## Indiana Office of Court Services

**Optional Reference Page for Court Program Use**

Court Programs: You may use this optional sheet to point reviewers of your curriculum to specific documents or pages where you think each item required by the Rules for Court-Administered Alcohol and Drug Programs is located. This sheet is not required by the Rules or by IOCS procedure but may serve to verify that all required items in your curriculum are included.

Document Title/ SECTION 31(c) REQUIREMENTS

Page Numbers

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course syllabus that provides detailed course information

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course lesson plans or lesson outlines

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ List, description, or copies of supporting materials including handouts, videos, class exercises, individual or group activities, and other materials as appropriate

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ General references

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Research references

SECTION 31(f) REQUIREMENTS for:

**Substance Abuse Information**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Documentation showing the program is at least 8 hours in length

**Basic Substance Abuse Education**

**Advanced Substance Abuse Education**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Documentation showing the program is at least 10 hours in length

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cognitive-based education

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Documented by research

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Self-assessment module

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Information the curriculum is designed primarily for substance abusers with some symptoms indicating a progression toward dependence **(Only require for Advanced Substance Abuse Education)**