INDIANA SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED

Food Employee Health Policy

Policy O-08

ISBVI is committed to ensuring the health, safety and well-being of our employees and students and complying with all health department regulations. All food employees shall report to their supervisor if they are experiencing any of the following symptoms:

Diarrhea
Fever
Vomiting
Jaundice
Sore throat with fever
Lesions (such as boils, and infected wounds, regardless of size) containing pus on the fingers, hand, or any exposed body part

Food Employees will also notify their supervisor whenever diagnosed by a healthcare provider as being ill with any of the following diseases that can be transmitted through food or person-to-person by casual contact such as:

Salmonellosis
Shigellosis
Escherichia Coli
Hepatitis A virus
or Norovirus

In addition to the above conditions, food employees shall notify their supervisor if they have been exposed to the following high-risk conditions:

Exposure to or suspicion of causing any confirmed outbreak involving the above illness
A member of their household is diagnosed with any of the above illness
A member of their household is attending or working in a setting that is experiencing a confirmed outbreak of the above illnesses

Food Employee Responsibility -

All food employees shall follow the reporting requirements specified above involving specified symptoms, diagnosis and high risk conditions. All food employees shall comply with these requirements and any other requirements imposed by Indiana law, and will always follow good hygienic practices.

Supervisor Responsibility -

The supervisor shall take appropriate action as specified in Indiana State Department of Health Rule 410 1AC 7-24 to exclude, restrict and/or monitor food employees who have

reported any of the above-mentioned conditions. The supervisor shall ensure these actions are followed and only release the ill food employee once evidence, as specified in the food code, is presented demonstrating the person is free of the disease-causing agent or the condition has otherwise been resolved.

The supervisor shall cooperate with the regulatory authority during all aspects of an outbreak investigation and adhere to all recommendations provided to stop the outbreak from continuing. The supervisor will ensure that all food employees, whether conditional part-time, or full-time employees, complete the food employee health questionnaire and sign the form acknowledging awareness of this policy and its application to all food employees.

Adopted by ISBVI Board: 1/14/08

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Revised: 8/25/25

Reviewed and Approved: 10/21/13, 8/20/18, 5/17/21

Legal Citations: Indiana State Department of Health Rule 410 IAC 7-24

ISBVI Superintendent: _____ _____
Date

ISBVI Board Chair: _____ _____
Date