

COUNTY COUNCIL
January 11th, 2024

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, January 11th, 2024 to consider additional requests in excess of the budget allowed for 2024, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Roy Wrightsman, Vice President; Jack B. Butler; James E. Howard; Rick Patton; Thomas Rohr; and Mary Anne Wood, Auditor. Also present were Jason Frazier, John Martin, Katie Potter, Jessica Lancaster, Kim Shorter, Paula Copenhaver, Stacie Amerman, and Matt Hayes.
- III. READING OF THE MINUTES:** Minutes for the Commissioners and Council Joint Meeting held on December 5th, 2023, the Council Meeting held on December 14th, 2023 and the Council Meeting held on December 28th, 2023 were presented. Jack B. Butler made a motion to approve the December 5th meeting minutes as presented, the December 14th, 2023 meeting minutes as presented and the December 28th, 2023 meeting minutes as presented. Roy Wrightsman seconded the motion and it carried unanimously.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper December 27th, 2023.

Council President, John K. Pratt, reviewed the appropriations from written requests submitted by Auditor, Mary Anne Wood. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2024, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Roy Wrightsman made a motion to approve the additional appropriation request for the Statewide 911 Fund as advertised on December 27th, 2023. The motion was seconded by Jack B. Butler and carried unanimously. Jack B. Butler made the motion to table the 9117 L. H. Emer Prepared Fund until next meeting. Jim Howard seconded the motion and it carried unanimously.

<u>FUND/DEPARTMENT</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
Statewide 911 Fund:		
Equipment	\$266,134.00	\$266,134.00
1222-00-04-7020		
Statewide 911 Fund:	\$266,134.00	\$266,134.00
 9117 L.H. Emer Prepared Fund		
Personal Services/ Administrator 9117-00-01-1100	\$12,783.96	HOLD
Personal Services/ Social Security 9117-00-01-2100	\$1,026.75	HOLD
Supplies/ Operating Supplies 9117-00-02-3100	\$2,740.00	HOLD
Total 9117 L.H. Emer Prepared Fund:	\$16,550.71	HOLD

- V. JURY PAY:** The Auditor presented the Parke County Clerk's Certification of jury fees collected for December 2023, and requested \$299.64 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$299.64 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Jim Howard and unanimously carried.

TRANSFER OF FUNDS: The Council approved the request for the transfer of funds on a motion made by Roy Wrightsman. The motion was seconded by Jack B. Butler and carried unanimously.

Be it resolved; the Parke County Council hereby approves the following requests for transfer:

Amount:	\$18.00
From:	1000-03-02-3010 Office Supply
To:	1000-03-03-5070 Dues

VI. GENERAL BUSINESS:

- John Pratt opened up the meeting with the Election of Officers for 2024. Tom Rohr made the motion to keep the current officers in their positions for 2024. Jim Howard seconded the motion and it carried unanimously. Please see attachment for details regarding the 2024 Elected Officials of the Parke County Council.
- Annual Council Appointments for 2024 were kept the same as 2023. Jack B. Butler made the motion to keep the Annual Council Appointments for 2024 the same as 2023. Tom Rohr seconded the motion and it carried unanimously. Please see attachment for details regarding the 2024 Annual Council Appointments.
- The 2024 Parke County Council Meeting dates and times were reviewed by the Council Members. Tom Rohr made the motion to approve the 2024 Parke County Council Meeting dates and times. Jack B. Butler seconded the motion and it carried unanimously. Please see attachment for details regarding the 2024 Parke County Council Meeting dates and times.

VII. COMMITTEE REPORTS:

Redevelopment Commission (RDC):

Roy Wrightsman reported that the Redevelopment Commission met Tuesday evening, January 9th, 2024 and held its elections. They retained the officers. Parke Swaim was elected Secretary. There was a change in the legal services due to the retirement. Bob Clutter will be retained as the Redevelopment Commission's attorney for 2024. Roy Wrightsman discussed the many Ready Grant opportunities available throughout the Parke County.

Courthouse Security Committee: Did not meet.

Planning and Zoning Board:

Planning and Zoning reported that a Health Food Supplement Store will be doing business North of Bellmore on SR 59.

Solid Waste District (SWD): Did not meet.

VIII. DEPARTMENT HEAD REPORTS:

- **Mary Anne Wood, Auditor:**
 - The Auditor's Cash Flow Statement was submitted for review by the Council Members.

- **Katie Potter, Assessor:**

- Katie Potter reported that all is going well. There are 258 new construction permits. Some are from last year for revisits that are 100% complete now. Sales files are getting ready to go into the State. All is on schedule. Katie Potter is waiting until the end of February or the first of March to send out Personal Property Tax letters. Anyone under 80 years of age will not be receiving a letter since updates can be found on the website for filing deadlines and additional information. However, those over 80 years of age will receive a letter as a friendly reminder and on-line filing will be opening up soon.

- **Kim Shorter, Treasurer:**

- Kim Shorter reported that she is still trying to balance 2023. She explained that they are having difficulty balancing in the financial system. She also reported that she received new Buggy Plates for this year. The plates are much thicker and heavier than the plates in the past.

- **Jason Frazier, Sheriff:**

- Jason Frazier presented the Council Members with his 2024 Parke County Sheriff's Compensation Contract for approval. Rick Patton made the motion to approve the Parke County Sheriff's Compensation Contract for 2024. Roy Wrightsman seconded the motion and it carried unanimously. The Compensation Contract was sent to the Board of Commissioners for signature and approval and a copy is in the Board of Commissioner's Meeting Minutes for January 16th, 2024 folder.

- **Julie Lanzone, Emergency Medical Services Director:**

- The monthly report for the Parke County EMS was submitted for review by the Council Members.

IX. NEW BUSINESS:

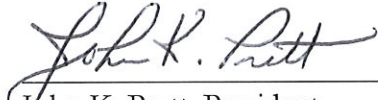
- Roy Wrightsman presented the Amendment to the 2024 Parke County Salary Ordinance. This needs to be put in the paper. Roy Wrightsman explained that this action is a correction of errors in compensation for two positions. Jack B. Butler made the motion to approve publishing the Amendment to the 2024 Parke County Salary Ordinance. Tom Rohr seconded the motion and it carried unanimously. Please see attachment for details regarding the 2024 Parke County Salary Ordinance.
- Katie Potter, Assessor, recommended Kimberly Shorter and Derrek Davis to be Appointed to the Parke County Property Tax Board of Appeals for the calendar year 2024. Tom Rohr made the motion to approve the Appointments to the Parke County Property Tax Board of Appeals for 2024. Jack B. Butler seconded the motion and it carried unanimously.
- Paula Copenhaver, an Outreach Representative from the Indiana Attorney General's office, Todd Rokita. She informed the Parke County Council of what the Attorney General's Office is responsible for. Todd Rokita's office has over 400 employees. The Attorney General's Office protects the rights, liberties and safety of all Hoosiers. They protect Hoosiers through the consumer protection division, under the unclaimed property division and the Medicaid Fraud Unit. They protect Hoosiers from illicit business practices, cyber security threats, data privacy violations, and Identity theft. They return \$1.5 million in unclaimed property to Hoosiers every week. Todd Rokita's office is always there for Hoosiers.
- Roy Wrightsman reported on the Innkeepers Fund and the CVC. Collections are in arrears two to three months. The Fund should be based on twelve months of revenue. Roy Wrightsman passed out

letter to the County Fire Departments with explanation of how the Innkeepers tax will be distributed for the month of November 2023 only. Roy Wrightsman asked for the Council Members to take a look at these handouts and review them for any changes or suggestions. The plan is to approve the appropriation in February and distribution will begin shortly after that. There is a variance from month to month with the Innkeepers tax. Some months are more than others. What will be distributed in the future will vary as well.

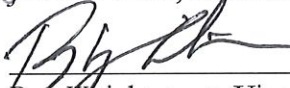
X. OLD BUSINESS: None presented.

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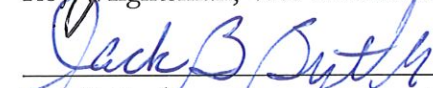
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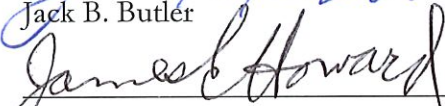
John K. Pratt, President



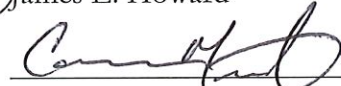
Roy Wrightsman, Vice President



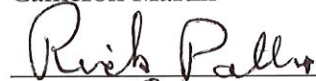
Jack B. Butler



James E. Howard



Cameron Martin




Rick Patton



Thomas Rohr

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Rick Patton. The meeting adjourned at 9:38 a.m.



John K. Pratt, President

ATTEST:



Mary Anne Wood, Auditor



APPROVED 1-11-23

2024 COUNCIL APPOINTMENTS			
POSITION	NAME	TERM	
Council President	John K. Pratt	2024	
Council Vice President	Roy Wrightsman	2024	
Plan Commission Representative	J.B. Butler	2024	
Economic Redevelopment Commission	John K. Pratt	2024	
	Roy Wrightsman	2024	
West Central Solid Waste District	Tom Rohr	2024	
Rockville Economic Development Commission			
Thrive West Central Board of Directors	Cameron Martin	2024	
Parke County Alcoholic Beverage Commission	John Martin	2024	
Parke County Park and Recreation Board	Matt Helderman	2021-2024	4 yr term
	Pam Adams	2023-2026	4 yr term
Board of Zoning Appeals	Brad Craycraft	2024	
Property Tax Assessment Board of Appeals	Kim Shorter	2024	
	Darrek Davis	2024	
Parke County Public Library Board of Directors	Sherri Paxton	6-1-2021 to 5-31-25	4 yr term
	Sheila Rohr	1-1-2023 to 12-31-2026	4 yr term
Montezuma Public Library Board	Paul Ballantyne	2020-2024	4 yr term
911 Advisory and Communications Board	Cameron Martin	2024	
Local Emergency Preparedness Commission and Emergency Management Agency Advisory Board	Cameron Martin	2024	
County Council Attorney	Robert Clutter	2024	

**APPROVED**

1-11-24

2024 PARKE COUNTY COUNCIL MEETINGS

DATE	DAY	TIME	LOCATION	NOTE	Deadline for add'l Appropriations
January 11, 2024	Thursday	9:00 AM	Parke County Annex 1		December 22, 2023
February 8, 2024	Thursday	9:00 AM	Parke County Annex 1		January 19, 2024
March 14, 2024	Thursday	9:00 AM	Parke County Annex 1		February 23, 2024
April 11, 2024	Thursday	9:00 AM	Parke County Annex 1		March 22, 2024
May 9, 2024	Thursday	9:00 AM	Parke County Annex 1		April 19, 2024
June 13, 2024	Thursday	9:00 AM	Parke County Annex 1		May 24, 2024
July 11, 2024	Thursday	9:00 AM	Parke County Annex 1		June 21, 2024
August 8, 2024	Thursday	9:00 AM	Parke County Annex 1		July 19, 2024
August 15, 2024	Thursday	9:00 AM	Parke County Annex 1		*Tentative Budget Hearing Date
September 12, 2024	Thursday	9:00 AM	Parke County Annex 1		August 23, 2024
October 10, 2024	Thursday	9:00 AM	Parke County Annex 1		September 20, 2024
November 14, 2024	Thursday	9:00 AM	Parke County Annex 1		October 25, 2024
December 12, 2024	Thursday	9:00 AM	Parke County Annex 1		November 20, 2024

**APPROVED**

1-11-24

Amendment to the 2024 Parke County Salary Ordinance

The Parke County Council at their January 11th, 2024 meeting determined to amend the 2024 Parke County Salary Ordinance in the following manner:

Fund/ Appropriation Number	Department	Position	2024 Amount Approved	2024 Amended Amount
Health Fund				
1161-00-01-1820	N/A	Additional Compensation	\$ 3,000.00	\$ 2,500.00
Problem Solving Court Fund				
9146-00-01-1000	N/A	Case Manager Salary - Even Year	\$ 49,193.00	\$ 45,568.00