



Eric Holcomb, Governor
State of Indiana

Division of Mental Health and Addiction
402 W. WASHINGTON STREET, ROOM W353
INDIANAPOLIS, IN 46204-2739

11/13/2024

To: CMHW Agencies providing Habilitation, FST, Respite
RE: New Process for Adding Staff – Training Dates

Beginning December 16, 2024, Hab/FST/Respite agencies must follow a new process to add authorized providers to their agency.

The CMHW team and our partners at Roeing will offer two training dates for the new process. This online training will be a live walk-through of the process with detailed instructions and opportunities to ask questions. You only need to attend one of the two training sessions. Training will also be recorded and made available, along with an instruction manual, for those who cannot attend.

Who should attend: hiring manager(s) or the people in your agency responsible for submitting resumes and applications to DMHA

Tuesday December 10th

2 p.m. – 3 p.m.

[Click here to join the meeting](#)

Meeting ID: 228 173 265 593

Passcode: uNydGB

Thursday December 12th

10 a.m. – 11 a.m.

[Click here to join the meeting](#)

Meeting ID: 220 739 082 132

Passcode: 2ty9YM

Please submit any questions or comments to DMHAYouthservices@fssa.in.gov.

