

The Public Defender of Indiana Investigator

The Public Defender of Indiana is accepting applications for a full-time Investigator. The office provides legal representation to indigent prisoners in the Indiana Department of Correction in state court post-conviction relief proceedings, seeking to have convictions vacated or sentences reduced. The investigator will play an integral role with an attorney or a team of attorneys in criminal cases including capital. The investigator will be responsible for fact investigation as well as mitigation investigation.

As part of a mitigation investigation, the investigator will collect, organize and analyze records concerning the client and interview family, friends and other relevant people regarding the client's background. A mitigation investigator must be able to interview clients who frequently suffer from mental illness, intellectual disabilities and other disabilities and assist attorneys in assessing client disabilities. A mitigation might include developing and writing a social history of the client.

A fact investigation would include assess the facts of a crime, locating and interviewing potential witnesses and working with forensic experts in various areas. A fact investigation would occasionally include testifying in court regarding witness locations and/or availability.

The ideal candidate should possess a bachelor's degree from an accredited college or university. Candidates should have experience in mitigation and fact investigation; have excellent oral, written and interpersonal skills; work well in high stress situations and in a team-based environment; and possess a valid Indiana driver's license and a willingness for frequent and/or extended travel in and out of state.

The starting salary is \$55,016 (\$2,116 bi-weekly). The office's employees receive a standard State of Indiana benefits package, including but not limited to health, dental, vision and life insurance; paid vacation, sick, and personal days; and free parking. The office is a non-partisan agency and an equal opportunity employer. No previous legal experience is required. For online information about the office, visit www.in.gov/judiciary/defender.

Applicants should submit a resume, a writing sample (preferably a social history or investigative memo), and three references. Applications will be accepted until the position is filled and may be submitted by e-mail to Barbara Bowden, Executive Assistant, at bbowden@pdo.in.gov.

The Public Defender of Indiana is an Equal Opportunity Employer.