STATE OF INDIANA – COUNTY OF KNOX
IN THE KNOX CIRCUIT AND SUPERIOR COURTS

Notice of Proposed New Rule and Amendments to Local Court Rules
November 4, 2026

In accordance with Trial Rule 81 of the Indiana Court Rules, the Knox Circuit and Superior Courts hereby give notice to the bar and the public that the Courts propose to amend the Local Rules on LR42-AR-3.8 and LR42-AR-5 for the courts of record of Knox County, effective January 1, 2027.

All new text is shown by underlining and deleted text is shown by ~~strikethrough~~. Supreme Court approval is required for Local Rules concerning caseload allocation (LR42-AR-5) and will not take effect until approved by the Supreme Court.

Notice has been given to the public by posting on the website of the Knox County Clerk and at the Indiana Judiciary webpage for Local Rules (https://www.in.gov/courts/publications/local-rules/), and by furnishing a copy to the officers of the Knox County Bar Association. A paper copy of the proposed amended local rules will be made available for viewing in the office of the Clerk of Knox County, 111 N. 7th Street, Vincennes, Indiana, during normal business hours.

The time period for the bar and the public to comment shall begin on November 4, 2026, and shall close on December 4, 2026. The proposed amendments to the rules will be adopted, modified, or rejected no later than December 11, 2026, and, if required, the final version of the rule will be submitted to the Indiana Supreme Court for review and approval no later than December 11, 2026.

Comments by the bar and the public should be made in writing to:

Hon. Monica Gilmore, Judge of the Knox Circuit Court, Attn: Public Comment on Local Rules, Knox County Courthouse, 111 N. 7th Street, Vincennes, Indiana.

DATED this 4th day of November 2026 on behalf of the Judges of Knox County.

_/S/__Monica Gilmore_____
Hon. Monica Gilmore, Judge
Knox Circuit Court

JOINT LOCAL RULES FOR THE KNOX COUNTY COURTS

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Family Law Rules

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LR42-FL-2	**Indiana Child Support Guidelines (Worksheet Required)**

Trial Rules

LR42-TR79-1.0 - SPECIAL JUDGES (Civil Matters)

A. APPOINTMENT OF SPECIAL JUDGE IN CIVIL CASES: If a motion for change of judge is granted or an order of disqualification is entered in a civil case, and a special judge is not appointed and qualified as provided in Indiana Trial Rule 79(D), pursuant to Indiana Trial Rule 79(H), the presiding judge shall reassign the case to another full-time judicial officer in Knox County on a rotating basis and when, and if, that process is exhausted, then the presiding judge shall reassign the case by selecting the next full-time judge in sequence from the applicable counties pursuant to the Indiana Trial Rules.

In the event no judge from the list set forth above is available for appointment, or the particular circumstances in a case warrant selection of a special judge by the Indiana Supreme Court, the presiding judge may request, pursuant to Indiana Trial Rule 79(H)(3), that the Indiana Supreme Court appoint a special judge.

Criminal Rules

LR42-AR-3.9 - ASSIGNMENT OF CRIMINAL CASES; SPECIAL JUDGES (Criminal Matters)

This rule is adopted pursuant to Indiana Administrative Rule 21 for the assignment of cases and selection of a Special Judge in criminal matters.

A. ASSIGNMENT OF CRIMINAL CASES:

See Knox County Caseload Allocation Plan.

B. TRANSFER OF CRIMINAL CASES:

After a criminal charge has been filed according to the rules set forth herein, a judge may refer the defendant to a Problem Solving Court, and if accepted by the Problem Solving Court, the Judge may transfer the defendant's case to the Problem Solving Court for admission and disposition in accordance with I.C. 33-23-16-13, 14 or 15 and the Problem Solving Court policies and procedures.

C. ASSIGNMENT OF SPECIAL JUDGES:

If the judge before whom a case is pending in the Knox Circuit Court, Knox Superior Court No. 1 or Knox Superior Court No. 2 becomes disqualified from jurisdiction of a case pursuant to the Administrative Rules, Rules for Post-Conviction Relief, or the Code of Judicial Conduct, then the presiding judge shall reassign the case to the another full-time judicial officer in Knox County on a rotating basis and when, and if, that process is exhausted, then the presiding judge shall reassign the case by selecting the next full-time judge in sequence from the list of from the applicable counties pursuant to the Indiana Administrative Rules.

In the event a judge is ineligible for assignment from the list or the particular circumstances of the case warrant selection of a special judge by the Indiana Supreme Court, the presiding judge shall certify the case to the Indiana Supreme Court for the appointment of a special judge pursuant to Administrative Rule 21(B).

LR42-CR-2.1 - PROBABLE CAUSE DETERMINATION AND RELEASE FOLLOWING WARRANTLESS ARREST

No person shall be detained in the Knox County Jail following a warrantless arrest for more than forty-eight (48) hours without a determination of probable cause and the establishment of a bond by a Knox County Judge or Judge Pro Tempore. If no such determinations have been made within the time period established above, the Sheriff of Knox County shall release the detained person on his/her own recognizance. Provided, however, no person preliminarily charged with Murder shall be released by the Sheriff under the provisions of this paragraph without the approval of a Knox County Judge or Judge Pro Tempore.

Prior to release of the detained person, said person shall execute and deliver to the Sheriff a form providing the following information:

1. The person’s full name.
2. Age.
3. Date of birth.
4. Social Security Number.
5. Correct mailing address.
6. Correct residential address.

The Knox County Sheriff shall provide the above information to the Knox County Prosecutor, and the Knox County Courts. Further, if requested by the Courts, the Knox County Sheriff shall provide, at the time of the detained person’s release, information to the detained person concerning the date and time of said person’s appearance at Court.

LR42-CR-2.2 - CRIMINAL BOND SCHEDULE

Hereafter, until further Order of Knox County Courts, the amounts to which persons charged by indictment or information in the Knox Circuit Court, the Knox Superior Court 1 or the Knox Superior Court No. 2 with a crime shall be held to bail shall be as follows:

Level 1 Felony	$75,000
Level 2 Felony	$50,000
Level 3 Felony	$25,000
Level 4 Felony	$15,000
Level 5 Felony	$10,000
Level 6 Felony	$5,000
Class A Misdemeanor	$4,000
Class B Misdemeanor	$3,000
Class C Misdemeanor	$2,000
Habitual Offender	$50,000
Extradition	$25,000

Provided, however, that:

(a) Those persons charged with Murder shall be held without bail; and

(b) Those persons charged with Battery related to domestic or family violence or with Invasion of Privacy shall be held without bail for 48 hours.

The foregoing schedule shall apply to all persons charged with crimes in these Courts unless otherwise endorsed upon the warrant following a probable cause determination or otherwise Ordered by the Court. Persons charged with multiple crimes on the same indictment or information shall be held to bail only on the crime requiring the highest amount of bail.

LR42-CR 2.3 - BAIL AND PRETRIAL SERVICES

There is hereby created a separate Bail and Pretrial Services Agency for each Knox County Court, of which the Judge of each Court is the Director, the rules of which are as follows:

I. Release Pending Trial

A. At an initial hearing, any person charged with a bailable offense shall be ordered released pending trial on the person's personal recognizance unless the Judge determines that such a release will not reasonably assure the appearance of the person as required. When such a determination is made, the Judge, either in lieu of, or in addition to the above method of release, shall impose any or all of the following conditions of release which will reasonably assure the appearance of the person for trial:

1. Place the person in the custody of a designated person or organization agreeing to supervise him or her.
2. Place restrictions on the travel, association, or place of abode of the person during the period of release.
3. Require the execution of a bail bond in a specified amount.
4. Impose any other condition, including a condition requiring that the person return to custody after specified hours of release for employment or other limited purposes.

B. In determining which condition of release, if any, will reasonably assure the appearance of a person as required, the Judge shall consider all facts relevant to the risk of non-appearance, including those factors set out in Indiana Code 35-33-8-4.

II. Bail Bond: Ten Percent (10%) Cash Deposit Security

A. Unless otherwise ordered by the Court, any person for whom a bail bond has been set may satisfy the bond by executing the bail bond and depositing with the Clerk of the Court before which the proceeding is pending, a sum of money equal to ten percent (10%) of the bail.

B. Upon execution of the bail bond and deposit of the required sum of money, the Defendant shall be released from custody subject to the conditions of the bail bond. The Court may designate the Court bail agency to supervise the Defendant. Where the Defendant has failed to comply with the conditions of release or with the rules and regulations of the Court bail agency, the Defendant's release may be revoked, and the Defendant may be brought before the Court which shall determine if additional bail shall be set.

C. When the conditions of the bail bond have been performed and the Defendant has been discharged from all obligations in the cause, the Clerk of the Court shall return to the Defendant, unless the Court Orders otherwise, ninety percent (90%) of the sum which has been deposited, and shall retain as bail bond costs, ten percent (10%) of the amount deposited or fifty dollars ($50.00), whichever is

the lesser amount, pursuant to I.C. 35-33-8-3.2. However, in no event shall the amount retained by the Clerk as bail bond costs be less than ten dollars ($10.00).

D. After a judgment of a fine, Court costs, or other Court Ordered fees is entered in the prosecution of a cause in which a deposit has been made in accordance with Subsection A, the balance of the deposit, after deduction of the administrative fee, may be applied to the payment of the judgment.

E. If expenses for attorney fees and other defense costs have been incurred by Knox County, Indiana, in this cause, the balance of the deposit after deduction of the administrative fee, fine, Court costs, or other Court Ordered fees, may, upon Order of the Court, be applied by the Court Clerk to the payment of such expenses.

F. At the request of the Defendant, the Court may Order whatever amount is repayable to Defendant from the bail deposit to be paid to the Defendant's attorney of record.

G. If the person does not comply with the conditions of the bail bond, the Court having jurisdiction shall enter an Order declaring the bail to be forfeited. Notice of the Order of Forfeiture shall be mailed to the Defendant at the Defendant's last known address. If the Defendant does not appear and surrender to the Court having jurisdiction within thirty (30) days from the date of the forfeiture or within that period satisfy the Court that appearance and surrender by the Defendant is impossible and without fault, the Court shall enter a judgment against the Defendant for the amount of the bail. The deposit made in accordance with Subsection A shall be applied to the payment of the judgment. The balance of the judgment may be enforced and collected in the same manner as a judgment entered in a civil action.

H. The administrative fee so collected by the Clerk shall be separately receipted and separately reported to the County Auditor each month on State Board of Accounts, County Form No. 124 and the Clerk shall remit such funds monthly to the County Treasurer. The County Treasurer shall deposit the funds in a separate fund for each Court. The fund for the Knox Circuit Court shall be called the "Knox Circuit Court Bail Agency and Pretrial Services Fund", the fund for the Knox Superior Court 1 shall be called the "Knox Superior Court 1 Bail Agency and Pretrial Services Fund", and the fund for the Knox Superior Court No. 2 shall be called the "Knox Superior Court No. 2 Bail Agency and Pretrial Services Fund". The fund may be expended, without appropriation, subject to the

approval of the Court having jurisdiction over that fund. Any amounts remaining at the end of any fiscal year shall not revert to the General Fund but shall continue in the particular Knox County Court Bail Agency and Pretrial Services Fund. In the event the fund is closed by operation of law or by Order of Court, all remaining funds shall then and in that event revert to the County General Fund.

THE COURTS NOW REVOKE ALL PRIOR ORDERS PERTAINING TO BAIL AND PRETRIAL SERVICES.

LR42-CR-2.4 - CREDIT BONDING

By Joint Order comes now the Judges of the Knox Circuit Court, Superior Court 1 and Superior Court No. 2 and hereby Order the Sheriff of Knox County to place on notice all Law Enforcement Officers, Jailers and Bail Bond Agents that pursuant to Indiana statute I.C. 27-10-4-5 **"credit bonding"** cannot be allowed or accepted as a method of payment to a bail agent for his bonding services. The bail agent must collect a full premium for the bail being purchased at the rate approved by the Commissioner. Partial payments to the bail bond agent for his services either by cash or check or postdated checks which have been made out for the full premium are not acceptable methods of payment of bond and violate the intentions of the statute. The Sheriff of Knox County is hereby directed to post this Order in a conspicuous place whereby all parties concerned with the procedure in the issuance of bail bond may find this notice.

LR42-CR-2.5 - CRIMINAL DISCOVERY

Each Knox County Court adopts and Orders the parties in all criminal proceedings to follow the Indiana Rules of Criminal Procedure – Pre-Trial Procedure – Rule 2.5 Discovery.

LR42-CR00-2.6 - SECURE DETENTION (WORK RELEASE)

The Knox County Courts, having been advised of certain concerns regarding the safety and security of residents and personnel of the male and female Work Release facilities operated by the Wabash Valley Regional Community Corrections Program, and the Courts, having carefully considered these matters, **ORDER, ADJUDGE AND DECREE:**

A. In the event the Director of the Wabash Valley Regional Community Corrections Program (or the Assistant Director acting in the Director's absence) determines that a male or female resident of the Wabash Valley Community Corrections Residential Work Release Program:

1. Has committed a criminal act under Federal law or the laws of the State of Indiana while a resident of the Wabash Valley Regional Community Corrections Work Release Program; or

2. Has acted in a manner that constitutes an immediate threat to the security of the Wabash Valley Regional Community Corrections Work Release facility or the safety of Wabash Valley Regional Community Corrections personnel and/or other Work Release residents; and

3. The resident in question:

   a. Is serving a sentence imposed by the Knox County Courts following a judgment of conviction; or

   b. Is residing in the Work Release facility as a condition of probation imposed by said Court; or

   c. Is residing in the Work Release facility as a result of a finding of contempt by said Court;

The Director of the Wabash Valley Regional Community Corrections Program (or the Assistant Director acting in the Director's absence) is empowered and authorized to place the Resident in secure detention at the Knox County Law Enforcement Center.

(1) Until such time as the resident in question can be safely readmitted to the Work Release facility; or

(2) For a period of up to five (5) working days pending a hearing conducted by the Conduct Adjustment Board of the Wabash Valley Regional Community Corrections Program, whichever occurs earlier.

B. The Sheriff of Knox County is Ordered and authorized to detain and hold in secure detention at the Knox County Law Enforcement Center a resident of the Wabash Valley Regional Community Corrections Work Release Program pursuant to the above-stated provisions of this Rule.

C. The Director of the Wabash Valley Regional Community Corrections Program is Ordered to immediately notify the sentencing Court and the resident's Probation Officer of the facts and circumstances that necessitated detention of the resident at the Knox County Law Enforcement Center.

Administrative Rules

LR42-AR-3.0 - COURT CLOSING

The decision to close any Court or Office within the 12th Judicial Circuit shall lie solely within the discretion of the presiding judge of that Court. When weather conditions or other emergencies arise, the presiding judge may consult with County Officials and the Sheriff to determine whether to close the Court.

LR42-AR-3.1 - CONSENT TO HEAR CASES

The Judges of the Knox Circuit Court, Knox Superior Court 1 and Knox Superior Court No. 2 may in accordance with I.C. 33-29-1-10, sit as Judge of the other courts in any matter as if that Judge were elected to that Court.

LR42-AR-3.2 - COURT REPORTER SERVICES

The Courts of Knox County adopt Model Option Three under Administrative Rule 15 and elect to procure certain court reporter services by Transcription Service Agreement.

The court reporters shall be responsible for filing the transcript with the Clerk of the Knox Circuit Court and for providing notice of filing as provided in Appellate Rule 11(A). The court reporters shall be responsible for preparing exhibits and the exhibit index as provided in Appellate Rule 29.

As provided in Trial Rule 74(A), the Judges of the Knox Circuit and Superior Courts authorize and direct the person(s) making the transcript to certify the transcript.

Standard appeal transcripts to be filed within 45 days shall cost $4.25 per page. Non-appeal transcripts shall cost as follows: $4.25 per page for completion within 30 days, $5.25 per page for completion with 14 days, $6.00 per page for completion within 7 days, $7.50 per page for completion within 3 days, and $8.50 per page for completion within 1 day. The minimum fee for any transcript is $30.00.

TRANSCRIPTION SERVICE AGREEMENT

This Transcription Service Agreement (“Agreement”) is between American Platform Services, LLC, dba TheRecordXchange, a limited liability company in Arizona (“TRX,” “We,” “Us,” or “Our”) and Knox County Courts, Indiana (“Court,” “You,” or “Your”), collectively the “Parties.”

RECITALS

TRX operates a platform through which qualified transcription service providers (“Providers”) will be made available to courts and court reporters. Providers shall be authorized to type, compile, and certify transcripts for appeal and non-appeal purposes. Providers shall deliver certified transcripts to the person who is specifically designated by a court to perform the official court reporting services for the court (“Court Reporter”), or to deliver certified or non-certified transcripts to a party so requesting.

Court wishes to use TRX’s platform as an efficient portal to access Providers for the term of this Agreement. This Agreement shall apply to transcription services provided to the Court and any other party wishing to order transcripts or audio recorded by the Court using Our platform.

AGREEMENT

In consideration of the above recitals and the mutual covenants in this Agreement, the Parties agree as follows:

1. **Qualified Providers.** TRX shall be responsible for vetting potential Providers under this Agreement. Providers shall meet the following requirements:
   a. Have a licensed business operating in the United States;
   b. Agree to perform all transcription services under this Agreement in the United States;
   c. Have at least 3 years of experience providing transcription services to courts in the United States;
   d. Have a confidentiality agreement on file with TRX and with any independent contractors employed to work on transcriptions under this Agreement;
   e. Be certified by at least one of the following accredited industry organizations: American Association of Electronic Reporters and Transcribers (AAERT), National Court Reporters Association (NCRA), or National Verbatim Reporters Association (NVRA);
   f. All transcripts provided hereunder shall be certified by an individual with a valid certificate from one of the above-listed organizations; and
   g. Agree to provide transcription services in compliance with the Indiana Rules of Appellate Procedure, including the standards for preparing electronic transcriptions found in Appendix A of the rules.

2. **Services to be Provided.** Providers shall be responsible for delivering the completed transcription to the appropriate Court Reporter. The Judges of Knox County authorize and direct Providers to certify the transcripts that are required to be certified under Indiana Rules of Court. Providers shall complete their work in accordance with this Agreement and the TRX terms of service. If there is a conflict between the terms of these documents, this Agreement shall prevail.

3. **Payment.** Standard appeal transcripts to be filed within 45 days shall cost $4.25 per page. Non-appeal transcripts shall cost as follows: $4.25 per page for completion within 30 days, $5.25 per page for completion within 14 days, $6.00 per page for completion within 7 days, $7.50 per page for completion within 3 days, and $8.50 per page for completion within 1 day. The minimum fee for any transcript is $30.00. TRX and Provider shall be responsible for invoicing and collecting payment from the requesting party. Provider shall be responsible for paying any fees owed to TRX.

4. **Term.** The term of the Agreement shall begin on the date designated by the Indiana
   Supreme Court in its Order of Approval ("Effective Date"). TRX or the Court may terminate this Agreement by providing 30 days' notice of termination. The Court

may terminate this agreement at any time with cause. Termination shall not impact the duties of the Parties to perform for any work requested under this Agreement prior to the termination date.

5. **Dispute Resolution.** If there is a dispute between the Parties related to this Agreement, the Parties agree to act in good faith and attempt to resolve the problem between themselves. If the problem is not resolved after 30 calendar days, the Parties agree to submit the matter to the Chief Administrative Officer of the Indiana Supreme Court for resolution.

6. **Authorization.** This Transcription Service Agreement is subject to approval by the Indiana Supreme Court under Administrative Rule 15 and Trial Rule 81.

7. **Modification.** This Agreement can only be modified in a written document signed by both Parties, and subject to Indiana Supreme Court approval.

8. **Notice.** Unless otherwise specified, all notices required by this Agreement may be hand delivered, sent via certified mail to the receiving Party's last known address, or sent via email to their last known email address.

9. **Additional Actions.** Each Party agrees to do all acts and things and to make, execute, and deliver such written instruments and documents as shall be reasonably required to carry out the terms of this Agreement.

10. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which will be deemed an original, but all of which, when taken together, will constitute one and the same instrument.

LR42-AR-3.3 - PROHIBITING WEAPONS

This Rule is adopted pursuant to the inherent powers of these Courts, and in the interest of public safety and security.

All persons, except those specifically set forth below, are prohibited from carrying, concealed or otherwise, any inhibiting chemical substances, explosive devices, guns, pellet guns, knives, or any deadly weapons as defined by statute in I.C. 35-47-11.1-4 on any property upon which is situated any building or structure owned or leased by Knox County government. All law enforcement officers and deputies, uniformed or in plain clothes, Judges and Special Judges, prosecutors, special prosecutors and deputies, and probation and parole officers are exempted from this Order.

Any person found in violation of this Order may be detained by a law enforcement officer or Court security officer, thoroughly searched, and any weapons described in this Rule found on or about such person may be confiscated and forfeited to Knox County. Any person violating this Order shall be subject to punishment for contempt of Court which may consist of a fine of up to five hundred dollars ($500.00) and imprisonment for up to one hundred eighty (180) days. This Order is consistent

with Knox County Ordinance No. 2-1995. This Order shall be posted in plain view near the entrances to the Knox County Courthouse, Knox County Courthouse Annex and each of the Knox County Courts.

The statute(s) cited above may change from time to time. This local court rule shall automatically refer to the relevant statute(s) in effect at any given time. Any exempted person listed above SHALL NOT BE EXEMPT whenever they or any member of their family is a party to any proceeding taking place. This does not include appearing in the individual's official capacity.

LR42-AR-3.4 - DRESS AND CONDUCT

Lawyers and litigants shall be appropriately attired during all court appearances. Lawyers, litigants, and spectators shall at all times speak and behave in such a manner as to respect the dignity and authority of the Courts, Judges, and all judicial personnel.

Each Judge of the Knox County Courts, including any duly appointed Magistrates, Referee, Judge Pro Temp, Special Judge or Senior Judge, or any judicial officer, law enforcement, Court security officer, has the authority to remove any person whom in their opinion is being unruly, disruptive, disorderly, disrespectful, or otherwise using profanity or engaging in conduct which disturbs or hinders the operation of the Courts.

LR42-AR-3.5 - PROTECTIVE ORDERS

Pursuant to the inherent powers of these Courts, this Rule is hereby promulgated for the administration of Protective Order matters in Knox County, Indiana.

A. **SAME PARTIES/SAME COURT:** If the parties in a Protective Order (PO) petition have a previously filed dissolution (DR) or paternity (JP) case assigned to a particular Court in Knox County; the subsequent Protective Order matter shall be assigned to the same Court. For example, if the parties have previously filed a prior paternity (JP) case or Dissolution (DR) case in the Knox Superior Court 1, any new Protective Order filing involving the same parties shall be assigned a Protective Order (PO) number and shall be filed in the Knox Superior Court.

1. In the event the parties have filed multiple prior dissolution petitions, the Protective Order case shall be assigned to the Court of the most recent dissolution (DN/DC) filing.

B. **NEW FILINGS IN KNOX CIRCUIT COURT:** Effective January 7, 2003, all new Protective Order filings, except those set forth in paragraph A above, shall be assigned to the Knox Circuit Court.

C. **SUBSEQUENT DISSOLUTION AND PATERNITY FILINGS:** If a Protective Order (PO) petition is filed in the Knox Circuit Court, and a subsequent dissolution (DN/DC) or paternity (JP) action involving the same parties is filed in either the Knox Superior Court I or the Knox Superior Court No. 2, the Judge of the Knox Circuit Court shall issue

an Order transferring the Protective Order (PO) matter to the Court where the dissolution (DN/DC) or paternity (JP) case is pending. The Clerk shall re-docket the Protective Order with a new Protective Order (PO) file number for the receiving Court.

D. PROTECTION ORDERS WHEN RESPONDENT IS A JUVENILE: If either party in a Protective Order (PO) proceeding is a juvenile (under 18 years of age), said Protective Order (PO) proceeding shall be assigned to the Knox Superior Court 1.

LR42-AR-3.6 - CASE RELATION

The Clerk shall use the related case function in the Odyssey Case Management System in Protection Order (PO), Juvenile Paternity (JP), and Domestic Relations (DN/DC) cases involving the same parties to facilitate coordination, consistency, and efficiency within judicial orders.

LR42-AR-3.7 - COURT ALCOHOL AND DRUG PROGRAM FEES

Fees for the Knox County Court Alcohol and Drug Program shall be:

A&D Program Fee	$300.00
A&D Transfer Out	$100.00
Education Fee	$100.00
Evaluation Only	$100.00

A&D Program fees include orientation, assessment, case management, monitoring, and drug and alcohol screening. The education program cost is included in the program fee. Clients referred out for treatment or education are responsible for the payment of fees associated with those services. Clients referred to our education course from other programs and agencies will be required to pay the education fee. Transfer fee will be charged when a client is not assessed by our program and requests to transfer A&D supervision to another court alcohol and drug program certified by the Indiana Office of Court Services.

LR42-AR-3.8– ——— VETERANS TREATMENT COURT FEES

Any participant of the Knox County Veterans Treatment Court may be assessed the following Schedule of Fees pursuant to the authority granted by the Indiana Problem Solving Courts Statutes (Indiana Code 33-23-16 et.al.) and the Indiana Problem-Solving Court Rules [PSCR Section 16(d)]:

Initial VTC Program Fee	$50.00
Monthly VTC User Fee	$25.00
Drug Testing Fee	$15.89 PER TEST
Confirmation testing fees	$25-$50 PER TEST
Transfer Fee	$25 (where applicable)

These fees are used to partially cover the costs of the Veterans Treatment Court services. VTC fees include orientation, assessment, case management, education, monitoring, and drug and alcohol screening. Participants referred for treatment or education are responsible for the payment of any fees associated with those services. Fees assessed due to sanctions, such as home detention/electronic monitoring, Work Release, etc. are also the responsibility of the participant.

LR42-AR-~~3.8~~ 3.9- THE TAKING OF PICTURES, AUDIO, OR VIDEO OF COURT PROCEEDINGS

The Knox County Courts hereby determine and give notice that the following order is appropriate and necessary to the safety and security of our Courtrooms as well as to maintain the orderly administration of justice. Therefore, in compliance with the Indiana Code of Judicial Conduct, Rule 2.17, the Knox Circuit Court, Knox Superior Court 1, Knox Superior Court No. 2, and Magistrate Court **ORDERS** that cellular phones, electronic tablets, personal digital assistants, smart watches, and all other electronic devices capable of audio or video recording be prohibited in the Knox County Courtrooms.

Rule 2.17 of the Indiana Code of Judicial Conduct prohibits the broadcasting, televising, recording, or taking of photographs in all courtrooms and areas immediately adjacent thereto during session of court or recesses between sessions. Any distribution of such recordings, including posting the audio or video recording on any social media platform, shall not occur without the Court's permission.

All Attorneys or Law Enforcement Officers on official business are exempted from this Order. The Knox County Circuit Court, Superior Court 1, Superior Court No. 2, and Magistrate Court reserve the right to grant exceptions to this rule on a case-by-case basis.

Consequences for violation of this order are discretionary and may include a finding of contempt of Court. Any law enforcement officer and/or Court staff member may assist in enforcing this Order.

Pursuant to Indiana Supreme Court rule, the broadcasting or televising of court proceedings distribution of audio and video recordings of court proceedings is prohibited, without the explicit permission of the court. Said Camera in Court Request Form must be submitted in writing to the Court at least five business (5) days prior to the court proceeding.

LR42-AR-4.0 - COPYING OF COURT PROCEEDINGS

Audio copies of court proceedings will be provided by filing a written request to the specific court using the Request for Audio Records of Proceedings form that will be provided by the court upon request.

LR42-AR-4.1 - CUSTODY, REMOVAL, AND DISPOSAL OF ORIGINAL RECORDS AND EXHIBITS

A. **GOVERNED BY LOCAL RULES.** Except as provided for in Administrative Rule 7, the custody, removal, and disposal of original records and exhibits shall be governed by this rule.

B. **TIME PERIOD FOR COURT REPORTER TO MAINTAIN CUSTODY**. After being marked for identification, all models, diagrams, exhibits and materials (hereinafter items") offered or admitted into evidence in any case pending or tried in the Knox Circuit and Superior Courts shall be placed in the custody of the Court Reporter and, unless ordered otherwise by the Court, shall not be removed until after the time periods specified below.

1. Criminal Cases:

a. Misdemeanor, Class C, D, Level 5 and 6 felony cases two (2) years after the latest of the following events:

i. the case is dismissed;
ii. the defendant is found not guilty;
iii. the defendant is sentenced; or
iv. if there was an appeal, the filing of the final order (i.e., the order disposes of all issues) of the reviewing Court in the office of the Clerk.

b. Class A, B, Level 1, 2, 3, and 4 felony and Murder cases twenty (20) years after the latest of the following events:

i. the case is dismissed;
ii. the defendant is found not guilty;
iii. the defendant is sentenced; or

iv. if there was an appeal, the filing of the final order (i.e., the order disposes of all issues) of the reviewing Court in the office of the Clerk.

2. Civil Cases:

a. Thirty (30) days after the latest of the following events:

i. the case is decided; or

ii. if there was an appeal, the filing of the final order (i.e., the order disposes of all issues) of the reviewing Court in the office of the Clerk.

C. TIME PERIOD FOR REMOVAL BY PARTIES. Unless ordered otherwise, all items placed in the custody of the Court Reporter shall be removed by the parties or their attorneys who offered them into evidence no later than ninety (90) days after the expiration of the time periods set forth in above subsection 112.20. At the time of removal, a detailed receipt shall be provided by the party removing said items and this receipt will be filed in the case. No motion or order is required prior to the removal of an exhibit pursuant to this subsection.

D DISPOSAL OF UN-REMOVED ITEMS. If the parties or their attorneys do not remove the items within the time period set forth in subsection 112.30, the Court may direct disposition or destruction of the items. For all cases decided or otherwise disposed of as to all issues prior to the effective date of this rule, if the parties or their attorneys do not remove the items within sixty (60) days after the effective date of this rule, the Court may direct disposition or destruction.

E. CURRENCY AND CONTRABAND. Currency exhibits and contraband exhibits, such as controlled substances and weapons, shall be released to the investigative agency at the conclusion of the trial and not placed in the custody of the Court Reporter. A receipt shall be issued and a photograph substituted when such exhibits are released.

F. BIOLOGICALLY CONTAMINATED EVIDENCE. A party who offers biologically contaminated evidence must file a pre-trial notice with the Court and serve all the parties so that the Court can consider the issue and rule appropriately before trial.

LR42-AR-5- LOCAL RULE CONCERNING CASELOAD ALLOCATION PLAN

(Effective January 1, 2027)

In conformance with the Order of the Indiana Supreme Court, the Judges of the Knox County Courts submit their proposed Knox County Caseload Allocation Plan as follows:

1. On or before April 1 of each year, the Judges of the Knox County Courts shall meet to review the Weighted Caseload Measures statistics as calculated by the ~~Division of State Court~~Office of Judicial Administration from the preceding calendar year. The utilization percentage between the Courts shall be re-evaluated yearly to assess what actual disparities may exist.

2. Should action be required to reduce a disparity in caseload, the Judges may agree to accomplish the reduction in any reasonable manner.

3. All "LP/DP" (capital murder), "MR" (murder), "FA" (A Felony), "FB" (B Felony), "FC" (C Felony), "FD" (D Felony), "F1" (Level 1 Felony), "F2" (Level 2 Felony), "F3" (Level 3 Felony), "F4" (Level 4 Felony), ~~"F5" (Level 5 Felony), and "F6" (Level 6 Felony)~~ cases shall be filed in the Knox Superior Court 1 and the Knox Circuit Court on an equal basis. All "F5" (Level 5 Felony) cases shall be filed in the Knox Circuit Court. Felony habitual traffic offender cases shall be filed in the Knox Superior Court No. 2. All "F6" (Level 6 Felony) cases in which the lead charge falls under Indiana Code 35-48-*et seq.* shall be filed in the Knox Superior Court No. 2. All other "F6" (Level 6 Felony) cases shall be filed in the Knox Circuit Court and Knox Superior Court No. 2 on an equal basis. ~~with the exception of drug-related or alcohol-related Level 6 felony cases (all Level 6 felony cases where the single count of an information or even just one felony count of a multi-count information alleges a violation of either Ind. Code 7.1-5 et seq., 9-30-5 et seq., 16-42 et seq., or 35-48 et seq.), and felony habitual traffic offender cases. Those cases shall be assigned to the Knox Superior Court 2.~~

4. All "JC" (juvenile CHINS), "JD" (juvenile delinquency), "JS" (juvenile status), "JP" (juvenile paternity), "JM" (juvenile miscellaneous), "JQ" (Child Protection Orders) and "JT" (juvenile termination of parental rights) cases shall be filed in the Knox Superior Court 1. "AD" (adoption) may be filed in the Knox Superior Court 1 if there is a pending "JC" or "JT" case.

~~5.~~ All "CM" (criminal misdemeanor), "IF" (infractions), "OV" (ordinance violations), "EV" (evictions), and "SC" (small claims) cases shall be filed in the Knox Superior Court 2. ~~However, if a misdemeanor case is filed regarding the violation of a protective order, the matter shall be filed in the court where the~~

~~protective order is pending. Further, if a felony case is pending against a particular defendant, all subsequently filed misdemeanor cases against that defendant shall be filed in the Court where the felony case is pending.~~

6. All "PC" (post-conviction relief), "CC" (civil collections), "CT" (civil torts), "RS" (reciprocal support), "AD" (adoption), other than those permitted to be filed in Knox Superior Court 1, "MF" (mortgage foreclosure), "PL" (civil plenary), "ES" (estate supervised), "EU" (estate unsupervised), "EM" (estate miscellaneous), "RA" (Review of Administrative Agency Decision, "RF" (Red Flag), "TR" (trusts), "TS" (tax sale), and "TP" (tax deed) cases shall be filed in the Knox Circuit Court.

7. All "MI" (civil miscellaneous), "XP" (expungement), "MC" (miscellaneous criminal), and "MH" (mental health) cases may be filed in any court as allowed by law.

8. All "GU" and "GM" (guardianship) cases shall be filed in Knox Circuit Court, unless an existing "JC" (juvenile CHINS) case is pending then the "GU" (guardianship) shall be filed in the Knox Superior Court 1.

9. All "PO" (protective orders) cases shall be filed in Knox Circuit Court, unless an existing "JP" (juvenile paternity), "DR" (domestic relations), "DC" (domestic relations w/children), or "DN" (domestic relations no children) case is pending then the "PO" (protective orders) shall be filed in the court where the other matter pends.

10. All "DC" (domestic relations w/children) and "DN" (domestic relations no children) cases shall be filed in the Knox Superior Court 1, Knox Superior Court 2, and the Knox Circuit Court on a random, equal basis determined ~~on a rotating basis determined~~ by the Knox County Clerk.

11. All "GV" (Grandparent Visitation) cases shall be filed in the Knox Circuit Court, unless an existing "JP" (juvenile paternity, "DR" (domestic relations), "DC" (domestic relations w/children), or "DN" (domestic relations no children) case exists, then the "GV" shall be filed in the court where the other matter pends.

12. Magistrate of the Knox Circuit and Superior Courts: Certain case types will be assigned to Magistrate Judge which will keep weighted case load allocations within Indiana Supreme Court guidelines between the three (3) judicial officers. Magistrate Judge shall hear DC's, DN's, DR's, EV's, GV's, SC's, PO's, and RS cases involving the Prosecuting Attorney's Title IV-D Child Support Office. There may be instances where the Magistrate may be assigned and/or hear other types of cases in the discretion of the Judges of the Circuit and Superior Courts.

LR42-AR-6- JUDICIAL DISCRETION

A court, upon its own motion, or upon good cause shown, on a case-by-case basis, may by specific order provide relief from the operation of these local rules.

LR42-AR-7 - JURY SYSTEM PLAN FOR THE SELECTION OF JURORS IN KNOX COUNTY, INDIANA

All courts in Knox County hereby adopt the current version of the Indiana Rules of Court - Jury Rules.

LR42-AR-8 - KNOX COUNTY DRUG -COURT FEES

Fees for a participant in the Knox County Drug Court are set according to the authority of Ind. Code § 33-23-16-23:

(1) A one-time administration fee of $100, plus a monthly fee of $50 beginning the second month of participation;

(2) A one-time administration fee of $100 and a one-time $25 transfer fee for participants accepted into the Knox County Drug Court and transferred to another Indiana county. Participants are also liable for the monthly fee of $50 beginning the second month of participation if such fee accrues prior to transfer; and

(3) A one-time transfer fee of $25 for participants accepted into the Knox County Drug Court as transfers from another Indiana county, plus the monthly fee of $50 for each month that the participant remains under monitoring by the Knox County Drug Court.

Additionally, participants are also responsible for the costs of chemical drug testing, as well as rehabilitation and treatment services performed by referral agencies of the Knox County Drug Court. The costs and fees of the chemical drug testing, treatment costs by referral agencies, and rehabilitation services by referral agencies are not included in the administration, monthly, or transfer fees listed above.

LR42-AR-9 - SELF-REPRESENTED LITIGANTS

The same court rules apply to parties who are represented by lawyers and to parties who represent themselves. Applicable rules include not only these rules but

also rules such as the Indiana Rules of Trial Procedure, Indiana Rules of Alternative Dispute Resolution, Access to Court Records Rules, Indiana Administrative Rules, and others. The court is required to hold all parties to the same standards.

Self-Represented parties are required to file appropriate pleadings to initiate court action. The court has discretion to reject incomplete pleadings and other pleadings that do not satisfy Indiana law. Any document filed with the court shall at a minimum, contain a "certificate of service" that states that the document was provided to the other party(ies); the method of sending the document to the other party(ies); and the date of delivery.

Family Law Rules

LR42-FL-1 - MEDIATION/ALTERNATIVE DISPUTE RESOLUTION

It is the policy of the Court to refer appropriate domestic relations issues to mediation. The Court may excuse from mediation, cases that may be inappropriate or for good cause shown. Good cause does not include an assessment by the party or the attorney that the case is viewed as unlikely to settle at mediation. Parties may select a mediator by agreement or ask the Court to appoint a panel of mediators. Parties of limited means may request or be referred to the Domestic Relations Alternative Dispute Resolution program. Nominal charges for this program are assessed on a sliding fee scale, based upon income. Any mediation shall comply with the provisions of the Indiana Rules of Alternative Dispute Resolution.

LR42-FL-2 - INDIANA CHILD SUPPORT GUIDELINES (Worksheet Required)

In all proceedings involving child support, each party shall file with any settlement, or enter into evidence during a trial, Indiana Child Support Guideline Worksheets. Such worksheets shall, when reasonably possible, be delivered to the other party prior to any final resolution. The parties are under a continuing obligation to promptly supplement the Indiana Child Support Guidelines Worksheet if any changes occur prior to final resolution. If an agreement of the parties concerning support provides any deviation from the Indiana Child Support Guideline amount, the parties shall present to the Court a written explanation or a document justifying the deviation.