

Civil Benchbook
March 8, 2024
Minutes
Meeting via Teams Video Conference

1. **Attendance:** Judge Rehana Adat-Lopez, Mag. Taylor Beaty, Judge Steve Bowers, Judge John Broden, Judge Sara Dungan, Judge Jim Joven, Judge Doug Mawhor, Judge John Sedia, Mag. Ian Stewart, Judge AmyMarie Travis.
2. **Minutes:** The Committee approved the August 11, 2023 minutes.
3. **Forms:** The Committee discussed the use of forms generally. The Committee voted to include information about accessing forms on Odyssey and indianalegalhelp.org. The Committee reviewed and made changes to the forms for post-judgment, summary judgment, ADR (no changes), and interlocutory appeals. Judge Bowers will provide a summary judgment form that he uses when one of the parties is a self-represented litigant. The Committee will divide the remaining forms for review at the June meeting.
4. **Upcoming meetings:** June 21, September 6, December 6. For the next meeting:
 - a. Tab 16 - Particular Types of Cases – uniform declaratory judgment act – **Judge Joven**
 - b. Tab 16 - Eminent domain tab (in comparison to list)– **Judge Joven**
 - c. Tab 16 – Eviction – **Judge Williams**
 - d. Forms – Pretrial – **Judge Travis**
 - e. Forms – Particular cases – **split**
 - f. Forms – pro hac vice

For the September meeting: Tab 13 - Types of Relief Available –**Mag. Beaty**

Civil Benchbook
June 21, 2024
Minutes
Meeting via Teams Video Conference

1. **Attendance:** Judge Rehana Adat-Lopez, Judge John Broden, Judge Sara Dungan, Mag. Therese Hannah, Judge John Sedia, Mag. Ian Stewart, Judge AmyMarie Travis, Judge Kyle Williams
2. **Minutes:** The Committee approved the March 8, 2024 minutes.
3. **Benchbook Review:**
 - a. Tab 16 – Eviction – Judge Williams reviewed the tab and made suggestions. He noted that the tab refers to small claims procedures which are also covered in another benchbook. He will review the tab to remove these references and refer to the other benchbook.
 - b. Forms – Pretrial – Judge Travis reviewed these forms and made suggested changes, including removing the hyphen whenever used in pretrial; the Committee approved these changes. Judge Broden has also reviewed the temporary admission order, which had been included in two places. The suggestions made by both judges, including changing the mailing address, were approved.
 - c. Forms – Particular cases (foreclosure) – Mag. Stewart reviewed these forms; the Committee approved his suggested changes. Judge Williams has a form that he suggested adding to this packet, which he will provide.
4. **Upcoming meetings:** September 6, December 6. For the next meeting:
 - a. Tab 13 - Types of Relief Available –**Mag. Beaty**
 - b. Tab 16 - Uniform declaratory judgment act – **Mag. Stewart**
 - c. Tab 16 - Eminent domain tab (in comparison to list)– **Judge Adat-Lopez**
 - d. Tab 16 – Eviction – **Judge Williams**
 - e. Forms – particular cases – **Judge Adat-Lopez**

Civil Benchbook
December 6, 2024
Minutes
Meeting via Teams Video Conference

1. **Attendance:** Mag. Taylor Beaty, Judge John Broden, Judge Rehana Adat-Lopez, Judge Mark Dudley, Judge Sara Dungan, Mag. Therese Hannah, Judge Doug Mawhor, Judge John Sedia, Mag. Ian Stewart, Judge Kyle Williams. Staff: Amanda Wishin
2. **Minutes:** The Committee approved the June 21, 2024 minutes.
3. **Review of Benchbook:**
 - a. *Tab 16 - Eminent domain tab & list.* Judge Adat-Lopez reviewed the tab, as well as the check list and made suggested changes. She also provided three forms: Appointment of Appraisers; Oath of Appraisers; and Appraiser Instructions. The Committee approved her suggested changes.
 - b. *Tab 13 - Types of Relief Available.* Mag. Beaty reviewed the tab and made suggested changes, which were approved by the Committee.
 - c. *Tab 16 - Uniform declaratory judgment act.* Mag. Stewart reviewed the tab and made suggested changes, which were approved by the Committee
4. **Contempt items submitted by Judge Cline:** The Committee asked that Amanda pull all the contempt resources to review together at the next meeting.
5. **2025 meetings:** 2025 meetings will be set for Fridays at noon (Eastern).
 - a. Contempt
 - b. Tab 16 – Eviction – **Judge Williams**
 - c. Forms – particular cases – **Judge Adat-Lopez**