

COUNTY COUNCIL

June 10, 2021

- I. **CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, June 10th, 2021 to consider additional requests in excess of the Budget allowed for 2021, and to conduct such other business as may be properly brought before the Council.
- II. **ROLL CALL:** Council members present were John K. Pratt, President; Roy Wrightsman, James E. Howard, Rick Patton and Cameron Martin, Larry Gambaiani, Vice President and Jack B. Butler Also present were Laura Fischer; Auditor and Nicole Spurr, Third Deputy Auditor. Also present were Katie Potter, Jessica Lancaster, Justin Cole, Chris O'Brien, Cyndi Todd, Julie Lanzone, Rand Norman, Jim Meece
- III. **READING OF THE MINUTES:** Minutes for the regular meeting held on May 13, 2021 were approved on a motion made by JB Butler and seconded by Larry Gambaiani The motion carried unanimously.
- IV. **GENERAL BUSINESS: Data Pit Stop- Darren Bates**

- Software date that records inventory, assets, miscellaneous income, taxes data.
- Counties lose money from simple software errors-implementing this system would greatly improve the protentional for any errors and assist in a smooth process for State Board of Accounts audits reviewing assets and inventory.
- \$4,000 per year fee-includes
 - Auditor/treasurer tax data
 - Inventory/assets management
 - Record of collections/application to pay
 - Receipts
 - Minutes: commissioner and council
 - Treasurer lender files(lock box payments)
 - Pushing property data to any department
 - Property tax calculator for current and past years
 - Many statistic reports(circuit breaker caps losses by fund, entities total, gross net taxes, cap losses, yearly tax collections, net average by caps for each school
- Data can be exported to Excel at any time

Jim Meece

- Concern that brought up road meeting is department is down 7-9 employees and biggest cause is lower pay
- Parke county is at the lowest pay scale for highway department compared to all surrounding counties
- In need of truck drivers- were hiring non-CDL drivers with the plans of paying for their CDL license
- Commission came to consensus raising pay scale to be average compared to surrounding counties- Foreman position would go from \$17.12/hr to \$19.00/hr, all CDL raised to \$18.00/h, non-CDL to \$17.00/hr and part time to \$15.00/hr
- Still trying to work on finding money from other funds to compensate salary changes
- Insurance plans are very high priced compared to other county insurance plans- continue to search for cheaper plans

- Advertising for truck driver positions have included the local papers and Jim Meece has posted on his personal Facebook page
- Salary raises will not be sustainable if we cannot get the insurance cost under control
- Motion to pass Amendment to Salary Ordinance 2021 made by JB Butler- effective date as being current pay period being worked-June 6, 2021- seconded by Larry Gambaiani, all in favor except Roy Wrightsman-naye.

ADDITIONAL APPROPRIATION REQUESTS: The Council considered additional appropriation requests as published in the newspaper May 26, 2021. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Laura J. Fischer. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2021, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Roy Wrightsman made a motion to approve the additional appropriation requests as advertised on May 26, 2021 with the exception of the Park and Rec Fund request which will need to be re-advertised for the July 8, 2021 meeting. The motion was seconded by Larry Gambaiani and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
Park and Rec Fund		
Major Budget Classification/Payroll fund/Health Insurance		
1219-00-01-2300	1,795.00	0.00
Total for Parke and Rec Fund	1,795.00	0.00
Statewide 9 1 1 Fund		
Major Budget Classification/Other Services & Charges/Service Contract		
1222-00-03-5080	11,890.00	11,890.00
Total for Statewide 9 1 1 Fund	11,890.00	11,890.00

TRANSFER OF FUNDS: Roy Wrightsman made a motion to approve the request for the transfer of funds as listed below. The motion was seconded by JB Butler and the following resolution was adopted.

TRANSFERS

Be it resolved; the Parke County Council hereby approves the following request for transfer:

Amount: \$59,000.00
 From: 1135-00-02-3100 Cumulative Bridge Fund / Bridge Inspection
 To: 1135-00-04-7039 Cumulative Bridge Fund / Bridge 164

V. ENCUMBRANCE: N/A

VI. RE-APPROPRIATION REQUESTS: N/A

VII. JURY PAY: N/A

VIII. REDUCTIONS FUNDS: N/A

IX. COMMITTEE REPORTS:

- Redevelopment Commission (RDC) – annual reports, TIF reports
- Planning and Zoning Commission –new petition that Cheese factory going in on 350 N-thinks it was approved-JB Butler did not attend the meeting
- Courthouse Security Board – No meeting was held.

X. NEW BUSINESS: Resolution 2021-07 to adopt an inter-fund transfer for the State Wide 911 fund to GIS data conversion fund-borrow money out of state wide 911 fund to seed the grant fund to pay invoices and then will repay the amount \$17,835.00 will be repaid. Chris O'Brien not certain the grant money will be received before the end of the year; this is the reason for the request of transfer. JB Butler makes motion to pass resolution 2021-07, Larry Gambaianni seconds, motion passed unanimously.

XI. DEPARTMENT HEAD REPORTS:

- **Katie Potter:**
 - Tax court hearing has been set for June 17- topic: oral arguments
 - Currently have 34 appeals, closes June 15, 2021
 - Reassessment still in effect- currently in Florida township
- **Sheriff, Justin Cole:**
 - 71 currently in jail
 - Holding another gun auction, should get rid of rest of the stockpile of guns and one vehicle that has to be sold by September
 - USVA vehicle grant was approved for \$15,000
 - Year to date billed \$72,378 DOC. Out of County holding
 - \$1,950 for May
- **Randy Norman:** community crossing grant opens July 5- July 30-has been in touch with Cyndi Todd to apply
- **Julie Lanzone:**
 - Revenue up from last year which was highest year.
 - Have had trouble with Anthem claims- they were being sent to Indiana unclaimed-filed to get those back.
 - \$25,000 ahead of collections from last year, still \$12,000 ahead from the year before
 - Moved vaccine clinic to ambulance center.
 - Vaccine appointments are low so Tonya has been handling them, Julie helps when needed
 - 30-35 appointments a week.
 - Now have all 3 vaccines from state- Johnson and Johnson, Pfizer and Moderna
 - Brought up the idea to commissioners-putting in drive through on the west side of their building for a testing/vaccine site with grant money
 - No extra up-front costs with rent, utilities, etc. but still bring in revenue.

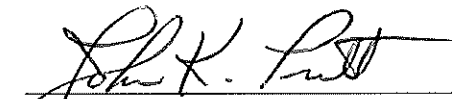
- County still needs testing more than was thought because of pre-surgical requests from doctors
- Some places require testing for travel
- Roy proposes for Julie and Tonya to create roadmap of how covid testing and vaccine clinic should work to keep Tonya funded at 29 hours.
- Wants a presentation in August at budget hearing on how to maintain this service for the county
- Starting to put together the Childhood vaccine clinic
- Roy makes motion to extend the nurses and pay per hour from July-September to 29 hours @ \$10/hour-JB butler seconds. Motion passed unanimously
- Down 2 employees, 1 of them out of 16 weeks for surgery, may have to rearrange funds to compensate for part-time help-getting no applications

Laura Fischer, Auditor:

- Auditor has applied for ARP grant.
- Settlement is being processed; state has pre-approved- the settlement and checks will be going out June 10, 2021 to the Government Units.
- State Board of Accounts is currently doing the audit.

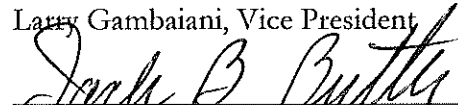
AYE

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John K. Pratt, President

Larry Gambaiani, Vice President



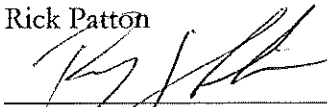
Jack B. Butler



Jim Howard



Rick Patton



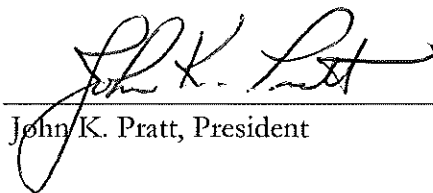
Roy Wrightsman



Cameron Martin

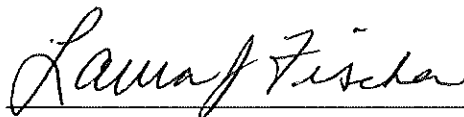
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ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Councilman Jack B. Butler and seconded by Councilman Cameron Martin, the meeting adjourned at 10:22 a.m.



John K. Pratt, President

ATTEST:



Laura J. Fischer, Auditor