

BOARD OF COMMISSIONERS

June 17th, 2024

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, June 17th, 2024, having adjourned from a regular meeting on Monday, June 3rd, 2024.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan Collom, First Vice President; Bruce Hartman, Second Vice President; Nick Sauter, Commissioners' Attorney; Mary Anne Wood, Auditor; and Leanna Collisi, Deputy Auditor. Also present were Jason Frazier, Luke Moody, Jessica Lancaster, Julie Lanzone, Pam Sanders, Josh Nally, Charles Bates, Michelle Mundo, Mandy Adams-Washburn and Luke Gill.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, June 3rd, 2024 and an Executive Session held on Friday, May 31st, 2024 were approved on a motion from Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$227,590.48 and Union Hospital Security payroll in the amount of \$2,691.54 were approved for release on Monday, June 17th, 2024 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Acknowledgement of receipt of Payroll Claims Accounts Payable Report for June 17th, 2024 in the amount of \$214,870.77 was approved on a motion by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Mary Anne Wood, Auditor, presented the Commissioners with two out of cycle checks for approval. The first check is to Utility Associates for \$10,000.00. This is for the Prosecutor's portion of the bill for body camera software integrations for the Sheriff's Department. The second check is to Deere Credit for \$29,187.61 for the purchase of an excavator for the Highway Department. This was tabled at the last Parke County Board of Commissioners' Meeting on Monday, June 3rd, 2024. Jim Meece made the motion to approve the two out of cycle checks, one to Utility Associates for \$10,000.00 and the other to Deere Credit for \$29,187.61. Dan Collom seconded the motion and it carried unanimously.
 - Jim Meece presented a third out of cycle check for an extendable boom tractor/mower (AR Boom Mower) for the Highway Department. This check is to be made out to Ethan Humbert for \$6,000.00. Luke Moody will pick up the check from the Auditor's office on Tuesday, June 18th, 2024, so he will have payment when he picks up the new equipment. Jim Meece made the motion to approve the out of cycle check to Ethan Humbert for \$6,000.00 for an extendable boom tractor/mower (AR Boom Mower). Dan Collom seconded the motion and it carried unanimously.
 - Charles Bates, a representative from Ricoh, presented his bid for copier replacements throughout the county offices. He reached out to all the county offices to touch base about their different needs and put together his recommendations. Our options for the fair market value lease, which is what the County has currently, are to return the machines or continue renting on a month-to-month basis with click rates for color and black and white copies for each copier. Another option is a Municipal Lease in which the County would own the copiers at the end of the lease. Charles mentioned that he could offer more efficient copiers that get better click rates and the monthly lease payments would decrease as well. Bruce Hartman pointed out that most lease payments decreased which would offset the new leases for offices that currently do not have printers. Charles Bates stated that all the leases can be put on the same lease cycle. Mary Anne Wood said

that she was waiting on another bid on copier replacement and once that was in, a decision would be made.

- Mary Anne Wood presented the Commissioners with a Client Boundary Survey, Project TM21-254 by Align Civil Engineering Consultants. This is part of the trail survey. Parke County owns property included in this survey and Mark Davis is working with Align Civil Engineering Consultants.
- Mary Anne Wood presented the Commissioners with a contract from Mid-America Elevator Company for the Courthouse. There was a price increase/adjustment. The invoice is usually paid annually with a cost of \$4,053.04. Jim Meece made the motion to approve the payment of \$4,053.04 to Mid-America Elevator Company. Dan Collom seconded the motion and it carried unanimously.
- Mary Anne Wood presented the Commissioners with Form 144s (Statement of salaries and wages) from each county department. This is for the 2025 budget process and the Parke County Council will make the final decision. Bruce Hartman made the motion to acknowledge the receipt of the Form 144s from the county departments for the 2025 budget process. Dan Collom seconded the motion and it carried unanimously.

VI. OLD BUSINESS:

- The Opioid Settlement Notice with Kroger was tabled at the last Parke County Board of Commissioners Meeting on Monday, June 3rd, 2024. This money went to the local planning. Bruce Hartman made the motion to approve participation in the Opioid Settlement with Kroger and authorize Jim Meece to sign the notice. Dan Collom seconded the motion and it carried unanimously.

VII. DEPARTMENTAL REPORTS:

Nicole Collings:

- The Monthly Report from the Clerk of Parke County Circuit Courts was reviewed by the Board of Commissioners.

Luke Moody:

- Jim Meece introduced Luke Moody as the new Highway Department Superintendent. Jim Meece stated that Luke is the Department Head and is responsible for all decision making. Luke Moody would like to reach out to Randy Norman and have lunch with him to gain some knowledge about his position with the Highway Department. Luke Moody can tell just by looking at Randy Norman's office that he has vast wisdom. Luke Moody stated that Mike Wood has done an excellent job as Interim Superintendent. Jim Meece gave Luke Moody permission to name Mike Wood as Road Foreman and give him the Road Foreman pay. Roy Wrightsman, Parke County Council Vice President, said they can move the money to make it work. Jim Meece made the motion to name Mike Wood as Road Foreman contingent upon Parke County Council's approval. Dan Collom seconded the motion and it carried unanimously. Luke Moody also asked for a laptop. This may cost approximately \$1,400.00 unless the County has an extra one. Julie Lanzone mentioned that Chris O'Brien might have an extra laptop. Luke Moody could ask Chris O'Brien before going to Randy Cleaver for a laptop. Cyndi Todd introduced herself to Luke Moody. Cyndi Todd is in charge of writing grants and the Community Crossings grant is due in July 31st, 2024. She said that a professional estimate will need to be submitted with the grant request. Milestone seems to be the only company that bids on the Community Crossings. It was suggested to use traffic counts to help identify areas for the Community Crossings grant. LTAP can help

with the traffic counts and Luke Moody needs access to ITAP. Luke Moody wants to take a look at the highway equipment and put together a list of replacements. The Highway Department usually gets two new dump trucks every 4 years. Vehicle replacements should be rotated and the use of a vehicle replacement plan would keep track of the vehicles up for replacement. Luke Moody also mentioned the Highway Department is in need of tools. Jim Meece said that ARP Funds can be used to help with the purchase of new tools. Luke Moody was curious about how personnel are not rewarded for experience or longevity. Jim Meece said that employees have set pay rates and that is what they are paid. Jim Meece mentioned that the Sheriff's Department considers longevity in their pay. Luke Moody is hopeful that sometime in the future experience and longevity could be recognized in compensation.

Jason Frazier:

- Jason Frazier stated that the Sheriff's Department has eight solar panel highway signs. His goal is to get two working for the Sheriff's Department. The rest of the working highway signs can go to the Highway Department if they would like them. The Sheriff's Department would need to be able to scrap the signs that cannot be repaired. Jim Meece suggested looking into the cost of new highway signs. Jason Frazier asked the Commissioners for permission to scrap the unrepairable highway signs. Dan Collom made the motion to give permission to scrap the highway signs that are not fixable. Jim Meece seconded the motion and it carried unanimously.

Julie Lanzone:

- Julie Lanzone reported that there are issues with the North Station in Vermillion County. They are arguing amongst themselves. Julie Lanzone is going to meet with them in person to figure this situation out. The South location is run out of an old nursing home. There is no garage to keep the ambulance in. There is a huge risk that medication will not be kept at the correct temperature and will ruin the medicines. Julie Lanzone said that the optimum temperature is 68 degrees. They are having to replace the medication every time they get too hot or too cold. Julie Lanzone has asked Clinton City if they could use one of their bays to store the ambulance. Clinton City said yes but when this went to their attorney, Scott Craig, a lease agreement needed to be made. In that lease agreement Parke County is stated as the lessee which presents another issue of liability. Nick Sauter has been working with Scott Craig. Currently the verbiage for the Clinton City Station puts more liability on Parke County and they want Parke County to have Rental and Liability Insurance. Vermillion County should be the lessee and then sublease it to Parke County. It seems that administrative issues are getting in the way of resolving the lease issue. Julie Lanzone will be in Vermillion County at midnight on July 1st, 2024 to begin helping Vermillion County with their Ambulance Service. Julie Lanzone reported that the state survey is complete.

Cyndi Todd:

- Cyndi Todd presented the Commissioners with a letter of support for the formation of the Northern Parke County Regional Sewer District. This letter of support needed to be signed. Jim Meece made the motion to approved the signing of the support letter for the formation of the Northern Parke County Regional Sewer District. Dan Collom seconded the motion and it carried unanimously.

VIII. PUBLIC COMMENTS:

- Mary Anne Wood presented a request from Jeff Lowe about the possibility of purchasing a piece of land from Parke County. The parcel # 61-11-10-000-205-000-001 is land locked. The Commissioners rejected the request to sell parcel # 61-11-10-000-205-000-001 because the property is land locked.
- Michelle Mundo, Manager of Billie Creek/Sanitarium, requested to have control of Old 36 near the Sanitarium for temporary closures on July 6th, 2024 and July 7th, 2024. They will be holding ATV races and need to close Old 36 down for the safe crossing of ATVs. The closures will only be for a maximum of 15 minutes at a time. The Commissioners were concerned about the ATVs using the culvert to cross or even using the banks or the waterway to cross, which becomes a DNR issue. They wanted to know how Michelle Mundo plans to prevent this from happening. Michelle Mundo will have to touch base with the event coordinator to find out how this issue will be handled. They have a planned course layout and are working on putting this together. The Commissioners granted the request for the temporary closures of Old 36 during the ATV Racing Event.


ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:11 p.m.



Jim Mesce, President

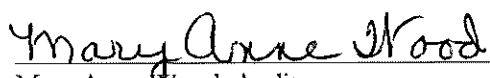
ABSENT

Dan R. Collom, 1st Vice President



Bruce A. Hartman, 2nd Vice President

ATTEST:



Mary Anne Wood, Auditor