

BOARD OF COMMISSIONERS

August 6th, 2018

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, August 6th, 2018, having adjourned from a regular meeting on Monday, July 16th, 2018.
- II. **ROLL CALL:** Members present were Commissioners Dan R. Collom, First Vice-President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Laura Fischer, 1st Deputy Auditor and County Attorney John Asbury. Jim Meece was absent. Also present were Mike Strack, Kathy Collom, Larry Bemis, Julie Lanzone, Pam Sanders, Sheriff Justin Cole and Randy Norman.
- III. **MINUTES:** Minutes for the regular meeting July 16th, 2018 were approved upon a motion made by Bruce Hartman and seconded by Dan R. Collom. The motion was carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$156,934.68 was approved for release on Monday, August 6th, 2018 on a motion made by Bruce Hartman. Dan R. Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$208,856.53. Dan R. Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$934,123.07 were approved for release on August 6th, 2018 on a motion made by Bruce Hartman and seconded by Dan R. Collom. The motion carried unanimously.
- VI. **NEW BUSINESS:**
 - Requests for two (2) invoices to be paid outside of the regular claims cycle to Arsee Engineers, Inc. were reviewed by the Board. Bruce Hartman made a motion to approve two invoices from Arsee Engineers, Inc. to be processed outside of the normal claims cycle. The first in the amount of \$1,830.00 and the second in the amount of \$7,500.00. Dan R. Collom seconded the motion and the motion carried.
 - The Commissioners reviewed a Claim Acknowledgment from Tokio Marine – HCC Public Risk Group.
 - Reviewed a letter of commitment regarding the 2019 annual contribution to the West Central Indiana Solid Waste District. Bruce Hartman made a motion to allow Jim Meece to sign the letter of commitment contingent upon the County Council funding the 2019 contribution. Dan R. Collom seconded the motion and the motion carried.
 - A quote from Double Down Tree Service was presented to the Board together with a letter from Courthouse Custodian Don Pruner regarding a Blue Spruce tree which needs to be removed from the Courthouse lawn. Due to a discrepancy between information on the quote and what was in the letter, the Commissioners decided to table the matter until the next meeting when they can get clarification on which tree is to be removed.
- VII. **OLD BUSINESS:** None presented.
- VIII. **DEPARTMENTAL REPORTS:**

Parke County Sheriff Justin Cole:

- The Jail count is ninety (90), sixteen are Department of Corrections (DOC), one (1) is an out of county inmate and one (1) inmate is away.
- An agreement has been entered into for officers to be in the local schools between Southwest Parke Community School Corporation and North Central Parke Community School Corporation. Officers will receive compensation directly from the schools.
- National Night Out will be on Tuesday, September 11th, 2018. And it will be at the Parke County Fairgrounds.

Parke County Highway Supervisor Randy Norman:

- Reported the Connelly Covered Bridge; Roseville Covered Bridge and the Rush Creek Covered Bridge all need work as there are places the tin is gone. Norman has spoken with Barney Carroll about making the repairs and has received quotes as follows: \$3,600.00 to make repairs on the Connelly Ford Bridge, \$4,200.00 for repairs on the Roseville Bridge, and \$1,500.00 to for the Rush Creek Bridge. The funds would come from the Cumulative Bridge Fund. Bruce Hartman

made a motion to allow Barney Carroll to make repairs to the bridges as recommended by the Highway Supervisor. Dan R. Collom seconded the motion and the motion carried.

- Norman requested a check to be processed outside of the regular claims cycle. The new dump truck has been received and the invoice is due. Bruce Hartman made a motion to allow a check, in the amount of \$159,254.73 payable to Vomag Truck Sales & Service to be processed outside of the regular claims cycle. Dan R. Collom seconded the motion and it carried unanimously. Auditor Pam Adams advised Norman the check could be picked up after 9:00 a.m. on Tuesday, August 7th, 2018.
- Dan Collom asked Norman to look at the box culvert on County Road 375, with the section of State Road 59 closed there is above average traffic of large trucks. The end of the culvert appears to be dropping. Norman indicated he would take care of it.
- Norman asked Sheriff Justin Cole if it would be possible to have deputies patrol County Road 700 E, especially near the bridge that has an eleven (11) ton weight limit. Cole responded that he knew there were patrols being made on that road.
- Norman stated paving is almost completed on County Road 400, there is approximately one half mile remaining due to be done on Wednesday. The structure on County Road 350 E is more than half done.
- The forestry head has been installed and will be delivered tomorrow. Brett Myers will be the operator on it for the time being.
- Norman reported advertisements have been for open positions have been put in the Clintonian newspaper in addition to the Parke County Sentinel.

Parke County Emergency Medical Services (EMS) Director, Julie Lanzone:

- Reported work continues on changing the overtime pay template for full time Ambulance Service Employees. Lanzone stated she is working on additional calculations to ensure nothing is omitted.
- The department is in need of part-time medics which are few and far between. Lanzone stated this isn't just an issue in Parke County, but that medics are in high demand all over the State.
- Advised the Board that so far there is an approximate ten (10) day turnaround for bill processing through AccuMed. The first invoice, in the amount of \$400.00, has been received and that is for a partial month.
- Lanzone stated she is currently working on getting information on billings that have been sent to collections prior to the new billing system. There were two attorneys who processed collections, one is now deceased and his files were turned over to another attorney. Lanzone hopes to have everything turned over to the new vendor soon and will discontinue all other services at that point.
- Lanzone indicated she will have a revised version of the Standard Operating Procedures ready for review at the Commissioners next meeting.

IX. PERSONS REQUESTING TIME ON THE AGENDA: None.

X. PUBLIC COMMENTS: None.

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 4:37 p.m.

(absent)

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce Hartman, 2nd Vice President

ATTEST:

Pam Adams,
Parke County Auditor