

Civil Benchbook
February 18, 2022
Minutes
Meeting via Teams Video Conference

1. **Attendees:** AmyMarie Travis, John Sedia, Sara Dungan, Cody Coombs, Brenda Roper, Steve Bowers.
2. **Minutes:** The Committee approved the November 5, 2021 minutes.
3. **Self-represented litigants:** The Committee approved for publication the amendments made by Judge Travis. Amanda will add a link to the chapter on contempt.
4. **Medical malpractice:** The Committee approved for publication the amendments made by Judge Sedia in this new section. It will be reformatted before publishing.
5. **Civil Litigation Taskforce request:** The Civil Litigation Taskforce included in their draft report a suggestion for the Civil Benchbook. The Committee approved the addition as a practice note in Tab 14 – Post Judgment.
6. **Review of the Civil Benchbook - Tab 5: Temporary Admission/Pro Hac Vice.** Judge Travis reviewed and cite checked Tab 5, adding in the rule, petition requirements, and a practice note. Amanda will add a link to the rule. The Committee approved publishing the amended Tab 5.
7. **The remaining 2022 meetings will be:** May 13, August 5, and November 4. The agenda for the May 13 meeting:
 - Eminent domain– **Judge Joven**
 - Tab 9: ADR/Other Settlement Tools – **Brenda Roper**
 - Tab 10: Adjudication without Trial – **Sara Dungan**
 - Tab 11: Interlocutory Appeals – **Steve Bowers**
 - Tab 13: Types of Relief Available – **Cody Coombs**
 - Tab 14: Post Judgment– **Brenda Roper**

To schedule for upcoming meetings:

- Tab 3: Interpreters – **Taylor Beaty**
- Tab 7: Pre-Trial Conference and Effective Case Management – **AmyMarie Travis**
- Tab 8: Discovery – **John Sedia**
- Tab 16: Particular Types of Cases – transfer of structured settlement benefits – **Steve Bowers**
- Tab 16: Particular Types of Cases – uniform declaratory judgment act – **Jim Joven**
- Tab 16: Particular Types of Cases – class action – **John Sedia**

Civil Benchbook
August 5, 2022
Minutes
Meeting via Teams Video Conference

1. **Attendees:** AmyMarie Travis, Rehana Adat-Lopez, Steve Bowers, Sara Dungan, Therese Hannah, James Joven, Brenda Roper, John Sedia
2. **Minutes:** The Committee approved the May 13, 2022 minutes.
3. **Review of the Civil Benchbook:**
 - a. Tab 7: Pre-Trial Conference and Effective Case Management: Judge AmyMarie Travis reviewed this chapter; the Committee approved all recommended changes.
 - b. Tab 8: Discovery: Judge John Sedia reviewed this chapter; the Committee approved all recommended changes.
 - c. Tab 9: ADR/Other Settlement Tools: Judge Brenda Roper reviewed this chapter; the Committee approved all recommended changes.
 - d. Tab 11: Interlocutory Appeals: Judge Steve Bowers reviewed this chapter; the Committee approved all recommended changes.
 - e. Tab 14: Post Judgment: Judge Brenda Roper reviewed this chapter; the Committee approved all recommended changes.
4. **The remaining 2022 meeting is November 4. The agenda includes:**
 - a. Eminent domain – **Jim Joven**
 - b. Tab 3: Interpreters – **Taylor Beaty**
 - c. Tab 13: Types of Relief Available – **Cody Coombs**
 - d. Tab 16: Particular Types of Cases – transfer of structured settlement benefits – **Steve Bowers**
 - e. Tab 16: Particular Types of Cases – uniform declaratory judgment act – **Jim Joven**
 - f. Tab 16: Particular Types of Cases – class action – **John Sedia**