

## February 3, 2025

The Wabash County Board of Commissioners met in regular session in the Wabash County Courthouse on Monday, February 3, 2025. Chairman Jeff D. Dawes called the meeting to order at 9:00am with Dawes, Tyler Niccum, and Cheryl Ross present. The proceedings were recorded by Wabash County Auditor Shelly Bauccho.

The minutes of the January 21, 2025, meeting was reviewed. Niccum made a motion to approve the minutes as written. Ross seconded the motion; it passed by a 3-0 vote.

In new business:

1. Beverly Ferry, CEO, Living Well in Wabash County CoA presented the 4<sup>th</sup> quarter for 2024 5311 Transportation Grant request. Beverly wanted the record to reflect that she had previously met with Tyler. She indicated that the request was for \$60,034.00, they were allocated a lot more from the Federal government and she indicated they did not have the need for more.
2. Jeff Dawes indicated that they have an agreement with Waggoner Irwin Scheele to do a job classification of all employees. The contract is not to exceed \$48,000. Addie from Waggoner Irwin Scheele provided a brief overview of the agreement. She indicated that they did the original classification in 2009 and in 2019 they did an overhaul updating the system. The proposal is to update the whole system again; however, it is a little bit different this time. They will be reviewing the existing compensation and classification system, what is in place and the pay grids. They would then go thru and re-distribute all the job descriptions to the department heads and Elected officials and letting them update them. Then they would use the updated job descriptions and review the factor points and make sure they were classified correctly. Next, would be to conduct an external and internal salary allowances. Dawes asked if this would include a comparison with surrounding counties and she indicated that it would. She indicated they would also look at the FLSA status of all positions and make sure they were in compliance with the exempt and non-exempt status. Niccum made a motion to table it pending legal review. Ross seconded the motion; it passed by a 3-0 vote.
3. Addie then indicated that she has an offer of services and letter of engagement to conduct a project for updating the policy handbook. She indicated that they work in 80 of the 92 counties, and over 60 cities and towns and it is one of the main services that they provide to counties. The process would include working with county officials to review and update the policy, addressing any issues that there currently are. They would try to take the three (3) different policy manuals that the County currently has and combine them into one. She indicated that it can be done remotely to help cut costs. The letter of engagement also includes some ongoing personnel administration and any further requested consultant services that might be needed down the road. Niccum asked if in the other counties that they do, if they take the Courts and Court Services handbooks and combine them into one along with the County handbook or do they have sections. She indicated that they could have separate appendixes if is needed. Niccum made a motion to approve it subject to legal review. Ross seconded the motion; it passed by a 3-0 vote.

Cole Wyatt, County Highway Superintendent:

1. Presented an agreement with INDOT for the closing of sections of 218 and it is the unofficial detour route. Wyatt indicated that work was scheduled to begin this spring. Ross made a motion to accept the agreement with INDOT. Niccum seconded the motion; it passed by a 3-0 vote.
2. Wyatt presented Project Coordination Agreement with INDOT for Project DES #1902850 for Bridge #652 carrying Market Street over the Eel River. Niccum made a motion to accept the agreement. Ross seconded the motion; it passed by a 3-0 vote.

Tyler Guenin, Wabash County Sheriff's Department:

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1. Presented the January, 2025, jail report. Total prison count 113, female prisoners 20, male prisoners 93, 75 prisoners booked in, average number of bookings for the month 45, level 6 felony sentenced females 1, level 6 felony sentenced males 5, 23 prisoners transported, 9 males and 6 females transported to IDOC, DNA collected from arrested felons 26, 2 misdemeanor fingerprints ordered by the Court, and 1 inmate housed outside of the County.
2. Updated on potentially bringing outside inmates in from surrounding counties. The Sheriff is waiting on the Memorandum of Understanding from the County Attorney and they have one county interested in sending some inmates to Wabash County.

Shelly Baucco, Wabash County Auditor presented:

1. Accounts payable claims and allowances for docket ending 01/27/2025 and 02/03/2025. Niccum made a motion to approve the claims and allowances as presented. Ross seconded the motion; it passed by a 3-0 vote.
2. Payroll claims and allowances, including withholdings, for pay period ending 01/18/2025. Niccum made to accept the payroll claims. Ross seconded the motion; it passed by a 3-0 vote.

Old Business:

1. Dawes indicated that the County is working with the Animal Shelter. The Council is waiting on an audit and once they have that information they will proceed to move forward with the Animal Control issue.

Dawes asked if there were any ADA or Title VI concerns, none were heard.

Ross made a motion to adjourn the meeting. Niccum seconded the motion; it passed by a 3-0 vote. The Commissioners will next meet on Monday, February 17, 2025, at 3:00pm.

Also present: *In person:* Dave Nelson, Bill & Nicky Burnsworth, Marcie Shepherd, Marcella Palmer, Sherry Ridgeway, Clarissa Russell, Suzanne Peebles, Cheryl Evenson, Kimberly Lundmark and Kandy Barker. *Via zoom:* Connie, Theda Metzger, CLA, AKline, phone, Heather France, bcrum, iphone (2), surveyortemp, Rich Mofield, Cheri, Blake Huston, and Amanda Shambarger.

Jeff D. Dawes      Tyler Niccum      Cheryl Ross  
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Attest: Shelly Baucco  
Shelly Baucco, Wabash County Auditor