

BOARD OF COMMISSIONERS

June 5th, 2017

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, June 5th, 2017, having adjourned from a regular meeting on Monday, May 15th, 2017.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Brandy Asher, 2nd Deputy Auditor and County Attorney John Asbury. Also present were Rod Vickers, Mike Strack, Pam Sanders, Larry Bemis, Sheriff Justin Cole, Randy Norman and Amy Hensley.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, May 15th, 2017 were approved on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$157,051.34 was approved for release on Monday, May 1st, 2017 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$220,990.05. Dan Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$566,451.31 were approved for release on June 5th, 2017 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously. Auditor Pam Adams noted the monthly claims includes payment for scaffolding on the Courthouse roof project.
- VI. **NEW BUSINESS:**
 - The Board reviewed a request for payment of an invoice to Canon Financial Services outside the normal claims cycle; it was also requested subsequent payments be allowed to be processed outside of the regular claims to ensure there are no late fees assessed during the term of the agreement. Bruce Hartman made a motion to approve processing payment outside the regular claims cycle for the current and all subsequent installments if this agreement. Dan Collom seconded the motion and it carried.
 - Reviewed the application for payment prepared by Arsee Engineers, Inc. for Bulley and Andrews in the amount of \$230,472.00. Dan Collom made a motion to approve the application for payment, Bruce Hartman seconded the motion and it carried unanimously.
 - Reviewed the Courthouse Mansard Roof Project meeting report number five (5) and field report number six (6).
 - Commissioner Jim Meece stated he and Parke County 911 Director Amy Hensley met with Barry Ritter who is the former Executive Director for the Statewide 911 Board regarding compatibility and compliance issues with our system. According to Ritter the information is being sent from Parke County, but the State's system cannot read the files. It was recommended to have an independent audit of Parke County's 911 software to evaluate our system and provide it to our vendor outlining what is necessary to become compliant. Ritter recommended companies to perform the audit and Hensley has received quotes from them, Hensley recommended Plumb Consulting, LLC. The Board requested Hensley obtain a contract for services outlined in the quote. Dan Collom made a motion to authorize Jim Meece to sign the contract on behalf of the County, in an amount up to \$5,000.00. Bruce Hartman seconded the motion and it carried unanimously.
 - Hensley stated that Barry Ritter also provided a warning that Parke County may receive changes to the existing AT&T account that could increase costs significantly. Hensley indicated that she has received a notice from AT&T regarding changes to the account.
 - Reviewed **Order of Appropriation and Appointment of Appraisers** from the Parke Circuit Court in cause number 61C01-1701-PL-0007. County Attorney John Asbury indicated there was no action needed on behalf of the Commissioners at this time.
 - Auditor Pam Adams shared information from the Courthouse Security Committee regarding prices for a duress panic button system and new camera system for the Courthouse. The committee is scheduled to meet again this Wednesday, June 7th, 2017 at 12:00 p.m. in the Jury Room of the Courthouse. Dan Collom asked if either Jim Meece or Bruce Hartman would be attending to represent the Board as he will be out of town that day. Jim Meece indicated that he should be able to attend.

- Reviewed the Notice of Approval for administrative changes to an air quality permit for the Rockville Correctional Facility.
- The Commissioners reviewed invoices from MacAllister Rental for equipment being used on the Montezuma B&O Railroad Pedestrian Bridge project. Jim Meece noted the project was invoiced for a forklift that was incorrectly delivered and the amount that was billed was not at the rate agreed upon. Meece will ask Highway Supervisor Randy Norman to contact MacAllister Rental for clarification.
- Reviewed information regarding a seminar on Criminal Justice & Detention Facilities.
- Reviewed the Clerk's monthly financial report and the Plan Commission report for May 2017.

VII. OLD BUSINESS:

- Dan Collom made a motion to adopt **Ordinance 2017-05** petition to vacate that part of two (2) unnamed sixteen (16) foot alleys in Block 5 in Original Annapolis. One part runs north and south and lies between lots 3 and 4 on the west side and lots 5 and 6 on the east side. The other part alley runs east and west between lots 6 and 7 in the Town of Annapolis located in Parke County in Penn Township, Annapolis, Indiana. The motion was seconded by Bruce Hartman and carried unanimously.

VIII. DEPARTMENTAL REPORTS:

Parke County Highway Department Superintendent, Randy Norman:

- Reported the bridge on State Road 236 will be closed and presented the Board with a proposed unofficial detour for the duration of the project, the detour will route traffic around the bridge using Sawmill Rd, 700 N, Dooley Rd. and Saddle Club Rd. Bruce Hartman made a motion to accept the unofficial detour as presented, Dan Collom seconded the motion and it carried unanimously.
- Bruce Hartman made a motion to approve the Letter of Understanding which indicates the County does not have any eligible expenses to submit for reimbursement as a result of the unofficial local detour using County Road 460 N and County Road 500 N during the Leatherwood Creek Bridge project on U.S. Highway 41 from May 8, 2017 until June 1, 2017.
- Norman stated the two new dump trucks are being picked up from Rahn's Equipment tomorrow and will be taken to Terre Haute for some adjustments.
- Indicated bids will be accepted on the single axle dump trucks until June 19th, 2017.
- Has checked into a patching machine which is available on a two year lease for \$19,500.00. Bruce Hartman made a motion to enter into the contract contingent upon John Asbury's review of the terms of the contract and if Asbury deems them acceptable. Dan Collom seconded the motion and it carried unanimously.
- Bridge 177 near Judson, north of 350 N by the harness shop is being replaced, the new bridge will be thirty (30) feet in length and twenty-four (24) wide. Norman presented two quotes, one from Big R in the amount of \$58,310.00 and the second from Steadfast in the amount of \$55,900.00. Norman indicated the product is the same. Dan Collom made a motion to accept the proposal from Steadfast. Bruce Hartman seconded the motion and it carried unanimously.
- Chip and seal will begin on Mansfield Road on Monday. The department is installing pipes on Lambert Avenue and as soon as that is complete they will pave the road.

Parke County Sheriff, Justin Cole:

- The Jail count for today was seventy; forty-five county inmates and twenty-four Department of Corrections and out of county holds.
- The average billing for holding inmates is \$23,613.00 so far for the year.
- Cole mentioned I.C. 36-8-3-22 and IC 36-8-3-23 which is new legislation regarding insurance for reserve deputies who may become ill or injured in the course of their duties. The law will be effective beginning January 1, 2018. Auditor Pam Adams stated she had been made aware of the new law and intends to speak with Karla Losin of Branson Insurance regarding what the County will be required to do.
- The Parke County Board of Commissioners acknowledged the excellent job done by Parke County Dispatch on Saturday, June 3rd, 2017 when Vigo County 911 was required to reroute calls to Parke County when their system went down.

IX. PERSONS REQUESTING TIME ON THE AGENDA:

- Rod Vickers with the AARP Foundation appeared before the Board to present information regarding the Senior Community Service Employment Program (SCSEP) and the workplace training opportunities the program provides to persons over fifty-five (55) years of age. Vickers stated the program is looking for both participants and host agencies such as Parke County. AARP provides the salaries and insurances for the participants and they may work up to eighteen (18) hours per week. The Commissioner assured Vickers the County is willing to continue to be a host agency and will ensure all departments are provided with the information.

X. PUBLIC COMMENTS: None.

- XI. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:15 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor