

Commissioners Meeting April 15, 2025

Present: Jim Seiler, Mac Webb, Heather Gries, Auditor Melissa Bunner, and Attorney Joshua Claybourn

Meeting was called to order by President Seiler at 3:00 P.M.

Minutes

Gries made a motion to approve the minutes of the Commissioner's meeting dated April 1, 2025. Webb seconded the motion. Motion carried.

Claims

Gries made a motion to approve claims as presented. Webb seconded the motion. Motion carried.

Highway Department / Dale Kenney

There was a bid opening for design build to include removal and construction of County Bridge No. 42 over Baker Creek on CR 200N at the April 1, 2025 meeting.

CLR, Inc	\$337,157.50	
E&H Bridge & Grating	\$72,745.00	(Includes NO construction)
Durcholz Excavating	\$273,740.00	

Gries motioned to accept Durcholz Excavating's bid of \$273,740. Webb seconded the motion. Motion carried.

Bid Opening for 2025 CCMG HMA Overlay Minor Structural for Various Roads. Location A-F Villa Ova Subdivision, G-K Country Ridge, and L-D1 Hatfield.

J.H. Rudolph bid \$1,825,008.18

E&B Paving bid \$2,287,600.00

Webb motioned to take the bids under advisement. Gries seconded the motion. Motion carried.

Health Department / Mindy Spinks

"Nursing Update" for March 2025:

There were thirty-four (34) vaccines provided.

"Retail Food Establishment Inspection Report" for March 2025

There were four (4) Mobile Food Licenses issued.

There were thirteen (13) inspections completed.

"Environmental Health" for March 2025

There were twenty-seven (27) Residential On Site Permits issued.

There were nine (9) Residential Spec Sheets / Waiting Design.

There was one (1) Residential Completed OSS Installation.

Five (5) Residential Permits Issued.

There was one (1) Septic complaint and two (2) trash complaints.

Building Inspector / Greg Sermersheim

"County Inspection Report for March 2025" - Total Inspections:

Four (4) Footers	One (1) Post Hole	Zero (0) Foundations
Four (4) Framing	Zero (0) Underground Plumbing	Zero (0) Concrete
Seven (7) R.I. Electric	Seven (4) R.I. Plumbing	Six (6) R.I. HVAC
Zero (0) General	Twelve (12) Electric Meter	Two (2) Gas
Zero (0) Final	Zero (0) Temporary Electric	Zero (0) Cell Tower
Zero (0) Firewall	Zero (0) Waterproofing	Zero (0) Solar
Zero (0) Basement Walls	Zero (0) Tie Down (mobile or modular)	

Spinks filled her two (2) open positions. Veronica Brink has been hired as the PHN and Donna Walters will take the Clinic Assist position.

Sheriff's Department / Sherri Heichelbech

The generator at the Spencer County Law Enforcement Center is thirty-three (33) years old and 747 hours of use. Repairing the existing generator is estimated to cost \$16,118.13.

A new generator is estimated to cost \$84,350. **Webb motioned to approve the repair.**

Gries seconded the motion. Motion carried. Heichelbech will be able to use fund 1122 for this expense and currently has the funding available for this repair.

Heichelbech recently identified a gap in equipment inventory. There are not enough AEDs to outfit all patrol and emergency vehicles. She is requesting eight (8) AED's out of the Opioid Funds. **Gries motioned to approve. Webb seconded the motion. Motion carried.**

Planning Commission / Kay Erwin

March 2025 Permits issued:

Residential (6) \$765,381

Addition / Remodel (3) \$49,350

Accessory Buildings (10) \$456,850

Cell Tower (0) \$0

Totals for 2025:

Residential: \$1,032,181

Addition / Remodel: \$102,050

Accessory Buildings: \$785,500

Cell Tower (2) \$55,000

Community Corrections / Sylvia Holbrook

Holbrook has an employee that is about to exhaust his FMLA leave. He has requested an extension of this leave and per the handbook, this requires approval from the Commissioners. The decision was made to support the decision made by Holbrook. The Auditor will communicate this back to Holbrook.

Legal Report

Webb asked about an email sent out regarding filming in Spencer County. Shane Devon with Tinker Tone Pictures out of Owensboro is planning a short film production for July of 2025. There are three (3) locations he is interested in filming and is asking approval for one (1) location of the Commissioners choice. Webb will follow up with Devon.

Old Business

Recorder / Kensie Coultas is following up on the Fidler subscriber's contract. **Gries motioned to approve. Webb seconded the motion. Motion carried.**

There was discussion regarding credit cards for county use. Webb will work on the written procedures for this program.

New Business

Spencer County Library is having a summer kick off on Friday, May 30, 2025. They are asking to set up a tent on the courthouse lawn for that day. **Gries motioned to approve. Webb seconded the motion. Motion carried.**

There was discussion about the development of four (4) new houses in Hatfield. In order to move forward with the project, there is a need for \$87,000 for a new septic line. **Seiler motioned to support the project. Webb seconded the motion. Motion carried.**

Webb motioned to send this project to Redevelopment. Gries seconded the motion. Motion carried.

Gries wanted to acknowledge April 13 – 19, 2025 marks National Public Safety Telecommunicators Week, which highlights the importance of 911 dispatchers for emergency situations.

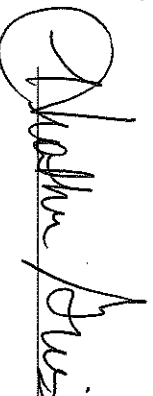
Seiler motioned to recess. Gries seconded the motion. Motion carried. The meeting was recessed at 3:34 P.M.

The meeting readjourned at 3:54 P.M.

Kenney recommended J.H. Rudolph for the bid opening. **Gries motioned to award J.H. Rudolph. Webb seconded the motion. Motion carried.**

Gries motioned to adjourn the meeting. Webb seconded the motion. Motion carried. The meeting was adjourned at 3:56 P.M.


President


Auditor

Attest:



Auditor, Melissa L. Bunner

