

COUNTY COUNCIL
December 28th, 2023

- I. **CALL TO ORDER:** The Parke County Council convened in a special meeting on Thursday, December 28th, 2023 to consider additional requests in excess of the Budget allowed for 2023, and to conduct such other business as may be properly brought before the Council.
- II. **ROLL CALL:** Council members present were John K. Pratt, President; Roy Wrightsman, Vice President; Jack B. Butler; Rick Patton; Thomas Rohr; and Mary Anne Wood, Auditor. Also present were Dan Collom, Jim Meece, Jason Frazier, John Martin, Katie Potter, Jessica Lancaster, Kim Shorter and Mary Alice Gregg.
- III. **READING OF THE MINUTES:** No minutes were presented to the Council for approval.
- IV. **ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper December 13th, 2023.

Council President, John K. Pratt, reviewed the appropriations from written requests submitted by Auditor, Mary Anne Wood. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2023, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Jack B. Butler made a motion to approve the additional appropriation requests as advertised on December 13th, 2023. The motion was seconded by Tom Rohr and carried unanimously.

<u>FUND/DEPARTMENT</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
Law Enforcement Continuing Ed Fund		
Law Enforcement Claims 7305-00-05-8010	\$1,863.05	\$1,863.05
Total Law Enforcement Continuing Ed Fund:	\$1,863.05	\$1,863.05
 Union Hospital Security Fund		
Hospital Security Officer 4119-00-01-1201	\$2,571.05	\$2,571.05
Social Security 4119-00-01-2100	\$311.21	\$311.21
Union Hospital Security Fund:	\$2,882.26	\$2,882.26

- Roy Wrightsman suggested that the Auditor be granted a blanket appropriation for any checks received from the Union Hospital regarding Security provided by the Parke County Sheriff's Department. Roy further explained that this is just a pass-thru process. Once these checks are received then the Sheriff's Deputies, who provided the security services, get paid. This is done every other week. Roy did not see the use in advertising in the paper for this appropriation when the Commissioners have made their decision that it is not pensionable. Roy Wrightsman made the motion to approve granting blanket appropriation authority to the Auditor for the year 2024 for Fund 4119 contingent on the appropriation cannot happen until a check is received from Union Hospital and

then pay can be made to the Sheriff's Deputies. The motion was seconded by Tom Rohr and unanimously carried.

V. TRANSFER OF FUNDS: The Council approved the request for the transfer of funds on a motion made by Roy Wrightsman. The motion was seconded by Rick Patton and carried unanimously.

Be it resolved; the Parke County Council hereby approves the following requests for transfer:

Amount:	\$705.57
From:	1000-01-01-1200 Clerk's Office 2 nd Deputy
To:	1000-01-01-1100 Clerk's Office 1 st Deputy
Amount:	\$26,694.85
From:	1000-15-01-2300 Board of Commissioners' Insurance
To:	1000-15-01-2200 Board of Commissioners' PERF
Amount:	\$19,978.48
From:	1000-15-01-2300 Board of Commissioners' Insurance
To:	1000-15-03-5100 Board of Commissioners' Utilities
Amount:	\$31.50
From:	1000-17-01-1217 Prosecutor's Office Depositions
To:	1000-17-01-1216 Prosecutor's Office Transcripts
Amount:	\$386.78
From:	1219-00-03-5040 Parks and Recreation Ground Maintenance
To:	1219-00-03-5030 Parks and Recreation Telephone
Amount:	\$656.29
From:	1219-00-03-5040 Parks and Recreation Ground Maintenance
To:	1219-00-03-5100 Parks and Recreation Utilities
Amount:	\$38.54
From:	1000-11-01-1503 Extension Secretary II
To:	1000-11-01-1502 Extension Secretary I
Amount:	\$1.00
From:	1170-00-01-1126 General Courthouse Security
To:	1170-00-02-3030 General Medical Supplies Ambulance

- Mary Anne Wood reported moving money to cover any Funds that were in the red. The amount incumbered in 2022 for Extension Secretary I and Extension Secretary II was incorrect so Mary

Anne Wood wanted to corrected the amount of \$38.50 variance so it would not keep going on from year to year. Mary Anne Wood explained this was similar to an issue with a pay out in the Clerk's office for the First and Second Deputy when Henry Harper went out and Nicole Collings went in.

VI. REAPPROPRIATIONS: None

VII. JURY PAY: None

VIII. COMMITTEE REPORTS:

Redevelopment Commission (RDC): Did not meet.

Courthouse Security Committee: Did not meet.

Planning and Zoning Board: Did not meet.

Solid Waste District (SWD): Did not meet.

IX. DEPARTMENT HEAD REPORTS:

- **Katie Potter, Assessor:** None
- **Jason Frazier, Sheriff:** None
- **Julie Lanzone, Emergency Medical Services Director:** None

X. NEW BUSINESS:

- **Parke County Resolution 2023-12: Reduction of Appropriation.** Whereas, it has been shown that certain existing appropriations now have balances that will not be needed for the purposes for which appropriated, be it resolved that the following existing appropriations will be reduced in the following amounts:

General – Commissioners	Amount to reduce
1000-15-03-5130	\$58,900.00
Workman Compensation	

Re-appropriate to:

General – EMS	
1000-16-01-1800	\$9,800.00
Field Supervisors	

General – EMS	
1000-16-01-1801	\$31,500.00
Certified EMT's	

General – EMS	
1000-16-01-1802	\$2,000.00
Part Time EMT's	

General – EMS
1000-16-01-1804
Overtime Salaries

\$15,600.00

Tom Rohr made a motion to adopt **Parke County Resolution 2023-12**. The motion was seconded by Jack B. Butler and it carried unanimously.

NOW, THEREFORE, BE IT RESOLVED, this 28th day of December, 2023.

PARKE COUNTY COUNCIL

John K. Pratt, President

Jack B. Butler

Rick Patton

Roy Wrightsman

Tom Rohr

James E. Howard

ABSENT
Cameron Martin

XI. OLD BUSINESS: No old business was presented to the Council.

XII. GENERAL BUSINESS:

- Roy Wrightsman asked Mary Anne Wood if the encumbrance information had been sent out to the departments. Mary Anne Wood replied yes and she is starting to get them back. She sent them out as soon as he told her.
- Roy Wrightsman said that the last payroll has been processed for 2023. Adjustments are being made for Year End which has not happened with prior Auditors in the past.
- Roy Wrightsman explained that the Payroll Clerk found that the payroll withholding tables for the County's share on fringe benefits and insurance have not been accurate or updated in some period of time. The County was not paying any share of the insurance for many employees. That has been corrected. There is a look back process being conducted as we speak today. There will need to be an adjustment made from insurance to self-insurance to cover the deficit in 2023.

AYE

NAY

John K. Pratt, President

Roy Wrightsman, Vice President

Jack B. Butler

Jack B. Butler

James E. Howard

James E. Howard

ABSENT

Cameron Martin

Rick Patton

Rick Patton

Thomas Rohr

Thomas Rohr

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Rick Patton. The meeting adjourned at 9:13 a.m.

John K. Pratt

John K. Pratt, President

ATTEST:

Mary Anne Wood

Mary Anne Wood, Auditor