

## BOARD OF COMMISSIONERS

July 15th, 2024

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, July 15th, 2024, having adjourned from a regular meeting on Monday, July 1st, 2024.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan Collom, First Vice President; Nick Sauter, Commissioners' Attorney; Mary Anne Wood, Auditor; Susan Kramer, 1st Deputy Auditor; and Leanna Collisi, 2nd Deputy Auditor. Also present were Kim Shorter, Jason Frazier, Nicole Collings, Stephany Dowd, Stacie Amerman, Brenda Johnson, John Martin, Josh Nally, and Luke Gill.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, July 1st, 2024 were tabled for approval until the next Parke County Board of Commissioners' Meeting to be held on Monday, August 5th, 2024.
- IV. **PAYROLL:** County payroll in the amount of \$230,806.32 and Union Hospital Security payroll in the amount of \$1,657.99 were approved for release on Monday, July 15th, 2024 on a motion made by Dan Collom. Jim Meece seconded the motion and it carried unanimously. Acknowledgement of receipt of Payroll Claims Accounts Payable Report for July 15th, 2024 in the amount of \$196,436.17 was approved on a motion made by Dan Collom. Jim Meece seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
  - Mary Anne Wood, Auditor, presented the Commissioners with four out of cycle checks for approval. The first check was to Digital Video Solutions and Security for \$4,733.00. Jim Meece made the motion to approved this check, contingent upon the Parke County Council's approval. Dan Collom seconded the motion and it carried unanimously. The other three checks were for the improvements made to the Parke County Jail. One check was to Core Facilities Inc. for \$18,534.88. The next check was to Guarantee Roofing for \$20,091.55 which is half of the total payment. The final check was to Royalty Services Inc. for \$2,200.00. Jim Meece made the motion to approve the checks for Core Facilities Inc., Guarantee Roofing and Royalty Services Inc. which all three checks came out of the ARP Fund. Dan Collom seconded the motion and it carried unanimously.
  - Nicole Collings explained to the Commissioners about applying for a 2024 HAVA Election Security Local Grant through the Indiana Secretary of State in the amount of \$5,500.00. This grant will be used to repair the voting center's handicapped doors at the Marshall Federated Church. The 2024 HAVA Election Security Local Grant application through the Indiana Secretary of State was approved on a motion made by Jim Meece. Dan Collom seconded the motion and it carried unanimously.
  - Stephany Dowd presented the Parke County Board of Commissioners with four grant applications for approval. The first grant application is for the Hamilton Center for \$1,568.80. This grant will be used to purchase the "Too Good for Drugs" Curriculum aimed at sixth through twelfth grades. Stephany Dowd explained that substance abuse in teens needs to be addressed so the students are informed to make good decisions. This grant has been approved by the Parke County LCC and by the Justice Reinvestment Advisory Council (JRAC). The second grant

application was for the Southwest Parke School Corporation in collaboration with the Hamilton Center to assist students in developing the skills to combat addictions at an early age. This grant is for the 2024-2025 school year and is for the amount of \$20,000.00. The third grant application is for the Parke County Sheriff's Department to assist with the activities for the National Night Out scheduled on Thursday, July 18th, 2024 during the 4-H Fair at the Fairgrounds. The Sheriff's Department requested \$8,000.00 to help promote drug prevention, awareness of the Drug Take Back Box located at the Sheriff's Department and the availability of Narcan in Parke County. There was further discussion about adding another Drug Take Back Box in the community - maybe at the Courthouse in the basement area. Jim Meece asked Jason Frazier to look into finding funds for another Drug Take Back Box. These grant application will be distributed from The Fund 1237 - Opioid Restricted. Fund 1237 has a balance of \$118,669.61. Jim Meece made the motion to approve the grant applications for the Hamilton Center to purchase the "Too Good for Drugs" Curriculum, the Southwest Parke School Corporation in collaboration with the Hamilton Center for the 2024-2025 school year for small group resource assistance for their students, and for the Parke County Sheriff's Department's National Night Out program. Dan Collom seconded the motion and it carried unanimously. The last grant application was for the Parke County Sheriff's Department to purchase three license plate readers in the amount of \$10,950.00. This will allow the Sheriff's Department to share and communicate on a national basis. Stephany Dowd has received approval from the Parke County LCC and Justice Reinvestment Advisory Council (JRAC) for the grant application to purchase three License Plate Readers for the Sheriff's Department. These funds will be distributed from Fund 1238 – Opioid Unrestricted. Fund 1238 has a balance of \$50,866.63. A motion was made by Jim Meece to approve the request for funding of three license readers for the Parke County Sheriff's Department. Dan Collom seconded the motion and it carried unanimously.

- Nick Sauter was concerned about the weight limit posted at the Otter Creek Bridge for the State Road 59 Detour. This bridge is located on 720 S. Nick Sauter asked if the weight limit should be suspended temporarily for the detour because this road is a no semi road. There was discussion whether the detour was an official detour. The detour includes 720 South to 775 East to 900 then to State Road 59. Jim Meece will speak with Luke Moody and have him notify INDOT that no semis should be permitted on 720 South for the State Road 59 detour according to Parke County's Ordinances that are in place. Nick Sauter suggested placing signs for no semis and clearly marking a truck route for the State Road 59 detour.
- Jim Meece stated that Cassie Wittenmyer in the Planning and Zoning Office is out on medical leave. The Assessor's Office can handle the building permits until Cassie Wittenmyer returns to work.

## **VI. OLD BUSINESS:**

- Jim Meece spoke with the Parke County Council to get approval of a \$1,000.00 stipend for Mike Wood at the Highway Department. Mike Wood filled in as Interim Superintendent over the Highway Department for approximately ten weeks. On a motion made by Jim Meece to approve requesting from the Parke County Council a \$1,000.00 stipend for Mike Wood for covering as Interim Superintendent of the Highway Department. Dan Collom seconded the motion and it carried unanimously. Jim Meece also made a motion to request a pay increase of \$1.00 more per hour for Mike Wood's new position as a Road Foreman for the Parke County Highway Department. Dan Collom seconded the motion and it carried unanimously. Jim Meece asked Mary Anne Wood to let the Parke County Council know that the Parke County Board of Commissioners has approved the pay increase and stipend for Mike Wood and have the two requests completed.
- A decision was made on the copier replacement bid for all of the Parke County offices. Jim Meece and Dan Collom decided to stay with Ricoh for all of our copier replacements. Charles

Bates will be our Account Manager. Dan Collom made the motion to approve Ricoh for the copier replacement bid and service contract. Jim Meece seconded the motion and it carried unanimously.

## **VII. DEPARTMENTAL REPORTS:**

### **Nicole Collings:**

- The Monthly Report from the Clerk of Parke County Circuit Courts was reviewed by the Board of Commissioners.

### **Mary Anne Wood:**


- Mary Anne Wood reported to the Parke County Commissioners that the Auditor's Office is currently being audited by the State Board of Accounts and next Wednesday a Federal audit will begin for the ARP Fund. There is a Meeting on Wednesday, July 17, 2024 at 1:30 p.m. that Mary Anne Wood has requested Jim Meece attend. This is for the State and Federal Audits.

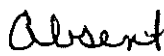
## **VIII. PUBLIC COMMENTS:**

- Stacie Amerman wanted to request a day of dedication for two wrestling athletes. Katie Dowell and Josh Ushman are competing nationally at a wrestling competition in Fargo, North Dakota. They both are in the top 150 wrestlers in the country. Jim Meece understands that the wrestling athletes are well deserving of such an honor for their hard work and athleticism, but the Parke County Commissioners have a set criteria of honoring State Champions only. The Parke County Commissioners declined the request for a day of dedication for the two wrestling athletes.
- Brenda Johnson, a resident, has been working with Cassie Wittenmyer on an issue with a vacant piece of property. However, since Cassie Wittenmyer is out on medical leave, this issue will have to be discussed at a later time. Susan Kramer offered to write down Brenda Johnson's contact information. If Susan Kramer hears from Cassie Wittenmyer, she can ask questions on Brenda Johnson's behalf and relay the information to her.

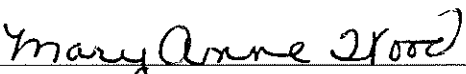
**ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Jim Meece. The meeting adjourned at 4:37 p.m.

  
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Jim Meece, President

  
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Dan R. Collom, 1st Vice President

  
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Bruce A. Hartman, 2nd Vice President

ATTEST:

  
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Mary Anne Wood, Auditor