

Marion County Public Defender Attorney

Position is responsible for providing effective representation of counsel to indigent persons charged with the equivalent of misdemeanors in juvenile, misdemeanor, or appellate courts, or facing civil contempt, or chins/tp (Child In Need of Services/Termination of Parental Rights) proceedings.

Attorneys will appear in court to provide effective representation of counsel to indigent persons in civil contempt proceedings and mental health court and persons charged with committing misdemeanor criminal offenses in adult, juvenile or appellate courts. Conducts legal and factual review of the case; evaluates the legal and factual evidence for, or against, the client; engages in pretrial motion practice; and takes and defends depositions. Consults with client, interviews witnesses and consults with medical, forensic, DNA or other experts as needed to effectively represent client. Consults with prosecuting attorney to negotiate case disposition to include plea agreements and other disposition, including litigating case to the court or trying to jury. Communicates with clients through regular methods to include: telephone conversations, in person interviews, and jail consultations. Reviews and updates court files; keeps client and families updated on case progress. Delegates assignments to paralegal I and investigators, as appropriate. This list of duties and responsibilities is not intended to be all-inclusive and may be time to time.

Qualifications:

Bachelor's degree and Juris Doctorate required. Strong verbal, written, communication and presentation skills are required along with top level interpersonal and facilitation skills. Computer knowledge a must. Must have a valid Indiana Driver's license.

Independent Judgment: Independent Judgment is regularly utilized when there are no available policies and procedures. Independent actions and judgment are exercised in making decisions that are complex in nature and have considerable impact on Public Defender Agency policy. Decisions and actions may be controlled by state and federal laws. The actions and decision making process allow for considerable latitude in making informed judgments, quick decisions or decisions without the benefit of consultation. The incumbent is expected to exercise initiative, creativity and independent problem solving skills.

Contact:

Resumes should be sent to Robert Kodrea, Director of Recruitment, Development, and Internships at Robert.Kodrea@indy.gov

Marion County is an Equal Opportunity Employer.