

BOARD OF COMMISSIONERS
August 5th, 2024

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, August 5th, 2024, having adjourned from a regular meeting on Monday, July 15th, 2024.
- II. **ROLL CALL:** Members present were Dan Collom, First Vice President; Bruce Hartman, second Vice President; Nick Sauter, Commissioners' Attorney; Mary Anne Wood, Auditor; Susan Kramer, 1st Deputy Auditor; and Leanna Collisi, 2nd Deputy Auditor. Also present were Kim Shorter, Jason Frazier, Brenda Johnson, John Martin, Josh Nally, Bill Wibbels, Jackie Woodrum and Jessica Lancaster.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, July 1st, 2024 and Monday, July 15th, 2024 were tabled for approval until the next Parke County Board of Commissioners' Meeting to be held on Monday, August 19th, 2024.
- IV. **PAYROLL:** County payroll in the amount of \$268,476.79, Union Hospital Security payroll in the amount of \$3,827.54 and Special Distribution to the Assessor, Kathryn Potter in the amount of \$1,250.00 were approved for release on Monday, July 29th, 2024 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Acknowledgement of receipt of Payroll Claims Accounts Payable Report for July 29th, 2024 in the amount of \$243,696.48 was approved on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Accounts Payable Claims for August 5th, 2024 in the amount of \$880,280.31 were approved on a motion from Bruce Hartman. Dan Collom seconded the motion and it carried unanimously.

V. NEW BUSINESS:

- Mary Anne Wood, Auditor, presented the Commissioners with five out of cycle checks in the total amount of \$439,492.05 for approval. The first check was to Deere Credit, Inc. in the amount of \$168,336.20. The second check was to ASAP Seamless Gutters in the amount of \$1,938.00. The third check was to AC&I Corporation in the amount of \$215,295.00. The fourth check was to Winter's Custom Renovation in the amount of \$33,831.30 and the fifth check was to Guarantee Roofing in the amount of \$20,091.55. The five out of cycle checks were approved on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously.
- Mary Anne Wood presented the Commissioners with the SRI Tax Sale Support Services Addendum for approval. Bruce Hartman made the motion to approve the SRI Tax Sale Support Services Addendum. Dan Collom seconded the motion and it carried unanimously.
- Mary Anne Wood also presented the Commissioners with the SRI Agreement. The postage increased the regular contract. Bruce Hartman made a motion to approve the SRI Agreement. Dan Collom seconded the motion and it carried unanimously.
- Mary Anne Wood presented the Commission with a Cleaver Cabling & Consulting, Inc. Contract for 2025. The labor rates are increasing from \$85.00 per hour to \$100.00 per hour. There has not been an increase in fees since 2018. Bruce Hartman made the motion to approve the Cleaver Cabling & Consulting, Inc. 2025 Contract. Dan Collom seconded the motion and it carried unanimously.
- Nick Sauter submitted an Invoice from Helmer Appraisal in the amount of \$2,400.00 for the Commercial Appraisal of the Old National Bank building located at 128 W Ohio Street, Rockville, IN 47872. This claim voucher is requested to be paid as an out of cycle check. The funds should come either out of Redevelopment or TIF. Mary Anne Wood will take the claim voucher to the

Parke County Council meeting to be held on Thursday, August 8th, 2024 for their approval. Bruce Hartman made the motion to approve payment as an out of cycle check to Helmer Appraisal in the amount of \$2,400.00 contingent that the Parke County Council will decide which fund to take the monies out of, appropriate it and approve it as well. Dan Collom seconded the motion and it carried unanimously.

VI. OLD BUSINESS:

- Nick Sauter was reviewing the Ricoh Copier Contract. He would like to table the approval until the next Parke County Board of Commissioners to be held on Monday, August 19th, 2024. This will give Nick Sauter time to review the Ricoh Copier Contract more thoroughly. Nick Sauter noticed that the contract included an interest rate and he would like to take some time to figure that out. There was also some discussion regarding the four copiers that the Parke County Government offices own. Ricoh will take the copiers with them when they replace them with the new copiers at no cost to the Parke County Government. However, if we keep the old copiers that are owned, Parke County will be responsible for disposal costs if at a later time. Also, Parke County will be responsible for any repairs and toner that will be needed on the owned copiers. Bruce Hartman suggested that the Parke County Auditor's office send an email asking the department heads what they think about retaining the owned copiers and if they would want them for any reason. Dan Collom made the motion to table the approval of the Ricoh Copier Contract. Bruce Hartman seconded the motion and it carried unanimously.

VII. DEPARTMENTAL REPORTS:

Nicole Collings:

- The Monthly Report from the Clerk of Parke County Circuit Courts was reviewed by the Board of Commissioners.

Jason Frazier:

- Jason Frazier reported to the Parke County Commissioners that he had a food contract for inmate meals to be reviewed by Nick Sauter. This contract will cut the price per meal from \$1.61 to \$0.85 and will save the Sheriff's Department an estimate of \$50,000.00 a year. The Sheriff's Department also has an inoperable 2019 Ford Explorer with the last five of the Vehicle Identification Number being 44150 to sell on GovDeals.com and wanted the Parke County Commissioners' approval to sell it on the website. Dan Collom made the motion to approve the Sheriff's Department to list the inoperable 2019 Ford Explorer for sale on GovDeals.com. Bruce Hartman seconded the motion and it carried unanimously.

Luke Moody:

- Luke Moody reported to the Parke County Commissioners that the Parke County Highway Department has been working on 775 East which was part of the State Road 59 Detour. They have been working on improving drainage and removed over 80 trees along the side of the road and in the ditches. Chip and Seal is going slowly due to equipment repairs. Dan Collom mentioned that seven tenths of a mile on 200 North is still gravel. Luke Moody further explained that there are also a couple gravel stretches on Bloomingdale Road. The Parke

Highway Department is in need of getting Number 53 gravel to finish the Community Crossings Project once the money is approved.

VIII. PUBLIC COMMENTS:

- Joe Clark with NVIS Engineering will present an Official Bridge Report at the next Parke County Board of Commissioners' Meeting on Monday, August 19th, 2024. He was mistakenly placed on the Agenda for this Parke County Commissioners' Meeting on Monday, August 5th, 2024.
- Jackie Woodrum has bought a 10-acre property located at 5382 East Old US Highway 36 which is next to Bumblebee Enterprises. They are using their property as a dump site. Jackie Woodrum did not know if this would be a Planning and Zoning issue, however, at this time Cassie Wittenmyer is out of the office on Medical Leave. Jackie Woodrum wanted to know what it would take to get them to clean up their property. In the meantime, Jason Frazier offered to have the Sheriff's Department take a look at the property and site Bumblebee Enterprises for any violations found.

ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 4:24p.m.

absent
Jim Meece, President


Dan R. Collom, 1st Vice President


Bruce A. Hartman, 2nd Vice President

ATTEST:

Mary Anne Wood
Mary Anne Wood, Auditor