

## **WABASH COUNTY COUNCIL**

The Wabash County Council met in session on Monday, October 21, 2024 in the Commissioner's meeting room of the Wabash County Courthouse. Chairman Kyle Bowman called the meeting to order at 6:00 P.M. Council members present: Bowman, Matthew Mize, Philip Dale, Nick Kopkey and Gary Ridenour. Sam Hann and Matt Dillon via zoom. Mize opened with a word of prayer and Bowman led the Pledge of Allegiance. The proceedings of the meeting were recorded by County Auditor.

First order of business was a review and approval of the minutes from the September 16, 2024 meeting. Dale made a motion to approve the minutes as presented. Ridenour seconded the motion; it passed by a 7-0 roll call vote.

Jeff Kumfer, SRKM Architecture presented drawing and cost sheet for renovating 79 Main St. (old Jail). Estimated total cost of the renovations is \$1,121,543. The cost of the roof and the HVAC system (which needs to be completed anyway) is estimated at \$454,200.00, the remaining \$667,343 is the estimated cost for renovation of the building for the Health Department. It was stated a few months prior to the jail employees leaving two of the HVAC systems had to be replaced. Currently there are 9 units and 5 have recently been replaced, the building is set up for zone heating. Bowman asked if the roof could be completed immediately. Greg Harnish stated he received a quote from 5 Star roofing (who previously did the roof) stated the quote was for 120,000 to replace the roof with a 20-year warranty. Dillon suggested the Commissioners talk to the City, they maybe willing to assist in tearing the building down and making a parking garage. Haupert stated it is not good for a parking garage. After discussions Council wanted more time to look over the plans.

Valerie Clarkson, Clarkson Financial stated she had offered to do an audit of the animal shelter books at no charge to them, the animal shelter declined the offer. Clarkson stated she had several concerns about the operations of the place, the board are all family members, drugs are being used on the animals without a vet tech being present, the place is dirty and unkept and not a place for animals to be. She stated she has talked to Huntington and Fort Wayne and they are willing to take the animals if the County would take back the building and evict them. Council stated they did not have the authority to do anything with the building that would need to come from the Commissioners.

Eric Rish, Wabash County Recorder and Greg Sullivan presented several options for digitizing the recorder's records. The current vendor (Fiddler) offers different options at different cost for the different records that can be digitized. After discussions Dillon made the motion to approve the \$491,840.54 motion died for lack of a second. Mize stated he would be in favor to fund \$296,879.29. Bowman asked if Fiddler would be willing to digitize the records in the option for \$296,879.29 for the price of \$282,563.96 Sullivan stated he would check and get back with Bowman. Bowman stated the agreement would need to go through the proper channels (reviewed by the County attorney then presented to the Commissioners for approval). Auditor's office is to look for a funding source, possible ARPA. Mize made the motion to approve the \$296,879.29. Dale seconded the motion; it passed by a 5-2 roll call vote. Bowman and Kopkey voted against.

Auditor Marcie Shepherd, requested approval for the EMPG Salary reimbursement grant for EMA. The grant covers a portion of the three positions in the EMA office. Grant is for \$32,992.00. Dale made the motion to approve the request. Ridenour seconded the motion it passed by a 7-0 roll call vote.

Jeff Dawes for Cheri Sree, Surveyor requested permission to increase the pay of assistant surveyor based on performance. Dale made the motion to approve. Mized seconded the motion; it passed by a 7-0 vote.

**ADDITIONAL APPROPRIATIONS**  
**ORDINANCE #2024-85-08**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:**

**SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2024 the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:**

<b>GENERAL FUND #1000</b>					
	Requested	Appropriated	AYE	NAY	
<b>Sheriff</b>					
<b>Supplies</b>					
Garage & Motors	1000.22500.000.0005	\$5,000	\$0	0	7
Gasoline & Oil	1000.22100.000.0005	\$11,000	\$0	0	7
<b>Jail</b>					
Electric	1000.30510.000.0033	\$43,000	\$0	0	7

No one present to speak to the request. Mize state the same request was asked for last month while reviewing their unused fund he stated the funds could be transferred instead of additional appropriating. Mize made the motion to do a transfer instead of and additional with suggestions of places that transfers can be made, but is leaving it up to the department. Dale seconded the motion; it passed by a 7-0 roll call vote.

<b>LOCAL ROAD &amp; STREET</b>					
	Requested	Appropriated	AYE	NAY	
On call Engineering	1169-30642-000-0000	\$50,000	\$50,000	7	0

Cole Wyatt explained he had mistaken left off the on-call engineering amount last month, and was requesting it now. Mize made the motion to approve the request. Ridenour seconded the motion; it passed by a 7-0 roll call vote.

**TRANSFER RESOLUTION**  
**2024-85-08**

**Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:**

**SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2024, the following sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:**

<b>INCREASE</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>AYE</b>	<b>NAY</b>	
<b>ARPA</b>					
Motor Vehicle	8961.40430.000.0000	\$51,000	\$51,000	7	0

Shepherd explained the amount was need to fund the truck the Council requested the Highway purchase during the budgets, in hopes of having a used vehicle for the EMA Department. Dale made the motion to approve. Ridenour seconded the motion; it passed by a 7-0 roll call vote.

**GENERAL FUND – COURTHOUSE COMPLEX**

Electric	1000-30510-000-0032	\$15,000	\$15,000	7	0
Janitorial Supplies	1000-21600-000-0032	\$10,000	\$10,000	7	0

Shepherd explained the amount was need due to the payments that were made on behalf of the jail. More janitorial supplies were need. Mize made the motion to approve the request. Kopkey seconded the motion it passed by a 7-0 roll call vote.

**GENERAL FUND – PURDUE EXTENSION**

Office Supplies	1000-21100-000-0020	\$2,623.21	\$2,623.21	7	0
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Jeff Schortgen stated more ink is needed and trying to use the funds on hand. Kopkey made the motion to approve. Mize seconded the motion; it passed by a 7-0 roll call vote.

**AACTION FUNDS**

Other Supplies	1148-24102-000-0000	\$1,500	\$1,500	7	0
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Shepherd stated the Aaction has requested the transfer for a summer and fall family engagement events. Mize made the motion to approve the request. Ridenour seconded the motion; it passed by a 7-0 roll call vote.

**SEC. 2 WHEREAS**, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts.

<b>DECREASE</b>		<b>Amount Requested</b>	<b>Amount Approved</b>	<b>AYE</b>	<b>NAY</b>
<b>ARPA</b>					
Operating Supplies	8961.20000.000.0000	\$51,000	\$51,000	7	0
<b>GENERAL FUND – COURTHOUSE COMPLEX</b>					
Courthouse Renovations	1000-40540-000-0032	\$15,000	\$15,000	7	0
Preventative Maintenance	1000-30993-000-0032	\$10,000	\$10,000	7	0
<b>GENERAL FUND – PURDUE EXTENSION</b>					
Computer Lease	1000-21100-000-0020	\$2,070	\$2,070	7	0
Equipment	1000-30620-000-0020	\$407	\$407	7	0
Leases/Service Contracts	1000-30651-000-0020	\$146.21	\$146.21	7	0
<b>ACTION FUNDS</b>					
Wabash Co Aaction	1148-31192-000-0000	\$1,500	\$1,500	7	0

Next on the agenda Ordinance 2024-85-11 Salary ordinance for the 2025 Budget year. Mize made the move to approve the ordinance. Dale seconded the motion; it passed by a 5-0-2 roll call vote. Hann and Dillon abstained by not being able to review the ordinance.

### **ORDINANCE 2024-85-11**

#### **AN ORDINANCE ADOPTING COUNTY OF WABASH, INDIANA SALARY SCHEDULE AND COMPENSATION POLICIES FOR 2025**

WHEREAS the County of Wabash, Indiana is an Equal Opportunity Employer, and

WHEREAS it is the intent of Wabash County, Indiana to comply with applicable federal and State of Indiana employment laws and regulations, and

WHEREAS Indiana Code 36-2-5-3, Section 3. (a) establishes that the county fiscal body shall fix the compensation of officers, deputies, and other employees whose compensation is payable from the County General Fund, County Highway Fund and County Health Fund or any other fund from which the County Auditor issues warrants for compensation. This includes the power to:

- (1) fix the number of officers, deputies, and other employees;
- (2) describe and classify positions and services;
- (3) adopt schedules of compensation; and
- (4) hire or contract with persons to assist in the development of compensation, and

WHEREAS Wabash County contracted with a professional human resource consulting firm to conduct a job classification and compensation study and Fair Labor Standards Act (FLSA) audit, and

WHEREAS, the Wabash County Council wishes to establish compensation schedules and pay policies;

NOW THEREFORE, it is ordained as follows:

- A. The attached FLSA exempt and non-exempt classifications are hereby adopted for the purposes of calculating overtime for employees holding non-exempt positions; employees holding exempt positions are not eligible for FLSA overtime or FLSA compensatory time.
- B. The Wabash County Personnel Policy, dated July 1, 1996, Revised 2006, is hereby adopted by reference; compliance with such policies are a term and condition of County employee compensation; County employees are entitled to pay for leave policies specified in the Wabash County Personnel Policy; and the County Auditor shall not issue pay warrants for paid leave not specified in the Wabash County Personnel Policy;
- C. The attached schedule of regular pay rates and overtime pay rates shall be established and implemented as approved on the 21th day of October, 2024 and shall be in full-force and effect on January 1, 2025.

D. The following job classification and compensation maintenance system is hereby adopted.

### **Job Descriptions**

The attached job descriptions are adopted as the official job descriptions for all County positions. As new jobs are added, and as reorganizations occur and jobs change, there must be a way to write and update job descriptions, evaluate them, and insert them into the appropriate pay grade. This maintenance plan was developed to ensure that the new Wabash County job classification system is kept up-to-date and useful through time.

Maintaining the job classification system for COMOT, LTC, PAT, POLE, and SO jobs involves establishing a series of procedures. These guidelines will provide for an on-going review of job classifications and compensation schedules upon request of elected officials, department heads, and employees. Provisions for adding or deleting positions to the system are also specified.

### **Job Classification Based on Position Descriptions**

The basis for the classification system is the job description. It is a written statement for each job and contains the following information:

Title of position

Department in which the position exists

Job Category (COMOT, LTC, PAT, POLE or SO)

Date Written:

Date Revised: (documents a record of the job)

FLSA Status: (documents exempt/non-exempt status for overtime)

Statement of Duties: (specifies key dimensions of the job)

Jobs in any one category cannot be compared to jobs in another category. For example, COMOT jobs cannot be compared to PAT jobs. The factor evaluation system only compares a position to jobs within the same job category.

All positions within a job category were classified by assigning numbers (points) to the job description. These points are called “factor evaluation points” and were assigned to each job description.

After points were assigned to each position, “classes” of jobs were grouped within each job category. Classifications were compared to salaries and wages to assure there is pay equity among all positions. Factor guide charts were used by the factor team in arriving at the total factor evaluation points.

### **Wabash County Personnel Administration Committee**

It is recommended that a 5-member Wabash County Personnel Administration Committee be created and be responsible for overseeing maintenance of the job classification and pay plan. The committee shall consist of two (2) council members, one (1) commissioner, the County Coordinator, and the County Auditor. This committee serves in an advisory capacity and is responsible for overseeing job review procedures and making job reclassification and pay policy recommendations to the County Council.

All requests shall be heard by the full Council after the committee has completed its review and formed its recommendation. The County Coordinator shall prepare notices of the Personnel Administration Committee meetings and transcribe committee meeting minutes, and records of votes and recommendations. The County Coordinator shall serve as committee coordinator.

### **Job Review/New Position Requests**

There are two occasions when a job description should be reviewed:

1. When a position becomes vacant. The department head should review the job description for possible changes before either hiring a new person, or, alternatively, eliminating the position.
2. When a reorganization of an office occurs and there is “significant” shifting of duties among positions; or when “substantial” new duties are added/deleted to an existing job.

Following the installation of the new job classification, elected officials and department heads will be provided information on making job reviews and new position requests for committee review. Normally, such requests can be made prior to budget hearings, and again, after the first of each year when the salary ordinance is in force. Reclassification requests for existing positions shall not be reviewed more than once in a twenty-four-month period.

Reclassification of a position may not be filed within the first twelve months of a new employee's tenure as a County employee. New position and/or new employees' requests that are disapproved shall not be reconsidered by the committee for a period of twelve months from the date of original submission.

New positions and/or employees that are approved shall not be considered for reclassification for a period of twelve months from the date of the original submission.

### **Policies and Procedures**

It is recommended that maintenance policies and procedures be adopted by the County Council with the salary ordinance during budget hearings.

When adopting these procedures, special attention must be made to ensure that standard forms and procedures be used by elected officials, department heads, and employees requesting an action of the Committee.

### **Procedures for Reclassification of a Position or Reorganization of an Office**

The following reclassification/reorganization of office review procedures are established to provide a systematic method to process such requests. Offices or departments submitting a request shall use the following steps to make reclassification/office reorganization requests:

- STEP 1: Secure "Job Classification Review Form" and a copy of the official job description adopted by the County Council for the position(s) being reviewed from the Wabash County Coordinator.
- STEP 2: Complete and return "Job Classification Review Form," including supporting documentation to the County Coordinator. Proposed revisions to the job description should be indicated on the description and be included as part of the supporting documentation.
- STEP 3: The "Job Classification Review Form" and supporting documentation will be submitted to the Personnel Administration Committee by the County Coordinator. The committee will hear a presentation by the department head or elected official and shall decide whether to submit the request to the Council management consultants for their review and recommendation.
- STEP 4: If requested by the committee, the Council consultants may conduct an assessment, including but not limited to, the following: reviewing the department's organizational plan, evaluating the factor evaluation points for the position, considering the probable impact on the County's overall classification system and the fiscal impact, and suggesting alternative methods to perform proposed job functions.
- STEP 5: An Assessment Report will be prepared by Council consultants and submitted to the County Coordinator for distribution to the committee and the department head or elected official.
- STEP 6: The Personnel Administration Committee shall review and evaluate the reclassification/office reorganization request, supporting documentation, and assessment report; and submit recommendation for approval/disapproval to the County Council.
- STEP 7: The County Council shall review all pertinent information and make a final determination for approval/disapproval.

### **Procedures for Adding a New Position and/or New Employee**

The following new position and/or new employee review procedures are established to provide a systematic method to process such requests. Offices or departments submitting a request shall use the following steps to make new position/new employee requests:

- STEP 1: Secure "New Position/Employee Request Questionnaire" form from the County Coordinator.

STEP 2: Complete and return questionnaire, including supporting documentation to the County Coordinator. The department head or elected official shall submit a draft job description as part of the supporting documentation.

STEP 3: The Personnel Administration Committee will hear a presentation by the department head or elected official and shall decide whether to submit the request to the Council management consultants for their review and recommendation.

STEP 4: If requested by the committee, the Council consultants may conduct an assessment, including but not limited to, the following: reviewing the department's organizational plan, evaluating the factor evaluation points for the position, considering the probable impact on the County's overall classification system and the fiscal impact, and suggesting alternative methods to perform proposed job functions.

STEP 5: An Assessment Report will be prepared by Council consultants and submitted to the County Coordinator for distribution to the committee and the department head or elected official.

STEP 6: The Personnel Administration Committee shall review and evaluate the new position/employee request, supporting documentation, and assessment report; and submit recommendation for approval/disapproval to the County Council.

STEP 7: The County Council shall review all pertinent information and make a final determination for approval/disapproval.

### **Proposals for Reorganization of a Department**

Proposals for reorganization of a department/office must be filed with the Personnel Administration Committee and processed according to these procedures. Offices or departments submitting such requests to the committee will be subject to an organizational assessment of office or department operations. This may involve considering alternative methods for accomplishing the proposed job functions (reorganization, part-time, independent contracting, adjustment of work hours/shifts, equipment, new technologies, etc.).

### **Recruitment and Hiring**

When a job is vacant and the hiring process begins, the following steps should be taken:

STEP 1: The job description is reviewed and changes made, pursuant to the Steps above.

STEP 2: Consistent with the job description, the department head determines the minimum qualifications for the position, as well as any preferred qualifications. These are included on the job description, which will be used in posting.

STEP 3: The job description and salary are distributed through normal County recruitment channels used by the department head, consistent with EEO guidelines, until the position is filled.

### **EFFECTIVE DATE**

This Ordinance shall be in full force and effect after its adoption by the Wabash County Council.

***ADOPTED this 21st day of October, 2024 to be included in the 2025 Salaries & Wages Ordinance by Fund/Acct/Position/Employee/Salary or Wages, as follows:***

#### **2025 SALARIES AND WAGES ORDINANCE WABASH COUNTY**

**WHEREAS:** Public Law No. 231 requires County Councils to fix salaries of

County Officials and Employees for the year

2025

**SEC.1.** Be it ordained by the Wabash County Council of Wabash County, Indiana, that the salaries and wages of County Officials and Employees and its institutions for the year ending December 31, 2025 are as follows:

Fund/Acct. # COUNTY GENERAL FUND:	Position	Number of employees	Annual
	<b>CLERK</b>		
1000.11100.000.0001	Wabash County Clerk of the Courts	Evenson, Cheryl	1 \$2,348.38 \$61,058.00
1000.11200.000.0001	Deputy Clerk	Clark, Mika	1 \$1,508.58 \$39,223.00
1000.11200.000.0001	Deputy Clerk	Moore, Paige	1 \$1,508.58 \$39,223.00
1000.11200.000.0001	Deputy Clerk Child Support Deputy		1 \$1,508.58 \$39,223.00
1000.11317.000.0001	Clerk Deputy/Assistant	Miracle, Melody	1 \$40.62 \$1,056.00
1000.11320.000.0001	Bookkeeper	Wilcox, Lisa	1 \$1,549.38 \$40,284.00

1000.11321.000.0001	Deputy Book/Child Support	Hines, Tiffani	1	\$1,197.54	\$31,136.00
1000.11401.000.0001	Part-time Deputy		Hourly	\$21.54	\$42,250.00
1000.12700.000.0001	First Deputy Pay		Hourly	\$1.10	\$4,000.00
1000.12701.000.0001	CSUP Admin			\$38.46	\$1,000.00
<b>CLERK'S TITLE IV-D FUND:</b>					
8899.11317.000.0000	Title IV-Child Support Clerk	Miracle, Melody	1	\$17.42	\$453.00
8899.11321.000.0000	Title IV-Child Support Clerk	Hines, Tiffani	1	\$394.23	\$10,250.00
8899.12700.000.0000	Title IV-D First Deputy Pay		Hourly		\$111.00
<b>COUNTY GENERAL FUND:</b>					
	<b>ELECTION</b>				
1000.11103.000.0018	Election Board Member		3	Semi-annually	\$3,600.00
1000.11216.000.0018	Voter Reg Admin	Clark, Mika			\$2,000.00
1000.11905.000.0018	Election Board Secretary	Evenson, Cheryl	Hourly		\$1,000.00
<b>COUNTY GENERAL FUND:</b>	<b>VOTERS REGISTRATION</b>				
1000.11101.000.0019	Wabash County Clerk of the Courts	Evenson, Cheryl		Semi-annually	\$2,144.00
<b>COUNTY GENERAL FUND:</b>	<b>AUDITOR</b>				
1000.11100.000.0002	Wabash County Auditor	Baucco, Shelly	1	\$2,529.81	\$65,775.00
1000.11128.000.0002	IC 36-2-5-3.7 Elected Official	Baucco, Shelly	1	\$96.15	\$2,500.00
1000.11119.000.0002	Deputy Auditor: Financial	Kline, Angie	1	\$1,591.77	\$41,386.00
1000.11200.000.0002	Deputy Auditor: Exemptions	Shambarger, Amanda	1	\$1,509.35	\$39,243.00
1000.11200.000.0002	Deputy Auditor/Real Estate	Hook, Shannon	1	\$1,509.35	\$39,243.00
1000.11301.000.0002	Deputy Auditor: Payroll	Hall, Jade	1	\$1,591.77	\$41,386.00
1000.11318.000.0002	Deputy Auditor: Accounts Payable	Barker, Kandy	1	\$1,591.77	\$41,386.00
1000.11810.000.0002	Grant Admin	Baucco, Shelly	1	\$76.92	\$2,000.00
1000.12700.000.0002	First Deputy Pay/Back		1	\$76.92	\$2,000.00
1000.12700.000.0002	First Deputy Pay/Front		1	\$38.46	\$1,000.00
<b>COUNTY GENERAL FUND:</b>	<b>TREASURER</b>				
1000.11100.000.0003	Wabash County Treasurer	Hegel, Brenda	1	\$2,374.65	\$61,741.00
1000.11200.000.0003	Deputy Treasurer		1	\$1,591.77	\$41,386.00
1000.12700.000.0003	First Deputy Pay			\$76.92	\$2,000.00
1000.11903.000.0003	Clerical		Hourly	\$13-\$20	\$9,200.00
<b>COUNTY GENERAL FUND:</b>	<b>RECORDER</b>				
1000.11100.000.0004	Wabash County Recorder	Rish, Eric	1	\$2,348.38	\$61,058.00
1000.11903.000.0004	P/T Hourly		Hourly		\$5,000.00
<b>RECORDER'S PERPETUATION FUND:</b>					
1189.11200.000.0000	FT Deputy Recorder	Chamberlain, Christine		\$1,508.58	\$39,223.00
1189.12700.000.0000	First Deputy	Chamberlain, Christine		\$76.92	\$2,000.00
<b>COUNTY GENERAL FUND:</b>	<b>SHERIFF</b>				
1000.11100.000.0005	Wabash County Sheriff	Baker, Ryan	1	\$4,559.27	\$118,541.00
1000.11201.000.0005	Major - Chief Deputy	Guenin, John	1	\$3,076.58	\$79,991.00
1000.11503.000.0005	Sergeant (1)	Cox, Matthew R	1	\$2,638.73	68,607.00
1000.11503.000.0005	Sergeant (2)	Ryggs, Eric L	1	\$2,638.73	68,607.00
1000.11503.000.0005	Sergeant (3)	Short, George R	1	\$2,638.73	68,607.00
1000.11503.000.0005	Sergeant (4)	Leckrone, Derek L	1	\$2,638.73	68,607.00
1000.11515.000.0005	K-9 Compensation (1)	Burton, Gatlon D	1	\$173.08	\$4,500.00
1000.11515.000.0005	K-9 Compensation (2)	Dawes, Corbin	1	\$173.08	\$4,500.00
1000.11515.000.0005	K-9 Compensation (3)	Gibson, Cody A	1	\$173.08	\$4,500.00
1000.11515.000.0005	K-9 Compensation (4)	Frehse, Mason S	1	\$173.08	\$4,500.00
1000.11600.000.0005	Merit Deputy 1	Hicks, Edgel S		\$2,503.54	65,092.00
1000.11600.000.0005	Merit Deputy 2	Dawes, Corbin R			63,331.00
1000.11600.000.0005	Merit Deputy 3			\$2,435.81	60,886.00
1000.11600.000.0005	Merit Deputy 4	Bechtold, Devin J		\$2,341.77	60,304.00
1000.11600.000.0005	Merit Deputy 5	Burton, Gatlon D		\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 6	Croushore, Justin R		\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 7	Frehse, Mason S		\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 8	Graham, Zachary S		\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 9	Holland, Jackson S		\$2,319.38	60,304.00

1000.11600.000.0005	Merit Deputy 10	Kersey, Karsten R	\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 11	Metz Phillip, Corey M	\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 12	Miller, Randall	\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 13	Rish, Keanu T	\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 14		\$2,319.38	60,304.00
1000.11600.000.0005	Merit Deputy 15		\$2,319.38	60,304.00
1000.11614.000.0005	Deputy School Resource Officer (1)	Langebartels, Grant C	\$2,319.38	60,304.00
1000.11614.000.0005	Deputy School Resource Officer (2)	Kirtlan, Eric S	\$2,319.38	60,304.00
1000.11614.000.0005	Deputy School Resource Officer (3)	Gibson, Cody A	\$2,341.77	60,886.00
1000.11614.000.0005	Deputy School Resource Officer (4)	Carter, Herbert L	\$2,319.38	60,304.00
1000.11901.000.0005	Matron	Rich, Connie S	1	\$1,889.35 \$49,123.00
1000.11909.000.0005	Receptionist	Adams, Drue	1	\$1,508.58 \$39,223.00
1000.12000.000.0005	Overtime		Hourly	\$18,190.77 \$20,000.00
1000.17800.000.0005	Court Appearance PT Process		Hourly	\$1,000.00
1000.11700.000.0005	Server/Hourly			\$7,000.00
1000.18100.000.0005	Merit Board - 1		5	\$300.00 \$1,500.00

**COUNTY GENERAL FUND:****SURVEYOR**

1000.11107.000.0006	Wabash County Surveyor Certified	Slee, Cheryl	\$2,366.96	\$61,541.00
1000.12201.000.0006	Ditches/Cornerstones	Slee, Cheryl	\$96.85	\$2,518.00
1000.11405.000.0006	Assistant Surveyor Assistant Surveyor	See, Braden	\$1,624.96	\$42,249.00
1000.12000.000.0006	Extra Time			\$4,000.00
1000.11903.000.0006	PT- Hourly	Blair, Tonya	Hourly	\$20.63 \$25,063.00
1000.11700.000.0006	Field Help Part Time			\$1,000.00
1000.11204.000.0006	Clerical/Assistants		Hourly	\$500.00

**SURVEYOR PERPETUATION****SURVEYOR**

1202.11405.000.0000	Assistant Surveyor	See, Braden	\$286.77	\$7,456.00
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**COUNTY GENERAL FUND:****DRAINAGE BOARD**

1000.11104.000.0024	Board Member	Niccum, Tyler	1	\$84.15 \$2,188.00
1000.11104.000.0024	Board Member	Ross, Cheryl	1	\$84.15 \$2,188.00
1000.11104.000.0024	Board Member Substitute Board	Dawes, Jeff	1	\$84.15 \$2,188.00
1000.11604.000.0024	Member		As Needed	Per Meeting \$350.00
1000.11900.000.0024	Clerical		Hourly	\$1,000.00

**COUNTY GENERAL FUND:****AUDITOR PLATT BOOK**

1181.11200.000.0000	GIS Parcel Maintenance	Lambert, Rachel	\$604.23	\$15,710.00
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**COUNTY GENERAL FUND:****CORONER**

1000.11100.000.0007	Wabash County Coroner	Brown, Kenneth W	\$789.69	\$20,532.00
1000.11201.000.0007	Chief Deputy Coroner			\$5,000.00
1000.11420.000.0007	On Call Pay			\$1,000.00

**COUNTY GENERAL FUND:****PROSECUTING ATTORNEY**

1000.11100.000.0008	Hartley Jr, William	1	\$192.31	\$5,000.00
1000.11201.000.0008	Hartley, Aaron	1	\$192.31	\$5,000.00
1000.11200.000.0008	Michaud, Bryan	1	\$3,508.85	\$91,230.00
1000.11202.000.0008	Krhin III, Ernest J	1	\$2,201.35	\$57,235.00
1000.11500.000.0008	Bland, Christi	1	\$1,762.00	\$45,812.00
1000.11613.000.0008	Stambaugh, Stephanie	1	\$1,519.12	\$39,497.00
1000.11703.000.0008	Poole, Erin	1	\$1,508.58	\$39,223.00

**USERS FEE FUND: PRE-TRIAL DIVISION****PT Hourly PROSECUTOR TITLE IV-D**

2501.11903.000.0000	Michaud, Rachel A	Hourly	\$15-15.60	\$3,000.00
1000.11108.000.0009	Hartley, Aaron	1	\$1,557.65	\$40,499.00
1000.11202.000.0009	Vrooman, Lori	1	\$1,678.46	\$43,640.00
1000.11304.000.0009	Boardman, Jeremy	1	\$1,707.08	\$44,384.00
1000.12301.000.0009	Ulmer, Shelby	1	\$1,678.46	\$43,640.00

**COUNTY GENERAL FUND:****COUNTY ASSESSOR**

1000.11109.000.0010	Wabash County Assessor	Schenkel, Kelly	1	\$2,394.23 \$62,250.00
1000.11200.000.0010	Deputy Assessor	Stuber, Laci	1	\$1,508.58 \$39,223.00
1000.11200.000.0010	Deputy Assessor	Paul, Christine	1	\$1,508.58 \$39,223.00



1000.11504.000.0033	Jail Officer -6	Houser, Serina	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -7	Katzer, Casey	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -8	McKinney, Cameron	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -9	Mitchem, Joshuah	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -10	Reagle, Bradley	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -11	Ricketts, Tony	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -12	Sleighter, Frances	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -13	Sluss, Richard	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -14	Smith, Mavern	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -15	Smith, Micheal	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -16	Taylor, Riley	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -17	Wilcox, Justin	1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -18		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -19		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -20		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -21		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -22		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -23		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -24		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -25		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -26		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -27		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -28		1	\$1,812.77	\$47,132.00
1000.11504.000.0033	Jail Officer -29		1	\$1,812.77	\$47,132.00
1000.11607.000.0033	IDACS/NCIC Dispatcher	Whiteman, Danielle	1	\$1,814.50	\$47,177.00
1000.11902.000.0033	Records Clerk	Lynn, Mallory	1	\$1,692.15	\$43,996.00
1000.12000.000.0033	Overtime		Hourly		\$20,000.00
1000.12105.000.0033	PT Cooks		Hourly	18.72-19.47	\$28,350.00
1000.12203.000.0033	PT Jail Officer/Dispatch		Hourly	18.72-19.47	\$18,900.00
4949.11315.000.0000	Commissary Clerk	Kelley, Stacey	1	\$1,675.85	\$43,572.00
<b>COUNTY GENERAL FUND:</b>					
<b>CIRCUIT COURT</b>					
1000.11112.000.0035	Circuit Court Judge	Judge McCallen Gribben,	1	Supplemental	\$5,000.00
1000.11310.000.0035	Court Reporter	Katelyn	1	\$1,778.77	\$46,248.00
1000.11214.000.0035	Bailiff/Court Admin	Smith, Andrea	1	\$1,778.77	\$46,248.00
1000.11408.000.0035	Court Bailiff	Bever, Kara	1	\$1,778.77	\$46,248.00
1000.12500.000.0035	Security Officer	Coburn, Duane	1	\$1,755.88	\$45,653.00
1000.12500.000.0035	Security Officer		1	\$1,755.88	\$45,653.00
1000.11903.000.0035	PT Security Officer		Hourly	\$22.55	\$6,000.00
1000.13500.000.0035	Petit Jurors				\$10,000.00
<b>GRANTS 1212 &amp; 8212</b>					
1212.11102.000.0000	Director	Dunn, Angela	1	\$344.00	\$8,944.00
1212.11207.000.0000	Assistant Director	Arney, Ashley		Hourly	\$6,836.00
8212.11102.000.0000	Director	Dunn, Angela		\$1,375.88	\$35,773.00
8212.11207.000.0000	Assistant Director	Arney, Ashley	1	Hourly	\$22,400.00
<b>CASA FUND:</b>					
<b>SUPERIOR COURT</b>					
1000.11112.000.0036	Superior Court Judge	Judge Vanderpool	1	Supplemental	\$5,000.00
1000.11212.000.0036	Administrative Asst	Oliver, Sarah	1	\$1,778.77	\$46,248.00
1000.11310.000.0036	Court Reporter	Striggle, Connie	1	\$1,778.77	\$46,248.00
1000.11409.000.0036	Court Bailiff	Abell, Trisha	1	\$1,778.77	\$46,248.00
1000.12501.000.0036	Security Officer	Gatchel, Steven	1	\$1,827.69	\$47,520.00
1000.13700.000.0036	Witness Fees				\$100.00
1000.11908.000.0036	PT Security Officer		Hourly	22.55 - 23.90	\$7,178.00
1000.13100.000.0036	Judge Pro Tem				\$500.00
<b>COUNTY GENERAL FUND:</b>					
<b>PROBATION</b>					
1000.11113.000.0037	Chief Probation Officer	Swihart, Brian Lundmark,	1		\$92,828.00
1000.11212.000.0037	Office Manager	Kimberly	1		\$43,285.00
1000.11410.000.0037	Flex Probation Officer	Hanes, Trisha	1		\$77,828.00
1000.11418.000.0037	PT Intake Officer		Hourly		\$29,578.00
1000.11450.000.0037	Juvenile Probation Officer	DeBrota, Jessica	1		\$58,473.00
1000.11460.000.0037	Administrative	Hill, Makenzie	1		\$41,386.00
1000.11461.000.0037	Administrative	Keppel, Alison	1		\$39,223.00
1000.11463.000.0037	Assistant #2	Miller, Jessica	1		\$58,473.00
1000.11502.000.0037	Formal Circuit & Sex PO	Informal Probation			\$58,473.00
1000.11609.000.0037	Officer	Moreno, Olivia Edwards,	1		\$58,473.00
1000.11609.000.0037	Field Team Coordinator PO	Michaela	1		\$46,139.00
1000.11804.000.0037	Formal Superior Probation Officer	Gibson, Jill	1		\$58,473.00

1000.11808.000.0037	Drug Court Probation Officer		1	\$52,732.00
1000.11908.000.0037	Part Time Security	Lundmark, Kimberly		\$16,404.00
1000.12700.000.0037	First Deputy Pay		1	\$76.92
<b>ADULT PROBATION USERS FEE FUND:</b>				
2100.16000.000.0000	PT Field Officer/Hourly		Hourly	20.79-23.90
<b>ALCOHOL &amp; DRUG ABUSE FUND:</b>				
2510.11118.000.0000	A&D Probation Officer	Aspinwall, Danelle	1	\$58,473.00
<b>COMMUNITY CORRECTIONS</b>				
	Project Income & Grants	Community		
11102	Corrections Director	Hobson, Jeff	1	\$77,537.00
11462	CC-Admin Assistant	Greiner, Andrea	1	\$44,179.00
11314	EHD PO 2	Wadon, Abigail	1	\$52,732.00
11411	Interstate	Henderson, Jessie	1	\$58,473.00
11464	Incarceration PO	Vandermark, Ashley		\$52,732.00
	Bond/Pretrial Release			
11705	PO	Byers, Alisha	1	\$61,397.00
11465	Re-Entry PO	Fry, Jason	1	\$66,397.00
11411	Formal Circuit & Intrastate PO			
<b>JUVENILE DETENTION ALTERNATIVES INITIATIVE</b>				
11514	On Call Intake		Paid @ \$125.00 Wk	\$8,200.00
<b>PSAP</b>				
<b>CENTRAL DISPATCH</b>				
1235.11102.000.0000	CD Director	Beeks, Sandy	1	\$2,474.85
1235.11805.000.0000	CD Coordinator	Frehse, Staci	1	\$2,050.23
1235.11610.000.0000	Dispatcher/IDAC/NCIC	Martin, Linda	1	\$1,953.85
1235.11615.000.0000	Dispatcher/Instructor			\$19.23
1235.11616.000.0000	Dispatcher/2nd Shift			\$7,000.00
1235.11616.000.0000	Supervisor	Hehe, Mason	1	\$1,919.85
1235.11704.000.0000	Trainer/Dispatcher	Martin, Brad Armstrong,		\$49,916.00
1235.11706.000.0000	Dispatchers 1	Rachel	1	\$1,881.38
1235.11706.000.0000	Dispatchers 2	Cox Codi	1	\$1,881.38
1235.11706.000.0000	Dispatchers 3	Eckert, Brooke	1	\$1,881.38
1235.11706.000.0000	Dispatchers 4	Kersey, Morgan	1	\$1,881.38
1235.11706.000.0000	Dispatchers 5	Lloyd, Fredrick	1	\$1,881.38
1235.11706.000.0000	Dispatchers 6	Lloyd, Jordyn	1	\$1,881.38
1235.11706.000.0000	Dispatchers 7	Real, Matthew	1	\$1,881.38
1235.11706.000.0000	Dispatchers 8	Slone, Nicholas	1	\$1,881.38
1235.11706.000.0000	Dispatchers 9	Thomas, Mariah Townsend,		\$48,916.00
1235.11706.000.0000	Dispatchers 10	Brittany Wilson,		\$48,916.00
1235.11706.000.0000	Dispatchers 11	Deborah	1	\$1,881.38
1235.11706.000.0000	Dispatchers 12		1	\$48,916.00
1235.12300.000.0000	PT Dispatchers		Hourly	\$42,000.00
1235.12000.000.0000	Overtime		Hourly	\$35,850.00
<b>COUNTY HIGHWAY FUND:</b>				
1176.11114.000.0038	Superintendent	Wyatt, Cole	1	\$3,240.42
1176.11210.000.0038	Highway Supervisor	Rehak, Michael	1	\$2,754.38
1176.11412.000.0038	Highway Clerk/Hourly	Bever, MaryAnn	Hourly	\$23.57
<b>HIGHWAY - MVH RESTRICTED &amp; LOCAL ROAD &amp; STREET</b>				
	Driver/Operator -			
11115	Hourly 1	France, Jeff	Hourly	23.25-24.40
11115	Driver/Operator -	Lloyd, Morgan	Hourly	23.25-24.40
11115	Hourly 2	Ransom, Gerald	Hourly	23.25-24.40
11115	Driver/Operator -	Reahard, Anthony	Hourly	23.25-24.40
11115	Hourly 3	Worthington, Braxton	Hourly	23.25-24.40
11115	Driver/Operator -			
11115	Hourly 4			
11115	Driver/Operator -			
11115	Hourly 5			
11115	Driver/Operator -			
11115	Hourly 6	Wright, Justin	Hourly	23.25-24.40
11121	HAZMAT Stipend	Wyatt, Cole	Per pay	\$30.77
11121	HAZMAT Stipend	Kline, Todd	Per pay	\$30.77
11121	HAZMAT Stipend	Rehak, Michael	Per pay	\$30.77
11121	HAZMAT Stipend	Curless, Dylan	Per pay	\$30.77
11122	Foreman	Wood, Mark	Hourly	25.25-26.50
11122	Foreman	Fitch, Edwin	Hourly	25.25-26.50
11312	Sign			
11312	Supervisor/Hourly	Curless, Dylan	Hourly	24.19-25.40
11419	Operators/TL	Bright, James	Hourly	24.19-25.40
11419	Operators/TL	Kline, Todd	Hourly	24.25-25.46
11516	Drivers/Laborer		Hourly	Varies
12000	Overtime	All Funds		Varies
11319	Shop Supervisor	Smith, Jason	Hourly	28.08-29.48
12000	Shop Supervisor/OT		Mechanics	\$1,000.00
11211	Part Time / CDL	Varies	Hourly	Varies
				\$43,200.00

**COUNTY HEALTH FUND:**

11102	Director	Mofield, Charles	0	\$2,446.15	\$63,600.00
11117	Health Officer	Roe, David	0	\$792.77	\$20,612.00
11126	Public Health Educator	McCann, Brandi Straub,	1	\$2,038.46	\$53,000.00
11127	EHS Supervisor	Christopher	1	\$1,929.46	\$50,166.00
11302	Dep/Registrar	Engel, Diane	1	\$1,657.73	\$43,101.00
11506	County Nurse (RN) Environmental	Foust, Lori	1	\$2,158.38	\$56,118.00
11611	Specialist II Environmental	Seacat, Jeremy	1	\$1,929.46	\$50,166.00
11707	Specialist II FT Nurse Assistant	Cash, Amanda	1	\$1,888.65	\$49,105.00
11806	(LPN) Administrative	Payne, Marcia	1	\$2,158.38	\$56,118.00
12106	Assistant	Ellis, Rebecca	1	\$1,657.73	\$43,101.00
11903	PT Clerical		Hourly		\$800.00
12304	PT Food Inspector		Hourly		\$1,000.00

Matt Mize expressed the desire to have REMC here to discuss broadband within the County.

With no other business to come before the Council, Dillon made a motion to adjourn the meeting. The next regularly scheduled meeting is December 9, 2024 @ 6:00pm.

Items for Review: Auditor & Treasurer Financial Reports for September 2024  
 Solid Waste Management District Income Statements for September 2024  
 Wabash County Soil & Water Conservation September 2024

**The following individuals also attended the County Council meeting:**

*\*If any names are spelled incorrectly, we apologize.*

Chief Deputy Auditor Shelly Baucco, Jeff Dawes, Brian Haupert, Cheryl Ross, Jeff Hobson, Dave Terflinger, Chris Straub, Louella Krom, Pamela Curtis, Diane Engel, Lori Foust, Tyler Niccum, Tammy Ingalls and Nicky Burnsworth Via Zoom: Rich Mofield.

**WABASH COUNTY COUNCIL**


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 Kyle Bowman, Chairman

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 Matthew Mize, Vice-Chairman

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 Sam Hann

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 Matt Dillon

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 Nick Kopkey

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 Philip Dale

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 Gary Ridenour

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 Attest: \_\_\_\_\_  
 Shelly Baucco, Wabash County Auditor