

SWITZERLAND COUNTY HANDBOOK COMMITTEE
MARCH 9, 2026

REGULAR MEETING –MONDAY AT 5:00 P.M.

The Switzerland County Handbook Committee met in a regular session pursuant to law and by being duly advertised.

Those present: Carrie Barwick, Patti Kappes, Ryan Harrison and Jenny Owens. County Auditor, Gayle Sullivan.

Ryan Harrison called the meeting to order with the pledge of allegiance.

Approval of the minutes from the January 14th meeting. Ryan made a motion to approve and Carrie second. All in favor.

Approval of the minutes from the February 23rd meeting. Patti made a motion to approve and a second by Carrie. All in favor.

Old Business

Overtime-discussion was had about the Big Beautiful Bill. 40 hour week not an 80-hour week. Reporting of OT as to whether or not have to physically work 40 hours to get the overtime. Jenny made a motion to keep the handbook as is and not have to physically work 40 hours to receive overtime. Ryan made a motion to resend the 80-hour work week. Carrie second All in favor.

Sick time-old book stated 480 hours of sick time. Ryan made a motion to not to exceed 60 days or 480 hours. Once you reach that amount you cannot exceed 480 hours. Patti second. All in favor.

Contingently the target date would be 7/1/2026 for new handbook.

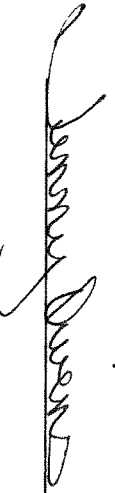
Vacation: 90 days-2 years:5 days; 2-4 years:10 days; 5-10 years:15 days; 11-14 years:20 days; 15+ years-25 days. Carrie made a motion to approve the vacation as stated and not to be carried over into the next calendar year. Ryan second. All in favor. Discussion was had about carry over.

Patti made a motion to payout any vacation as of December 31st on given year. Carrie second. All in favor. Patti resends her original motion and table until next meeting.

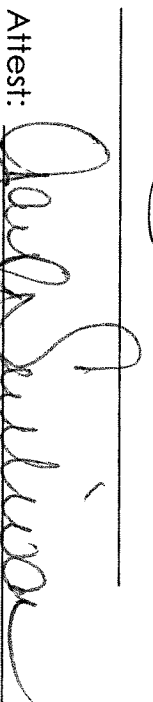
March 30th @5pm will be the next meeting. With nothing further business to come before the board, Ryan made a motion to adjourn, second by Patti. All in favor. Meeting ended @ 5:52pm.


Ryan Harrison


Carrie Barwick


Jenny Owens


Patti Kappes

Attest: 
Gayle Sullivan, Auditor

Switzerland County, Indiana