

COUNTY COUNCIL
September 12th, 2024

- I. **CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, September 12th, 2024 to consider additional requests in excess of the budget allowed for 2024, and to conduct such other business as may be properly brought before the Council.
- II. **ROLL CALL:** Council members present were John K. Pratt, President; Roy Wrightsman, Vice President; Jack B. Butler; Cameron Martin; Rick Patton; Thomas Rohr; Jim Howard, Mary Anne Wood, Auditor and Susan Kramer, 1st Deputy Auditor. Also present were Jason Frazier, Jim Meece, Mary Alice Gregg, Stacie Amerman, Matt Helderman, Jessica Lancaster, Luke Moody, Kim Shorter and John Martin.
- III. **READING OF THE MINUTES:** Minutes from June 13th, 2024; July 11th, 2024 and August 8th, 2024 were presented for approval. A motion was made by Roy Wrightsman and seconded by Cameron Martin to approve the minutes as presented and the motion carried unanimously.
- IV. **ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper June 26th, 2024.

The additional appropriation for the American Rescue Plan broadband match was placed on hold until the October 10th, 2024 meeting.

<u>FUND/DEPARTMENT</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
21.027 American Rescue Plan		
Broadband Match 8912-00-03-5085	\$189,821.00	\$0
21.027 American Rescue Plan	\$189,821.00	\$0

- V. **TRANSFER OF FUNDS:** The council approved the request for the transfer of funds on a motion made by Roy Wrightsman. The motion was seconded by Cameron Martin and carried unanimously.

Be it resolved; the Parke County Council hereby approves the following requests for transfer:

Transfer Amount:	\$ 10,950.00		
From Account		Account	
Number:	1238-00-02-3100	Name	Operating Supplies
To Account		Account	
Number:	1238-00-04-7020	Name:	Equipment (Plate reader)
Transfer Amount:	\$ 163.43		
From Account		Account	
Number:	1000-15-02-3010	Name:	Office Supplies
To Account		Account	
Number:	1000-15-03-5070	Name:	Dues

Transfer Amount:	<u>\$ 5,672.98</u>		
From Account		Account	
Number:	<u>1000-15-03-5092</u>	Name:	<u>IT Service</u>
To Account		Account	
Number:	<u>1000-15-03-5080</u>	Name:	<u>Service Contracts</u>
Transfer Amount:	<u>\$ 91.73</u>		
From Account		Account	
Number:	<u>1000-07-03-5020</u>	Name:	<u>Travel</u>
To Account		Account	
Number:	<u>1000-07-02-3031</u>	Name:	<u>Body Bags</u>
Transfer Amount:	<u>\$ 250.00</u>		
From Account		Account	
Number:	<u>1236-00-02-3020</u>	Name:	<u>Postage</u>
To Account		Account	
Number:	<u>1236-00-02-3030</u>	Name:	<u>Medical Supplies</u>
Transfer Amount:	<u>\$ 1,500.00</u>		
From Account		Account	
Number:	<u>1236-00-03-5040</u>	Name:	<u>Software/Equipment Maintenance</u>
To Account		Account	
Number:	<u>1236-00-02-3030</u>	Name:	<u>Medical Supplies</u>
Transfer Amount:	<u>\$ 800.00</u>		
From Account		Account	
Number:	<u>1236-00-03-5050</u>	Name:	<u>Building Maintenance</u>
To Account		Account	
Number:	<u>1236-00-02-3030</u>	Name:	<u>Medical Supplies</u>
Transfer Amount:	<u>\$ 1,200.00</u>		
From Account		Account	
Number:	<u>1236-00-03-5060</u>	Name:	<u>Vehicle Maintenance</u>
To Account		Account	
Number:	<u>1236-00-02-3030</u>	Name:	<u>Medical Supplies</u>
Transfer Amount:	<u>\$ 3,600.00</u>		
From Account		Account	
Number:	<u>1236-00-01-1801</u>	Name:	<u>Certified EMT's</u>
To Account		Account	
Number:	<u>1236-00-02-3030</u>	Name:	<u>Medical Supplies</u>

VI. REAPPROPRIATIONS: Received electronic fund transfers from Vermillion County: July 8th, 2024 in the amount of \$7,000.00 and August 16th, 2024 in the amount of 33,930.67 for a total of \$40,930.67 that will need to be reappropriated to the Vermillion County EMS – Non-Reverting fund as follows.

Office Supplies	4911-02-02-3010	\$169.52
Medical Supplies	4911-00-02-3030	\$27,963.15
Software & Equipment	4911-00-03-5040	\$5,798.00
Vehicle Maintenance	4911-00-03-5060	\$7,000.00
Total		\$40,930.67

A motion was made by Thomas Rohr and seconded by Cameron Martin to approve the reappropriations as presented and the motion carried unanimously.

VII. JURY PAY: The Auditor presented the Parke County Clerk's certification of jury fees collected for August 2024, and requested \$732.31 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Cameron Martin made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$732.31 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Jim Howard and unanimously carried.

VIII. COMMITTEE REPORTS:

Redevelopment Commission (RDC): Did not meet.

Courthouse Security Committee: Did not meet.

Planning and Zoning Board: Did not meet.

Solid Waste District (SWD): Did not meet.

IX. DEPARTMENT HEAD REPORTS:

- **Mary Anne Wood, Auditor**
 - Presented the cash flow statement
- **Jim Meece, Commissioner:**
 - Contacted Work One regarding CDL program for the Highway department employees interested in obtaining their CDL. Parke County would be required to pay the cost of the course upfront but will be reimbursed by the State. Employees obtaining their CDL would be required to sign a contract to commit a length of stay at the Highway department, those terms have not yet been determined.
 - Iron Bridge moved down off Mansfield Road down by Bridgeton to be utilized in the trails project. Abutment stones will not be leaving Parke County, there have been inquiries from other surrounding Counties.
 - 775 Community Crossings paving project should begin around 09/16/2024, 11 failed culverts have been replaced.
 - Bridgeton Road closure will remain the same as last year for the Covered Bridge Festival. CVC will pay for traffic counts during the Covered Bridge Festival.
- **Jason Frazier, Sheriff:**
 - Purchased two new Chevrolet Tahoe's; 1 paid for by budgeted funds, 1 paid for with funds out of the Commissary. Did not trade in any vehicles but utilized the auction website and sold a 2014 Chevrolet Tahoe for \$5,500, sold a 2019 Ford Explorer that did not run for \$1,300 and still have a 2014 Ford Taurus on the auction site.
 - Hiring two Sheriff Deputies, received 13 applications, 6 are in the background check and interview stage. Eddie McHargue will be retiring in October.

- **Mary Alice Gregg, Recorder:**
 - Validating documents
- **Luke Moody, Highway Superintendent:**
 - As Jim Meece reported, Milestone to start Community Crossings paving project on or around 09/16/2024
 - 2 CDL applications have been received and will be brought in for interviews.
 - Core sample submitted for chip & seal project, leased equipment from another County and would like to purchase \$6181.00 in #11 stone. Council stated that the funds are available in the highway budget so approval of the cost is not necessary.
- **Kim Shorter, Treasurer:**
 - Tax Sale on Monday 09/16/2024; at the beginning of the process there were over 200 properties listed in the tax sale, currently there are 77 properties still listed. Payment needs to be received before 3:00pm on 09/13/2024 to be removed off the list.

X. NEW BUSINESS:

Public Hearing on proposed Local Income Tax modifications – no public comments were given. Proposed rates are listed below and will be voted on in the October Council Meeting with Ordinance 2024-12.

Allocation Rate Category	Existing LIT Rate	Proposed LIT Rate
Certified Shares (IC 6-3.6-6)	1.47%	1.41%
Public Safety (IC 6-3.6-6)	0.25%	0.25%
Economic Development (IC 6-3.6-6)	0.34%	0.39%
Property Tax Relief Rate (IC 6-3.6-5)	0.40%	0.40%
Special Purpose Rate (IC 6-3.6-7)	0%	0%
Correctional or Rehabilitation Facilities (IC 6-3.6-6-2.7)	0%	0%
Emergency Medical Services (IC 6-3.6-6-2.8)	0.19%	0.20%
Staff Expenses for State Judicial System (IC 6-3.6-6-2.9)	0%	0%
Acute Hospital Care (IC 6-3.6-6-2.9)	0%	0%

Local Income Tax Type	Existing Rate	Proposed Rate
Levy Freez Rate	0.47%	0.41%

Ordinance 2024-10 Appropriations and Tax Rates

Be it ordained/resolved by the Parke County Council that for the expenses of Parke County for the year ending December 31, 2025 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of Parke County, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance. This ordinance/resolution shall be in full force and effect from and after passage and approval by the Parke County Council. Roy Wrightsman made a motion to approve the 2025 Appropriations and Tax Rates presented in Ordinance 2024-10. The motion was seconded by Jack B Butler and was carried unanimously.

Ordinance 2024-11 Parke County Salary

Be it ordained, that the Parke County Council hereby adopts the following schedule of salaries and wages of the officers and employees of the named departments for the calendar year 2025. Unless otherwise noted in this ordinance, the following increase are awarded for 2025.

- Full-Time and part-time salaried employees shall receive an increase of 5%
- Permanent part-time hourly employees shall receive an increase of \$0.50/hour
- Regular part-time hourly employees shall receive an increase of \$0.25/hour
- Highway full-time hourly employees shall receive an increase of \$1.00/hour
- EMS full-time hourly employees shall receive an increase of \$1.25/hour
- EMS part-time hourly employees shall receive an increase of \$1.25/hour
- The Sheriff shall receive an increase of \$2,000
- The Parke County Auditor, First Deputy Auditor, Second Deputy Auditor, Third Deputy Auditor, Fourth Deputy Auditor and Clerical Position in the Auditor's office shall receive an increase of \$1,500 before application of the annual 5% increase.
- Members of the board of county commissioners shall receive an increase of \$200. Members of the county council shall receive an increase of \$100
- The Director of Rockville Lake Park's salary shall be fixed to \$45,000

Jack B Butler made a motion to approve the 2025 Parke County Salary presented in Ordinance 2024-11. The motion was seconded by Cameron Martin and carried unanimously.

West Central Solid Waste District approval request for 2025 Commitment/Annual contribution

- Parke County agrees to remain an active part of WCSWD for the 2025 calendar year
- Parke County agrees to contribute their portion of the 2025 county contribution fee totaling \$44,429. This equates to \$2.75 per capita (\$4,039/year) this is due in part to the rural recycling and HHW collection contracts increasing (\$5,200+/year) for the Rockville location beginning January 1, 2025.
- Parke County agrees to pay their contribution based on the following distribution schedule,
 - 25% (\$11,107) due March 2025
 - 25% (\$11,107) due June 2025
 - 50% (\$22,215) balance due December 2025

Jack B Butler made a motion to approve the West Central Solid Waste District's 2025 Commitment/Annual contribution. Thomas Rohr seconded the motion and it carried unanimously.

Resolution 2024-03

A Resolution of Parke County Council Relating to the Longevity Pay for Parke County Sheriff's Office

WHEREAS, Indiana law empowers local governing bodies to adopt the necessary ordinances and resolutions to provide for the effective governance of the unit [I.C. 36-1-3 (Home Rule)]; and

WHEREAS, the Parke County Council ("Council") is empowered with the duty to fix annual compensation of all appointed officers, deputies and employees under its jurisdiction, pursuant to I.C. 36-2-5-3; and

WHEREAS, the Council has determined that it is in the best interests of Parke County and its citizens to compensate sworn law enforcement deputies of the Parke County Sheriff's Office with longevity pay to compensate them for service credit as defined below; and

WHEREAS, the Council is also responsible for fixing the salaries of Deputies of the Parke County Sheriff's Office pursuant to I.C. 36-8-10-4; and

WHEREAS, the Council desires to adopt this Resolution to establish a policy to compensate sworn Deputies of the Parke County Sheriff's Office longevity and years of service.

NOW THEREFORE BE IT RESOLVED, by the Parke County Council that the following policy is approved for compensating sworn Deputy of the Parke County Sheriff's Office ("Deputy Sheriff") for years of service to the Office ("longevity pay") as follows:

1. Upon completion of one year full-time, active service as a Sworn Deputy to the Parke County Sheriff's Department, the eligible Sworn Deputy shall become eligible to receive additional compensation based upon years of service. These years of eligible services shall be awarded in the amount of \$700 per service year.
2. Any individual, when hired by the Parke County Sheriff's Office as a Sworn Deputy, who has graduated from the academy prior to hiring, is eligible for longevity pay for a full-time, active years of service at a previous law enforcement agency. These years of eligible service shall be awarded in the amount of \$350 per service year. This additional compensation will begin upon employment.
3. Years of service to Parke County Government in a full-time civilian role prior to the Sworn Deputy being hired as such by the Parke County Sheriff's Office, are eligible for the purposes of calculating the Sworn Deputy's years of service. These years of eligible service shall be awarded in the amount of \$700 per service year. This additional compensation shall begin upon employment.
4. The Sheriff of Parke County is not eligible for longevity pay, but any years of service as Sheriff would be counted should he/she subsequently assume duties as a Sheriff's Deputy after the expiration of his/her term as Sheriff.
5. The Matron for the Parke County Jail is not eligible for longevity pay as identified in this resolution.
6. Longevity pay shall be awarded on the first day of the calendar year in which the eligible deputy's hire date makes him/her eligible to receive it.

Longevity pay distributions will be effective as of January 1, 2025 and will be disbursed in equal amounts bi-weekly as part of the regular county payroll schedule.

This resolution amends and replaces resolutions 2022-07 and 2018-20.

Cameron Martin made a motion to approve longevity pay for Parke County Sheriff Deputies as presented in Resolution 2024-03. The motion was seconded by Jack B Butler and carried unanimously.

Resolution 2024-04

A Resolution of Parke County Council Relating to the Training Stipends for Parke County Sheriff's Office

WHEREAS, Indiana law empowers local governing bodies to adopt the necessary ordinances and resolutions to provide for the effective governance of the unit [I.C. 36-1-3 (Home Rule)]; and

WHEREAS, the Parke County Council ("Council") is empowered with the duty to fix annual compensation of all appointed officers, deputies and employees under its jurisdiction, pursuant to I.C. 36-3-6-3; and

WHEREAS, the Council has determined that it is in the best interests of Parke County and its citizens to compensate sworn law enforcement deputies of the Parke County Sheriff's Office with longevity pay to compensate them for service credit as defined below; and

WHEREAS, the Council is also responsible for fixing the salaries of Deputies of the Parke County Sheriff's Office pursuant to I.C. 36-8-10-4; and

WHEREAS, the Council desires to adopt this Resolution to establish a policy to compensate sworn Deputies of the Parke County Sheriff's Office for training and additional duties.

WHEREAS, for the purposes of this resolution, the Matron shall be considered a Sworn Deputy.

NOW THEREFORE BE IT RESOLVED, by the Parke County Council that the following policy is approved for compensating any Sworn Deputy of the Parke County Sheriff's Office ("Deputy Sheriff") for specific training or additional duties ("stipends") as follows:

1. All Sworn Deputies, excluding the Sheriff, shall be eligible based on the guidelines stated below.
 - a) A Sworn Deputy that has successfully graduated from the *Academy* shall be awarded a stipend in the amount of \$2,000 per salary year. This shall be limited to 10 (ten) positions.
 - b) A Sworn Deputy that has successfully completed training for and has been certified a *Drone Operator* shall be awarded a stipend in the amount of \$2,000 per salary year. This shall be limited to 1 (one) position.
 - c) A Sworn Deputy that has successfully completed training for and has been certified as a *Field Training Officer* shall be awarded a stipend in the amount of \$2,000 per year. This shall be limited to 5 (five) positions.

- d) A Sworn Deputy that has successfully completed training for and has been certified as a *Firearms Instructor* shall be awarded a stipend of \$2,000 per salary year. This shall be limited to 1 (one) position.
 - e) A Sworn Deputy that has successfully completed training for and has been certified as an *EVOC Instructor* shall be awarded a stipend in the amount of \$2,000 per salary year. This shall be limited to 1 (one) position.
 - f) A Sworn Deputy that has successfully completed training for and has been certified as a *Taser Instructor* shall be awarded a stipend in the amount of \$2,000 per year. This shall be limited to 1 (one) position.
 - g) A Sworn Deputy that has successfully completed training for and has been certified as a *K9 Officer* shall be awarded a stipend in the amount of \$2,000 per salary year. This shall be limited to 2 (two) positions.
 - h) A Sworn Deputy that has successfully completed training for and has been certified as an Animal Control Officer shall receive a stipend in the amount of \$2,000 per salary year. This shall be limited to 1 (one) position.
 - i) A Sworn Deputy that has successfully completed training for and has been certified as a *Public Information Officer* shall be awarded a stipend in the amount of \$2,000 per salary year. This shall be limited to 1 (one) position.
 - j) A Sworn Deputy that is assigned to *Night Shift Duty* shall be awarded a stipend in the amount of \$2,000 per salary year. This shall be limited to 2 (two) positions.
 - k) A Sworn Deputy that is assigned to Mid-Shift Duty shall be awarded a stipend in the amount of \$1,000 per salary year. This shall be limited to 2 (two) positions.
2. There shall be no limit to the number of stipends one Sworn Deputy may achieve. It shall be at the discretion of the Sheriff on how the stipends may be distributed and achieved.
 3. The Sheriff shall provide the payroll department a report identifying the employees eligible for the associated stipends.
 4. Awards shall be included as part of the bi-weekly payroll schedule and applied equally across pay periods.
 5. All Sworn Deputies who are eligible for a stipend or multiple stipends as of January 1, 2025 shall begin receiving the stipends beginning with the first payroll of 2025.
 6. Once a Sworn Deputy becomes eligible for a stipend, the stipend shall be prorated based on the date the Sworn Deputy became eligible. The Sworn Deputy shall begin to receive the stipend on the first eligible pay following the eligibility date. The Sheriff shall notify the payroll department of the Sworn Deputy's eligibility.
 7. If a Sworn Deputy discontinues certification of an eligible stipend award, leaves the Parke County Sheriff's Department, or becomes otherwise ineligible, the Sheriff shall notify the payroll department of the ineligibility of the Sworn Deputy and the stipend shall be suspended as of the date of ineligibility. This available stipend may be awarded to another eligible Sworn Deputy.
 8. The Sheriff shall provide a report to the County Council annually with submitted budget requests identifying the eligible Sworn Deputies and which stipends they are receiving.
 9. A Sworn Deputy receiving a stipend shall continue to receive the stipend unless this resolution is repealed or the Sworn Deputy is no longer eligible for the stipend.

This Resolution amends and replaces Parke County Council Resolution 2020-18

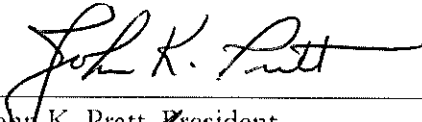
Roy Wrightsman made a motion to approve training stipends for Parke County Sheriff Deputies as presented in Resolution 2024-4. Cameron Martin seconded the motion and it carried unanimously

XI. OLD BUSINESS: None presented

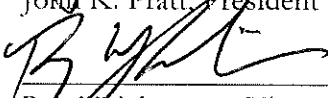
XII. GENERAL BUSINESS: None presented

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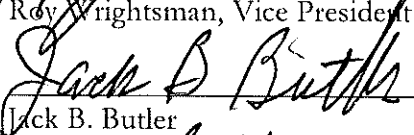
NAY



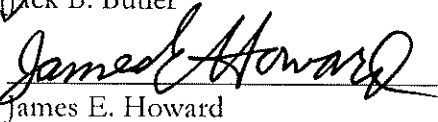
John K. Pratt, President



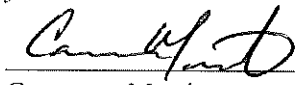
Roy Wrightsman, Vice President



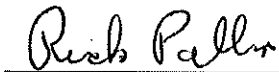
Jack B. Butler



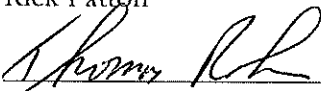
James E. Howard



Cameron Martin

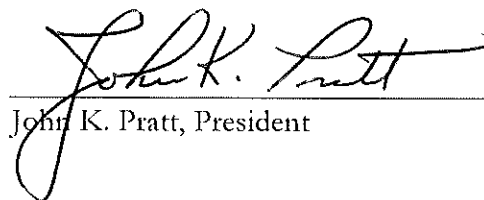


Rick Patton

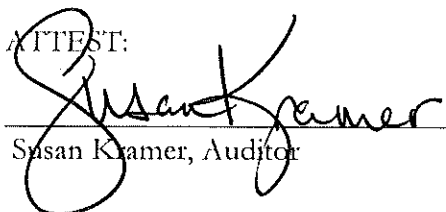


Thomas Rohr

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by James Howard. The meeting adjourned at 9:55 a.m.


John K. Pratt, President

ATTEST:


Susan Kramer, Auditor