

CIVIL LEGAL AID FUND OPT-IN FORM

Return completed form to:

Kendra.Key@courts.IN.gov

Electronic signatures are acceptable

The deadline for 2019 submission of this form is May 1, 2020.

1.

Name of Legal Services Provider.

Address: _____

Telephone No.: _____ Fax No.: _____

2.

Name of Executive Director.

Address: _____

Telephone No.: _____ Fax No.: _____

3.

Name of president of the board of provider.

Address: _____

Telephone No.: _____ Fax No.: _____

4.

a) List in alphabetical order the counties within the incorporated service area of the provider.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

b) List the counties within which you actually provided service during 2019.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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5. **Please attach a copy of the provider's Internal Revenue Service Code 501(c)(3) form.**

6. In order to be eligible to receive funds from the Indiana Civil Legal Aid Fund, the legal services **provider must meet the definition set out in** IC 33-24-12-3, **must provide a certification** pursuant to IC 33-24-12-4(2)(E), and must comply with the provisions of IC 33-24-12-4(3). By signing the following Certification, the Director certifies that the service provider complies with the foregoing provisions and is qualified to receive funds from the Indiana Civil Defense Fund.

Certification

I, _____ **(Name of Director)**
certify that:

(A) _____ **(Name of Provider)** is a private, nonprofit organization incorporated and operated exclusively in Indiana, the primary function and purpose of which is to provide civil legal services without charge to the indigent;

(B) _____ **(Name of Provider)** was incorporated before July 2, 1997; or was incorporated and providing civil legal aid to the indigent for three (3) years immediately preceding this application;

(C) _____ **(Name of Provider)** provided legal services to indigent individuals within its service area for the preceding three (3) years, and this legal services provider will continue to provide legal services to the indigent for the year following receipt of funds from the civil legal aid fund; and

(D) _____ **(Name of Provider)** shall not:

1. Make available funds, personnel, or equipment for use in advocating or opposing a plan or proposal, represent a party, or participate in litigation that is intended to or has the effect of altering, revising, or reapportioning a legislative, a judicial, or an elective district at any level of government, including influencing the timing or manner of the taking of a census.

2. Attempt to influence the issuance, amendment, or revocation of an executive order, regulation, or other statement of general applicability and future effect by a federal, state, or local agency.

3. Attempt to influence an adjudicatory proceeding of a federal, state, or local agency if such part of the proceeding is designed for the formulation or modification of an agency policy of general applicability and future effect.

4. Attempt to influence the passage or defeat of legislation, a constitutional amendment, a referendum, an initiative, or similar procedure of the Congress, a state, or a local legislative body.

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5. Attempt to influence the conduct of oversight proceedings of the Legal Services Corporation or a person or an entity receiving financial assistance provided by the Legal Services Corporation.

6. Pay for a personal service, an advertisement, a telegram, a telephone communication, a letter, printed or written matter, an administrative expense, or a related expense, associated with an activity prohibited in this subdivision.

7. Initiate or participate in a class action suit.

8. Support or conduct a training program for the purpose of advocating a particular public policy or encouraging a political activity, a labor or an antilabor activity, a boycott, picketing, a strike, or a demonstration, including the dissemination of information about such a policy or activity. However, this clause may not be construed to prohibit the training of an attorney or a paralegal in the provision of:

- (i) adequate legal assistance to eligible clients; or
- (ii) advice to an eligible client as to the legal rights of the client.

9. Participate in litigation:

- (i) on behalf of a person incarcerated in a federal, state, or local prison; or
- (ii) arising out of the incarceration of a person described in item (i).

Signature

Date

Printed Name and Title