

BOARD OF COMMISSIONERS

July 3rd, 2017

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, July 3rd, 2017, having adjourned from a regular meeting on Monday, June 19th, 2017.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Rusty Ratcliff, 3rd Deputy Auditor and County Attorney John Asbury. Also present were Katie Potter, Larry Bemis, Nancy Swaim, Kim Shorter, Mike Strack, Janie Hardman, Tom Hagymasi and Catherine Beck.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, June 19th, 2017 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$156,878.85 was approved for release on Monday, July 10th, 2017 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$102,888.72. Dan Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$1,042,131.53 were approved for release on July 3rd, 2017 on a motion made by Bruce Hartman and seconded by Dan Collom and the motion carried unanimously. Auditor Pam Adams noted the monthly claims include the Courthouse Clock Tower payment, the Courthouse Mansard Roof Project payment, as well as, payment for the two new dump trucks for the County Highway Department.
- VI. **NEW BUSINESS:**
 - Parke County Auditor Pam Adams presented two requests for hand typed checks, both are contingent upon approval of funds by the Parke County Council. The first is payable to Cleaver Cabling, in the amount of \$1,869.00, for the purchase of a laser printer. The second is payable to Petersons Auto Body, in the amount of \$9,480.96, for repairs to damages to a vehicle. Dan Collom made a motion to approve the hand typed checks as presented.
 - Jim Meece advised the Board that Parke County Veneer is once again producing and the West Central District TIF project is moving along.
 - Meece stated the Montezuma B&O Railroad Bridge project has applied for a grant from the Wabash River Heritage Corridor Commission to assist in paying for equipment rental. The rental is amounting to approximately \$1,500.00 per month.
 - Parke County REMC was contacted regarding the removal of a large Sycamore Tree at County Road 600 W and Rohr Road. Chad Jenkins of REMC indicated they would need to have a written request before proceeding. The Board agreed that Jim Meece should write the letter.
 - Parke County Assessor Katie Potter advised the Board that the end of the four year cyclical assessment period is about to expire and a new contract will need to be negotiated. From the information that Potter has received so far the cost of the new contract will be similar to the current contract.
 - Potter stated the WTH internet parcel map for Parke County is now live and available to the public. Anyone with internet can log on to the WTH site and access Parke County's parcel data information.
 - Auditor Pam Adams brought an issue before the Commissioners regarding a recently terminated employee who was told they were not to go to the Auditor's office to discuss post-employment related issues and the former employee was advised to vacate the Courthouse and property. The Commissioners stated no individual county official has the authority to make such a determination. Adams also stated that the Auditor's office is the designated Human Resources department for the County, and as such any employee past or present has the right to contact the office in person or otherwise. If an employee wants access to their personnel file, they have the right to view it in the presence of the designated official, Jim Meece asked if there was a

designated official for the County. Adams responded that the Auditor and the Payroll Deputy were named as the designated personnel officials in Employee policy.

- The Board reviewed a letter from the United Way regarding allowing personnel to take a day off with pay to volunteer for United Way projects. No action was taken.

VII. OLD BUSINESS:

- The contract between Parke County and Partnership Parke County was reviewed by the Board. It was noted there was an issue with the terms of renewal of the contract moving forward. County Attorney John Asbury will work on amending the language of the contract to meet the terms the Commissioners set forth.
- A lease agreement between Parke County and Ricoh copiers was presented for the Commissioners review. The copier will be installed in the Plan Commission office to replace the current machine which is nineteen years old. The contract will not be part of the County's main lease agreement and terms are for monthly payments of \$81.20 for sixty (60) months with a 6.09% per annum interest rate and toner is included. Bruce Hartman made a motion to enter into the lease agreement for the copier. Dan Collom seconded the motion and the motion carried unanimously.

VIII. DEPARTMENTAL REPORTS:

Parke County Highway Department Superintendent, Janie Hardman:

- Presented bids for the Community Crossings Grants, the State requires the documents to be signed in 2017.
- Presented **Parke County Ordinance 2017-06** for the Commissioners consideration. The **Ordinance establishes a thirty (30) miles per hour speed limit on Coxville Road.** Dan Collom made a motion to adopt **Ordinance 2017-06** and Bruce Hartman seconded the motion. The motion carried unanimously.
- Presented **Parke County Ordinance 2017-07** for the Commissioners consideration. The **Ordinance establishes a thirty (30) miles per hour speed limit on Old 36 Road.** Dan Collom made a motion to adopt **Ordinance 2017-07.** Bruce Hartman seconded the motion and it carried unanimously.
- Hardman reported the bridge is complete on 450 N and the road is now open.
- Work is being done on the bridge on Judson Road.
- The distributor machine is broken and the paving projects are on hold until the equipment is repaired.

Parke County Sheriff's Department:

- The Board reviewed the Sheriff's Department monthly report of collections.

IX. PERSONS REQUESTING TIME ON THE AGENDA:

- Catherine Beck appeared to request the Board of Commissioners name a private road for the purpose of establishing an address for her business. A letter prepared by 911 Director Amy Hensley was reviewed. Hensley stated she had discussed the matter with Karen Lewis of the Plat Office, Commissioner Jim Meece and Parke County Highway Supervisor Randy Norman. The recommendation is to name the private road Ferndale Lane. Bruce Hartman made a motion to accept the recommendation of Ferndale Lane. Dan Collom seconded the motion and the motion carried.

X. PUBLIC COMMENTS:

- Parke County Democrat Party Chairperson Nancy Swaim appeared before the Board to advise them that the Democrat Party caucus to appoint a replacement for County Treasurer Mary Jo Harkrider is scheduled for Saturday, July 15th, 2017. Harkrider filed her resignation with the Clerk of the Parke Circuit Court on Friday, June 30th, 2017 effective for 4:00 p.m. on Tuesday, July 11, 2017. Swaim stated she wanted the County to be aware that the Democrat Party is moving forward as quickly as possible to fill the vacancy created by Harkrider's resignation.

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:46 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor