BOARD OF COMMISSIONERS March 19, 2018

- I. CALL TO ORDER: The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, March 19, 2018 having adjourned from a regular meeting on Monday, March 5th, 2018.
- II. ROLL CALL: Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Laura Fischer, 1st Deputy Auditor and County Attorney John Asbury. Also present were Larry Bemis, Pam Sanders, Julie Lanzone, Beverly J. Campbell, Greg Mitchell, Mike Strack, Cyndi Todd, Jennifer Campbell, Don Pruner, Chester Crague, Susie Waymire, Kim Shorter, Amy Hensley, and Randy Norman.
- **III. MINUTES:** Minutes for the regular meeting held on Monday, February 19th, 2018 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. PAYROLL: County payroll in the amount of \$154,703.31 was approved for release on Monday, March 19th, 2018 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Accounts Payables Report in the amount of \$442,414.78. Bruce Hartman seconded the motion and it carried unanimously. The Board acknowledged receipt of the February 2018 Monthly Financial Report.

V. NEW BUSINESS:

- Bruce Hartman made a motion to approve hand-typed checks payable to AC Heating & Electrical in the amount of \$3,200.00 for the Rockville Lake Park gate house heating and air conditioning unit. Dan Collom seconded the motion and it carried unanimously.
- Dan Collom made a motion to approve hand-type check payable to Clark Dietz in amount of \$1,905.21 for Bridge Inspections. Bruce Hartman seconded the motion and it carried unanimously.
- Julie Lanzone presented the Commissioners with three contractor quotes to finish the upstairs of the Ambulance Service building, together with a quote from Gibson Teldata, Inc. to wire the upstairs office for telephones and computers. Lanzone noted the quote from Gibson will need to be addition to all of the contractor quotes. Jeff Norman Construction, submitted a quote in the amount of \$35,814.82; Tim Furrey Construction, in the amount of \$21,422.24; and Preferred Property Services, turned in quote for \$32,475.00. Lanzone informed Commissioners that she would prefer the upstairs to have an unfinished ceiling, and two of three quotes were priced with unfinished ceilings. However, Jeff Norman Construction's quote was for a finished ceiling. The Commissioners requested Lanzone get a revised quote from Jeff Norman Construction that doesn't include a finished ceiling. The matter has been tabled until the next Commissioner's meeting.
- Bruce Hartman made a motion to pay the invoice of \$210.00 to Arsee Engineers for labor services from January 27, 2018 to March 02, 2018. Dan Collom seconded the motion which carried unanimously.
- The Board reviewed a letter from Parke Circuit Court Judge Swaim regarding the Jesse Payne trail.
- Reviewed a request from Mainstreet Rockville to use the Courthouse lawn for the following events in 2018:
 - o Community Yard Sale
 - Cruise -In & Street Dance
 - Brick Street Market
 - o Trick or Treat on the Squareo Hometown Holidays
- Saturday, May 12 and Saturday, August 4 Saturday, June 2 Saturday, June 23 Wednesday, October 31 Saturday, December 1

Dan Collom made a motion to allow Mainstreet Rockville the use of the Courthouse lawn for the stated purposes on the dates listed. Bruce Hartman seconded the motion and it carried unanimously.

• Treasurer Kim Shorter presented a Memorandum of Understanding (MOU) with GovTech Services, Inc. for the Board's consideration. GovTech Services would provide services as a single outside agent in providing access for pre-approved property tax information. This will be one year contract on behalf of the Treasurer's Office and GovTech Services, Inc. and there will be no cost to the County, but will be supported by user fees. Bruce Hartman made a motion enter into the MOU with GovTech Services, Inc. Dan Collom seconded the motion and it carried unanimously.

- Auditor Pam Adams presented to the Board with an equipment quote from Rapid Reproductions Inc., in the amount of \$15,795.00, for a new image scanner for the Plat office. A request for an additional appropriation will need to be put before the Council. Adams stated the scanner is black & white instead of color due to the lack of space in the Plat office. Adams also stated that this will only be the third scanner in forty years. Bruce Hartman made a motion to move forward to the Council with the proposal. Dan Collom seconded the motion which carried unanimously.
- Partnership Parke County Executive Director Cyndi Todd presented Parke County Resolution 2018-03 for the Commissioners consideration. The Resolution allows the transfer of real estate parcel number 61-11-31-000-311.100-001 and legal description: PT SW SW 31-15-7 .25 acre to the Covered Bridge Gateway Trails Association. Dan Collom made a motion to adopt Resolution 2018-03. Bruce Hartman seconded the motion and it carried unanimously.
- Bruce Hartman made a motion to approve a letter to be sent to West Central Solid Waste District (WCSWD) to confirm the appointment of George I. Nicholas as a proxy for Parke County on the WCSWD Board. Dan Collom seconded the motion and the motion carried unanimously.
- Bruce Hartman made a motion to approve the list of Parke County Polling Locations for 2018 Primary Election on May 8th, 2018 as submitted by the Election Board. Dan Collom seconded and the motion carried unanimously.
- An e-mail from Pete Isom of Indiana Public Employers Plan (IPEP) regarding the development of a County Safety Committee was reviewed by the Board.
- Ambulance's and Treasurer's monthly reports was presented for review.

VI. OLD BUSINESS:

• Julie Lanzone, Ambulance Services Director appeared before the Board to discuss scrapping a Jeep that has not been in use for several years and metal shed. Dan Collom made a motion to scrap the shed as soon as it is cleaned out and the Jeep to be scraped to junk yard. Bruce Hartman second the motion and it carried unanimously.

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

• Norman requested the Board to allow County Highway Department advertise sealed bids for April 16, 2018. The sealed bids will be for the following items:

1.	#2	1999 Dodge Ram 1500 Pickup Minimum Bid \$1,000.00	Ser#1B7HF16Z5XS244142
2.	#7	1999 Chevrolet 3500 Minimum Bid \$500.00 Needs fuel tank	Ser#1GBHK33J9XF089257
3.	#10	2004 Dodge Ram 1500 Pickup Minimum Bid \$500.00 Rust	Ser#3B7HF13Z31M258058
4.	#14	2001 Dodge Ram 1500 Pickup Minimum Bid \$500.00 Rust	Ser#3B7HF13Z31M258058
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Dan Collom made a motion to declare the four vehicles as surplus and allow them to be advertised for sealed bids in the newspaper in order to dispose of them. Bruce Hartman seconded the motion and it carried unanimously.

- Dan Collom had complaints about loose sand and gravel at Hawkins and Mansfield Road, which Kent Hutchens has now cleaned off. Collom informed Norman that there is still sand that needs removed on New Discovery Road.
- Crews are doing chip and seal as weather permits.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

Court House Custodian Don Pruner, appeared before the Board to discuss laying ceramic tile on the floors and painting the walls of the women's restroom in the basement of the building. Pruner added it will make for a more hygienic environment. Commissioners agreed to allow the update to the women's restroom with tile and paint.

IX. PUBLIC COMMENTS:

Morris Smith from Greene Township appeared before the Board to request the County allow him to cut across the county road to install a drainage tile pipe near his residence. Smith stated he would make all necessary repairs to the road after the installation. The Board rejected the request, stating that if they allow one person to cut across a county road then they would have to allow everyone who made a request the same privilege, and while the Board is confident Mr. Smith would fulfill his promise to restore the road, there are others who may make similar promises that would not see them through. Mr. Smith stated he understood the Commissioners position on the matter.

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:54 p.m.

Jim Meece, President

Dan R. Collom, Vice President

Bruce Hartman, Second Vice President

ATTEST:

Pam Adams, Auditor