

COUNTY COUNCIL

December 11th, 2025

- I. **CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, December 11th, 2025 to consider additional requests in excess of the budget allowed for 2025, and to conduct such other business as may be properly brought before the Council.
- II. **ROLL CALL:** Council members present were Roy Wrightsman, President; Thomas Rohr, Vice President; Jack B. Butler; James E. Howard; Rick Patton; Matt Helderman; Mary Alice Gregg; Susan Kramer, Auditor; Leanna Collis, Deputy Auditor and Honorary Council members Sal Masadeh, Hallie Miller and Nate Woodard. Also, present were Cyndi Todd, Stacie Amerman, Mandy Adams-Washburn, Julie Lanzon, Jason Frazier, Jim Meece, Lexi Blakenship and Lucy Collom.
- III. **READING OF THE MINUTES:** Minutes for the Council Meeting held on November 13th, 2025 were presented. Matt Helderman made a motion to approve the November 13th, 2025 minutes as presented. Jim Howard seconded the motion and it carried unanimously.
- IV. **ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper November 21st, 2025.

Council President, Roy Wrightsman, reviewed the appropriations from written requests submitted by Auditor, Susan Kramer. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2025, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Tom Rohr made a motion to approve the additional appropriation as presented. The motion was seconded by Mary Alice Gregg and carried unanimously.

		Requested	Approved
PUBLIC SAFETY - COUNTY SHARE			
Building Maintenance - Sheriff	1170-00-03-5050	124,272.89	124,272.89
Total PUBLIC SAFETY - COUNTY SHARE	Total	124,272.89	124,272.89
PARK & REC FUND			
Building & Structures	1219-00-04-7021	14,000.00	14,000.00
Utilities	1219-00-03-5100	5,600.00	5,600.00
Total PARK & REC FUND	Total	19,600.00	19,600.00
INNKEEPERS TAX FUND			
Overtime - CBF - Sheriff	4910-00-01-1501	11,521.92	11,521.92
Overtime - CBF - Ambulance	4910-00-01-1502	1,189.56	1,189.56
Total INNKEEPERS TAX FUND	Total	12,711.48	12,711.48
EMA SALARY REIMBURSEMENT			
Non-Budgeted Expenditure	8102-00-05-8003	18,450.00	18,450.00
Total EMA SALARY REIMBURSEMENT	Total	18,450.00	18,450.00
WORKFORCE DEV			
Service Contracts	8136-00-03-5080	18,000.00	18,000.00
Total WORKFORCE DEV	Total	18,000.00	18,000.00

OPIOID RESTRICTED

Service Contracts	1237-00-03-5080	27,500.00	27,500.00
Total OPIOID RESTRICTED	Total	27,500.00	27,500.00

V. JURY PAY: The Auditor presented the Parke County Clerk's Certification of jury fees collected for November 2025, and requested \$448.00 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$448.00 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Mary Alice Gregg and unanimously carried.

VI. TRANSFER OF FUNDS: None presented.

Department: Various
Requested By: Auditor

Transfer Amount: \$ 61.15

From Account Account

Number: 1000-04-02-3020 Name: Treasurer - Postage

To Account Account

Number: 1000-04-02-3010 Name: Treasurer - Office Supplies

Transfer Amount: \$ 10,389.77

From Account Account

Number: 1000-08-01-1104 Name: Custodian II

To Account Account

Number: 1000-08-03-5080 Name: Custodian - Service Contracts

Transfer Amount: \$ 693.00

From Account Account

Number: 1000-11-02-3020 Name: Extension Office - Postage

To Account Account

Number: 1000-11-01-1503 Name: Extension Office - Ext Secretary II

Transfer Amount: \$ 1834.00

From Account Account

Number: 1000-11-03-5040 Name: Extension Office - Equipment Maintenance

To Account Account

Number: 1000-11-01-1503 Name: Extension Office - Ext Secretary II

Transfer Amount: \$ 31.51

From Account Account

Number: 1000-13-02-3010 Name: Veteran - Office Supplies

To Account Account

Number:	<u>1000-13-01-1000</u>	Name:	<u>Veteran - VSO</u>
Transfer Amount:	<u>\$ 270.90</u>		
From Account		Account	
Number:	<u>1000-13-02-3020</u>	Name:	<u>Veteran - Postage</u>
To Account		Account	
Number:	<u>1000-13-01-1000</u>	Name:	<u>Veteran - VSO</u>
Transfer Amount:	<u>\$ 43.65</u>		
From Account		Account	
Number:	<u>1000-13-02-5020</u>	Name:	<u>Veteran - Travel</u>
To Account		Account	
Number:	<u>1000-13-01-1000</u>	Name:	<u>Veteran - VSO</u>
Transfer Amount:	<u>\$ 356.53</u>		
From Account		Account	
Number:	<u>1000-13-04-7030</u>	Name:	<u>Veteran - Equipment</u>
To Account		Account	
Number:	<u>1000-13-01-1000</u>	Name:	<u>Veteran - VSO</u>
Transfer Amount:	<u>\$ 1270.63</u>		
From Account		Account	
Number:	<u>1000-15-03-5100</u>	Name:	<u>BOC - Utilities</u>
To Account		Account	
Number:	<u>1000-15-03-5041</u>	Name:	<u>BOC - Litigation</u>
Transfer Amount:	<u>\$ 335.00</u>		
From Account		Account	
Number:	<u>1000-15-03-5100</u>	Name:	<u>BOC - Utilities</u>
To Account		Account	
Number:	<u>1000-15-03-5070</u>	Name:	<u>BOC - Dues</u>
Transfer Amount:	<u>\$ 4000.00</u>		
From Account		Account	
Number:	<u>1000-16-03-5083</u>	Name:	<u>EMS - Service Contracts</u>
To Account		Account	
Number:	<u>1000-16-02-3030</u>	Name:	<u>EMS - Medical Supplies</u>
Transfer Amount:	<u>\$ 81.10</u>		
From Account		Account	
Number:	<u>1000-17-01-1215</u>	Name:	<u>Prosecutor - Witness</u>
To Account		Account	
Number:	<u>1000-17-01-1214</u>	Name:	<u>Prosecutor - Investigator</u>

Transfer Amount:	<u>\$ 499.82</u>		
From Account		Account	
Number:	<u>1213-00-02-3010</u>	Name:	<u>CASA - Office Supplies</u>
To Account		Account	
Number:	<u>1213-00-01-1000</u>	Name:	<u>CASA - Program Director</u>

Transfer Amount:	<u>\$ 230.63</u>		
From Account		Account	
Number:	<u>1213-00-02-3010</u>	Name:	<u>CASA - Office Supplies</u>
To Account		Account	
Number:	<u>1213-00-03-5081</u>	Name:	<u>CASA - Professional Services</u>

Transfer Amount:	<u>\$ 937.50</u>		
From Account		Account	
Number:	<u>1219-00-01-1500</u>	Name:	<u>P&R- Clerical</u>
To Account		Account	
Number:	<u>1219-00-01-1506</u>	Name:	<u>P&R - Fieldman</u>

Transfer Amount:	<u>\$ 2026.50</u>		
From Account		Account	
Number:	<u>1219-00-01-2300</u>	Name:	<u>P&R - Insurance</u>
To Account		Account	
Number:	<u>1219-00-01-1506</u>	Name:	<u>P&R - Fieldman</u>

Transfer Amount:	<u>\$ 49.66</u>		
From Account		Account	
Number:	<u>1219-00-01-2300</u>	Name:	<u>P&R - Insurance</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 81.00</u>		
From Account		Account	
Number:	<u>1219-00-02-3010</u>	Name:	<u>P&R - Office Supplies</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 250.10</u>		
From Account		Account	
Number:	<u>1219-00-02-3020</u>	Name:	<u>P&R - Postage</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 1.36</u>		
From Account		Account	
Number:	<u>1219-00-02-3100</u>	Name:	<u>P&R - Operating Supplies</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 184.25</u>		
From Account		Account	
Number:	<u>1219-00-03-5030</u>	Name:	<u>P&R - Telephone</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 114.13</u>		
From Account		Account	
Number:	<u>1219-00-03-5040</u>	Name:	<u>P&R - Equipment Maintenance</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 47.04</u>		
From Account		Account	
Number:	<u>1219-00-03-5055</u>	Name:	<u>P&R - Grounds Maintenance</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 63.79</u>		
From Account		Account	
Number:	<u>1219-00-03-5060</u>	Name:	<u>P&R - Vehicle Maintenance</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

Transfer Amount:	<u>\$ 4.91</u>		
From Account		Account	
Number:	<u>1219-00-03-5090</u>	Name:	<u>P&R - Publications</u>
To Account		Account	
Number:	<u>1219-00-01-2100</u>	Name:	<u>P&R - Social Security</u>

VII. GENERAL BUSINESS:

- **Julie Lanzone – EMS Director**

Parke County Ems – 151 responses, 122 transports and revenue is up. Crew Breakfast will be held January 25, 2026 at 9:00am. One Parke County employee is out on Workman's Comp for up to 16 weeks, one Vermillion County employee out on Workman's Comp with the possibility of surgery. Mobile Integrated Plan being developed for home visits, medication reviews to help mitigate future EMS calls.

- **Katie Potter – Assessor**

Cyclical reassessments should be completed next week.

- **Jason Frazier – Sheriff**

5 New Explorers from Enterprise Fleet Management have been ordered, \$14,000 has been donated for Shop with a Cop.

- **Jim Meece – Commissioner**

Received 1 million from the 2026 Community Crossing Grant.

Plumbing issue above the Planning office being worked on by REO Contractors.

Courthouse Window project three contracts have placed an initial bid to determine the scope of the work. Architura placed a bid for \$24,000; Arsee Engineering placed a bid for \$13,000 and Matt Stechley with Core Facilities place a bid for 8% of the total project cost.

Will be meeting with the Amish community regarding Buggy Fees and the possibility of increasing the cost of the buggy fees. The meeting will be held on December 18, 2025 at 2:00pm at the EOC. Commissioner Meece states that no executive decision would be made so the meeting would not need to be live streamed.

Will be traveling to St. Pierre, Indiana on December 22, 2025 to visit a solar battery storage facility to determine the likelihood of allowing them in Parke County.

Melcher Bridge has been completed.

Portland Mills Bridge has damage.

Nevins Bridge has issues with the arches.

Mansfield Bridge has damage from the windstorm.

Sanatorium Bridge has damage from a milk truck that was overweight.

Phillips Bridge, Nevins Bridge and Mecca Bridge will receive a new roof paid for by the CVC.

VIII. COMMITTEE REPORTS:

Redevelopment Commission (RDC): New purchase agreement signed for the Old National Bank Building, should be closed by the end of 2025.

Courthouse Security Committee: Did not meet.

Planning and Zoning Board: Tables Walker Boat Ramp storage units because additional information is required. Discussion of having water in each storage unit which could potentially lead to possible weekend usage for boaters/campers to stay.

West Central Solid Waste District (SWD): Toxaway Day was successful.

Northern Parke Regional Sewer District: Interlocal Agreement with each town required by SRF 3-million-dollar project.

IX. DEPARTMENT HEAD REPORTS:

- **Susan Kramer, Auditor:**
 - The Auditor's Cash Flow Statement was submitted for review by the Council Members.
- **Nicole Collings, Clerk:**
 - The Clerk's monthly report was submitted for review by the Council Members.

X. NEW BUSINESS:

- Council will hold their Year-End meeting on Tuesday, December 30, 2025 at 9:00 am at the EOC building.
- 1782 Budget Notice was received for 2026.
- Compensatory/Holiday time for all departments was submitted to the Council for review

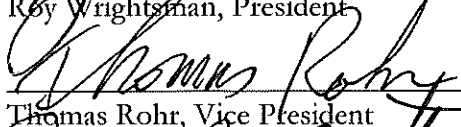
XI. OLD BUSINESS:

AYE

NAY



Roy Wrightsman, President



Thomas Rohr, Vice President



Jack B. Butler

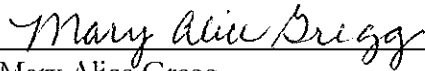
James E. Howard



Matt Helderman

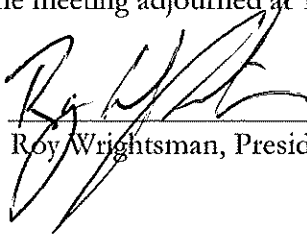


Rick Patton



Mary Alice Gregg

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B Butler and seconded by Jim Howard. The meeting adjourned at 10:30 a.m.



Roy Wrightsman, President

ATTEST:



Susan Kramer, Auditor

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