Type "G" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Intrastate Sales 17A
					IntrastateSales2		Total Number of Ounces (Moist Snuff and Alternative Nicotine Products) for other tobacco products for intrastate sales (Transaction Type G). Should equal the total ounces for Transaction Type "G" transactions in Schedule OTP-M-S. Round ounces to two decimal places (0.00)	OTP-M	Intrastate Sales 17B
					IntrastateSales3		Total Wholesale Price (Closed System Cartridges) for other tobacco products except moist snuff for intrastate sales (Transaction Type G). Should equal the total wholesale price for Transaction Type "G" transactions in Schedule OTP-M-S. Round dollars to two decimal places (0.00)	OTP-M	Intrastate Sales 17C
				ReturnSectionB					
					OTPScheduleRepeatSection				
						TransactionType	Transaction Type: Valid codes are: "A" = Purchases (Resident Distributors) / Shipments (Non- Resident Distributors of Other Tobacco Products; "B" = Other Tobacco Products Shipped Out of State; "C" = Other Tobacco Products Returned to Manufacturer; "D" = Other Tobacco Products Sold to Federal Government; "E" = Tax Paid Purchases from Indiana Licensed Distributors; "F" = Untaxed Sales to Indiana Licensed Distributors; "G" = Intrastate Sales	OTP-M-S	Transaction Type
						DocumentType	Code for document type: Invoice, Purchase Order, Credit Memo, Affidavit, Returned Goods Authorization, Bill of Lading, Confirmation	OTP-M-S	Document Type
						DocumentDate	Date of the transaction listed on the given document. Format is YYYY-MM-DD	OTP-M-S	Document Date
						DocumentNumber	Document Number assigned to each transaction	OTP-M-S	Document Number
						CompanyName	The company name of the entity you purchased from/sold to	OTP-M-S	Purchase from/Sold to Company Name
						FederalID	The nine-digit federal employer identification number (FEIN). If the person does not have a FEIN, then use the person's Social Security Number.	OTP-M-S	Federal Identification Number
						LicenseNumber	The Distributor's License number of the entity if the transaction involved an Indiana Licensed Distributor	OTP-M-S	License Number
						Address	Location address of the entity involved in the transaction	OTP-M-S	Street Address
						City	City of the entity involved in the transaction	OTP-M-S	City
						State	State of the entity involved in the transaction	OTP-M-S	State
						ZipCode	Zip code of the entity invovled in the transaction	OTP-M-S	
						WholesalePrice	The wholesale price listed on the document for all Other Tobacco Products except Moist Snuff. "Wholesale price" means the net price shown on an invoice and at which the manufacturer of the tobacco products sells tobacco products to distributors, excluding any discount or other reduction that is not shown on the invoice	OTP-M-S	Wholesale Price (Tobacco Products)
						Ounces	Moist Snuff ounces listed on the document.	OTP-M-S	Number of Ounces (Moist Snuff and Alternative Nicotine Products)
						WholesaleClosedPrice	Wholesale price listed on the document for Closed System Cartridges.	OTP-M-S	Wholesale Price (Closed System Cartridges)