

COUNTY COUNCIL
November 14th, 2024

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, November 14th, 2024 to consider additional requests in excess of the budget allowed for 2024, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Roy Wrightsman, Vice President; Jack B. Butler; Cameron Martin; Rick Patton; Thomas Rohr; Jim Howard and Susan Kramer, Auditor and Leanna Collisi, Deputy Auditor. Also present were Beth Martin, Jason Frazier, Jim Meece, Katie Potter, Mary Alice Gregg, Stacie Amerman, John Martin, Chris Newcomb, Mary Adams-Washburn and Matt Helderman.
- III. READING OF THE MINUTES:** Minutes from October 10th, 2024 meeting were presented for approval. A motion was made by Roy Wrightsman and seconded by Thomas Rohr to approve the minutes as presented and the motion carried unanimously.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper October 18th, 2024.

Council President, John K. Pratt, reviewed the appropriations from written requests submitted by Auditor, Susan Kramer. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2024, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Jack B. Butler made a motion to approve the additional appropriation request for Public Safety – Prisoner Detention as advertised on October 18th, 2024. The motion was seconded by Cameron Martin and carried unanimously.

<u>FUND/DEPARTMENT</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
Public Safety		
Prisoner Detention 1170-00-03-6050	\$82,000.00	\$82,000.00
Public Safety	\$82,000.00	\$82,000.00

- V. REAPPROPRIATIONS:** There was a check received in the amount of \$5,000.89 from Governmental Interinsurance Exchange that will need to be reappropriated to the following funds.

Vehicle Maintenance EMT LIT Fund	1236-00-03-5060	\$5,000.89
Total		\$5,000.89

A motion was made by Roy Wrightsman and seconded by Cameron Martin to approve the reappropriations as presented and it carried unanimously.

VI. JURY PAY: The Auditor presented the Parke County Clerk's certification of jury fees collected for October 2024, and requested \$297.57 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Cameron Martin made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$297.57 from the County User Fund to the Jury Fee Fund. The motion was seconded by Jim Howard and unanimously carried.

VII. TRANSFERS: No transfers were presented

VIII. COMMITTEE REPORTS:

Redevelopment Commission (RDC): Presented Redevelopment Commission TIF Annual spending plan for 2025

Courthouse Security Committee: Did not meet.

Planning and Zoning Board: Did not meet.

Solid Waste District (SWD): Presented WCSWD Household Hazardous Waste Collection Events Recap of 2022 - 2024

IX. DEPARTMENT HEAD REPORTS:

- **Susan Kramer, Auditor**
 - Presented the cash flow statement
- **Jason Frazier, Sheriff:**
 - Presented monthly report
- **Jim Meece, Commissioner:**
 - Would like to move Anthony Vandivier to Interim Highway Superintendent
 - ARPA funds need to be contracted by 12/31/2024, several contracts have been signed; XSOFT financial software, Wessler sewer project, Interior Doors for the courthouse. Other projects have been presented but are getting additional required information before contracts can be signed by the Commissioners.
 - CDL Program for the Highway Department, employee would be required to sign contract to commit to remain employed at the Highway or they would be required to repay Parke County for the cost of the CDL program through Area 30 - WorkOne
 - Jim Meece joined the Parke-Putnam Humane Society Board
 - Anthem Health Insurance rate will increase by 2% also the employer – employee split will change from 83/17 to 82/18.
- **Mary Alice Gregg, Recorder:**
 - No report
- **Nicole Collings, Clerk:**
 - Monthly financial report

- **Chris Newcomb, Rockville Lake Park:**
 - Presented the 2024 Rockville Lake Park Annual Report – highlighted the achievements accomplished in 2024 and set forth a list of 2025 projects for the upcoming season.
- **Katie Potter, Assessor**
 - Reassessments are complete
 - IBTR ALJ – Mike Smith Hearing
 - 2024 pay 2025 to PTBOA
- **Beth Martin, Planning and Zoning Administrator**
 - 15 pending first notice of violation
 - Nick Sauter to set up hearings for the 7 first notice of violation already received by landowners
- **Kurt Lanzzone, Purdue Extension**
 - Christie Jacob transferred to Vigo County. The Extension office will be posting her position next week.
- **Stacie Amerman, Hamilton Center**
 - No report

X. NEW BUSINESS:

Amendment to the 2024 & 2025 Salary Ordinance

Amendment to the 2024 Parke County Salary Ordinance

The Parke County Council at their November 14th, 2024 meeting determined to amend the 2024 Parke County Salary Ordinance in the following manner:

Fund/ Appropriation Number	Department	Position	2024 Amount Approved	2024 Amended Amount	Bi-Weekly Rate Approved	Bi-Weekly Rate Amended	Hourly Rate Approved
MVH Fund							
1176-01-01- 1000	Highway Administration	Supervisor	75,000.00	50,558.00	2,884.62	1,944.54	

Amendment to the 2025 Parke County Salary Ordinance

The Parke County Council at their November 14th, 2024 meeting determined to amend the 2025 Parke County Salary Ordinance in the following manner:

Fund/ Appropriation Number	Department	Position	2025 Amount Approved	2025 Amended Amount	Bi-Weekly Rate Approved	Bi-Weekly Rate Amended	Hourly Rate Approved
MVH Fund							
1176-01-01- 1000	Highway Administration	Supervisor	75,000.00	53,086.00	2,884.62	2,041.77	

Jack B Butler made a motion to approve the 2024 and 2025 Amended Salary Ordinance. The motion was seconded by Rick Patton and carried unanimously.

Tort Claim

Tort Claim received from SDHMR Law Group, LLP in regards to a former inmate at the Parke County Sheriff's Department stating that her Eighth and Fourteenth Amendment rights were violated, tort claim was presented to the Council for review. Tort Claim was submitted to Parke County's liability insurance carrier for further investigation.

Engagement Letter

Engagement letter received for Taylor, Minnette, Schneider & Clutter, P.C. to retain their position as Parke County Council's representation for the upcoming year. Engagement letter was presented to the Council for review, the engagement letter will be signed at a later date.

2025 LIT Changes

LIT changes will take effect 01/01/2025, after further review the DLGF approved the LIT changes as submitted and sent their formal approval letter dated 11/08/2024. Roy Wrightsman requested that the Auditor's office submit a letter to all township trustees in July of each year stating that there could be changes to the LIT rates for the following year. This would satisfy one of the new requirements from the DLGF for LIT rate changes.

1782 Notice

1782 Notice for Budget year 2025 was received from the DLGF. Roy Wrightsman responded with the changes that were needed from the initial budget submission for Fund 1212. Roy Wrightsman provided historical financial data that supported is request to make the necessary changes.

Year End Council Meeting

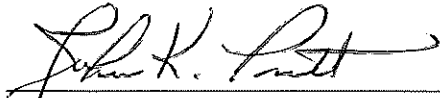
Year End Council Meeting has been tentatively scheduled for Monday, December 30th, 2024 at 9:00 a.m. located at 110 E High Street Rockville IN 47872. At the year end meeting there will be no Department Head or Public Comments.

XI. OLD BUSINESS: None Presented

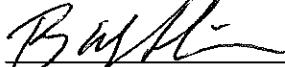
XII. GENERAL BUSINESS: None presented

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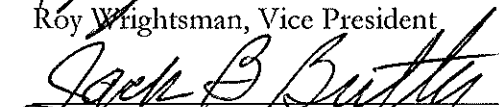
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John K. Pratt, President



Roy Wrightsman, Vice President

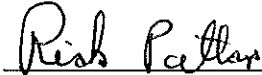


Jack B. Butler


James E. Howard



Cameron Martin

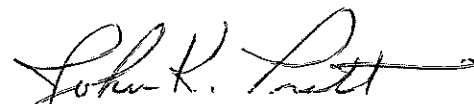


Rick Patton



Thomas Rohr

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Roy Wrightsman. The meeting adjourned at 9:51 a.m.



John K. Pratt, President

ATTEST:



Susan Kramer, Auditor