

BOARD OF COMMISSIONERS
April 4th, 2016

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, April 4th, 2016, having adjourned from a regular meeting on Monday, March 21st, 2016.
- I. ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor and County Attorney John Asbury. Also present were Larry Bemis, Diana Hazlett, J.B. Butler, Pam Sanders, Justin Cole, Shawn D. Howard, Katie Potter, Tony Cooke, Mary Jo Harkrider and Randy Norman.
- II. MINUTES:** Minutes for the regular meeting held on Monday, March 21st, 2016 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- III. PAYROLL:** County payroll in the amount of \$144,575.06 was approved for release on Monday, April 4th, 2016 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$90,774.04. Bruce Hartman seconded the motion and it carried unanimously.
- IV. CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$385,576.17 were approved for release on March 7th, 2016 on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously. Auditor Pam Adams explained that claims this month included the East Central TIF payment to the Highway Department in the amount of \$144,945.55 for the Walker Ramp Road project.
- V. NEW BUSINESS:**
- Dan Collom made a motion to approve the agreement between the Parke County Recorder and Simplifile to electronically record mortgages at no cost to Parke County. E-recording will increase office efficiency and eliminate the need for scanning, stamping and return mailings. Recording fees will be paid electronically via ACH and deposited into the Recorder's bank account after business hours on the day of the recording. Bruce Hartman seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion to allow the Brick Street Market to set up a tent on the South side of the square on June 22nd, 2016 for the event on June 25th, 2016. Dan Collom seconded the motion and it carried unanimously.
 - The Board reviewed a letter from HCC Public Risk Claim Service stating no liability on behalf of Parke County on HCC Claim number IN6 180017.
 - The Board reviewed a letter from Lochmueller Group regarding small structure pipe lining projects in Parke and Vermillion Counties.
 - Bruce Hartman made a motion to accept the quote from Randy Cleaver regarding the two year extended warranty for the server in the Auditor's Office at a cost of \$598.82. Jim Meece seconded the motion and it carried unanimously.
 - Dan Collom made a motion to approve the USDA Rural Development grant application in the amount of \$29,500.00 for three new vehicles for the Sheriff's Department. The County will match approximately \$55,000.00 towards the vehicle purchase. Bruce Hartman seconded the motion and it carried unanimously.
 - A letter from the Indiana Criminal Justice Institute regarding the submission of grant requests by the Parke County Local Coordinating Council was reviewed by the Board.
 - The Clerk's and Planning Commission monthly reports were reviewed by the Board.

VI. OLD BUSINESS:

- Jim Meece informed the Board Custodian Don Pruner will be removing the old shrubbery around the Courthouse and planting new shrubs in their place.

VII. DEPARTMENTAL REPORTS:

Parke County Sheriff, Justin Cole:

- The Jail count for today was sixty-nine. Forty-nine County; seventeen out of County; one parole; one F6 and one away.
- Presented the Report of Collections and Department of Corrections Report for March 2016.
- Reported a new booster pump, refrigerator, two dryers and water fountain have been installed at the jail and will be paid for from the County Misdemeanant Fund.
- Reported Shawn Clover and Mason Snyder have been hired as new deputies.

Parke County Highway, Randy Norman:

- Submitted the Highway Department quarterly service records.
- Norman presented a quote in the amount \$32,867.00 to repair one abutment on the Melcher Covered Bridge. Norman will find out if the repairs can be combined with the new work to save money.
- Reported bridge inspections will begin this week.
- Randy Norman presented recommendations for acceptance of bids for two tandem axle trucks for the Highway Department. Bruce Hartman made the motion to accept the bids from Terre Haute Truck Center as recommended by Randy Norman. Dan Collom seconded the motion and it carried unanimously.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

Parke County Fair Board Representative Shawn Howard appeared before the Board to present information regarding the adoption of an alcoholic beverage policy at the Parke County Fairgrounds.

The policy reads as follows: “Wedding receptions, banquets and non-youth oriented programs will be allowed to serve alcoholic beverages only if a licensed caterer serves the beverages and agrees to accept responsibility for ensuring adherence to all federal, state and local laws. A caterer is not an individual that works as a bartender or has a server’s license. The caterer’s name and address must be on the application and alcohol must be served in conjunction with food. There will be an additional \$500.00 deposit (on top of the existing building rental deposit) when alcoholic beverages are going to be served. Any damage or excessive cleaning will result in the forfeiture of both deposits and additional charges if needed. An off duty Parke County Police Officer must be hired for the duration of the event. No smoking is allowed in any of our rental buildings at any time.”

“The State of Indiana has recently allowed beer and wine to be served at one time events if a “Temporary beer/wine permit” is filled out and filed with the local excise office. Liquor cannot be served with this permit and it cannot be in conjunction with any youth activities. The fairgrounds must have a copy of this permit and it can only be used during the temporary function. All servers must be licensed. Permit applications can be obtained online at the Indiana Alcohol Tobacco Commission site.”

Dan Collom made a motion to accept the Parke County Fair Board Alcohol Beverage policy as presented. Bruce Hartman seconded the motion and it carried unanimously.

IX. PUBLIC COMMENTS:

Parke County Clerk Diana Hazlett reported absentee voting begins April 5th, 2016. Voters can vote from 8:00 a.m. to 4:00 p.m. Monday through Friday and from 8:00 a.m. to Noon on April 23rd, 2016 and April 30th, 2016. Hazlett stated there are five extra machines to be distributed throughout the County as needed.

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:47 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor