**BOARD OF COMMISSIONERS**

**February 17th, 2020**

**I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, February17th, 2020, having adjourned from a regular meeting on Monday, February 3rd, 2020.

**II. ROLL CALL:** Members present were Commissioners Jim Meece, President; First Vice President; Bruce Hartman, Laura Fischer, Auditor; and County Attorney Nick Sauter. Also present were Larry Bemis, Justin Cole, Kim Shorter, Chris Newcomb, Chris O’Brien, Randy Norman, John Evans, Wayne Burrell, Scott Brown and Justin Potts. Dan Collom was absent.

**III. MINUTES:** Minutes for the regular meeting February 3rd, 2020 were tabled.

**IV. PAYROLL:** County payroll in the amount of $249,654.37 was approved for release on Monday, February 17th, 2020 on a motion made by Bruce Hartman. Jim Meece seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of $266,708.85. Jim Meece seconded the motion and it carried unanimously.

**V. NEW BUSINESS:**

* **Parke County Sheriff Justin Cole reported:**

FES Lighting, John Evans presented the Board with the Energy Usage Audit done at the Sheriff’s department. There are 388 fixtures at the jail. The company will replace with equal to or brighter fixtures. There is a 15-year agreement to be re-evaluated in one year. The Board will have Attorney Nick Sauter to review the contract and vote on it at the next meeting.

* **Rockville Lake, Chris Newcomb reported:**

The five-year plan to renovate the shower house is complete. Chris plans to utilize REMC’s rebate program for the water heater.

The Emergency Action Plan is complete for the Lake. Employees now have access to a binder with instructions on what to do in the event of an emergency.

* The Board reviewed a letter from Whitney Correll of the Children’s Bureau Inc. asking to place pinwheels and a sign for Prevent Child Abuse month, which is April. Bruce Hartman made a motion to allow the placement of the pinwheels and sign in April and it was seconded by Jim Meece. The motion carried unanimously.
* The treasurer’s office presented a list of outstanding checks that are over 2 years old and requested permission to reverse the checks to the funds they were written out of. Bruce Hartman made a motion to put the checks back into the original funds and it was seconded by Jim Meece. The motion carried unanimously.
* The board was notified that the Probation Grants had been denied.
* Auditor Laura Fischer brought before the board an amendment to exhibit B for a change in personnel who are allowed access to credit cards. She reported that she wanted to add Tammy Thomas, as 1st Deputy Auditor, and Rhonda Montgomery, as 3rd Deputy Auditor. She also requested to remove Rusty Ratcliff, 3rd Deputy Auditor from the list as of February 7, 2020. A motion was made by Bruce Hartman to have Jim sign the exhibit to change the names. The motion was seconded by Jim Meece and it carried unanimously.
* Partnership Parke County, Inc. sent a note to acknowledge and thank the board for the gift of $50,000.
* The application for TML for 2020 was reviewed, and a motion was made by Jim Meece for Attorney Nick Sauter to add a statement stating that the “handmade” determination will be made by the auditor’s office and any appeals will be brought before the commissioners. Bruce Hartman seconded the motion. The motion carried unanimously.
* Randy Cleaver has all new computers installed at this time. All of the old computers have the memory card and data removed from them. These, along with monitors are stored in the courthouse basement in the custodial department. Don Pruner has done some research and determined that the Salvation Army will take all of these items. Don is asking permission to donate these items to them. Jim Meece made a motion to give Don permission to take care of this and it was seconded by Bruce Hartman. The motion passed unanimously.
* The board reviewed the Plan Commission monthly reports.

**VI. OLD BUSINESS:**

* Jim Meece signed the letters for the Board of Appointments.
* J&J Associates have finished the work at the ambulance service. The concrete needs to set up for two weeks before flooring can be put down.

**VII. DEPARTMENTAL REPORTS:**

**Parke County EMA/E911:**

* The EMA/E911 building has space for the redevelopment commission to have offices there. All that is needed is some cleaning out of old offices at the location.

**Parke County Highway, Randy Norman:**

* Three new employees were hired.
* Signs were ordered “no semis allowed.” Letters will be sent to businesses located on the county roads affected with a copy of the ordinance.
* The brush cut is done on 300S to 1200 N and from Grange Corner to US41.

Duraberm has been put down from Guion to Baird Sawmill and spots further south, and from Slab Road to 100N.

**VIII. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn the meeting was made by Bruce Hartman and seconded by Jim Meece. The meeting adjourned at 4:58 p.m.

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|  | Jim Meece, President |
|  | Dan R Collom, Vice President |
|  | Bruce Hartman, Second Vice-President |

ATTEST:

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Laura Fischer, Auditor