

**BOARD OF COMMISSIONERS**

**May 15th, 2017**

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, May 15th, 2017, having adjourned from a regular meeting on Monday, May 1st, 2017.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor; and County Attorney John Asbury. Also present Jason Frazier, Mike Strack, Pam Sanders, Larry Bemis, Judy Proctor, Mary Alice Gregg, Randy Norman and Toni Stinson.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, May 1st, 2017 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$158,384.09 was approved for release on Monday, May 15th, 2017 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$147,049.13. Bruce Hartman seconded the motion and it carried unanimously. The Board acknowledged receipt of the April 2017 Monthly Financial Report.
- V. **NEW BUSINESS:**
  - Dan Collom made a motion to approve a hand-typed check in the amount of \$15,443.65 payable to Safety Com, Inc. for repairs to the emergency siren at Turkey Run that was damaged by lightning on August 26th, 2016. Bruce Hartman seconded the motion and it carried unanimously.
  - The Board reviewed the payment of \$1,855.00 to ARSEE Engineers, Inc. for professional services for the Mansard Roof Project.
  - The ARSEE Engineers, Inc. minutes from Progress Meeting No. 4 and Field Reports No. 3 and No. 4 for the Mansard roof project were presented for review. Jim Meece reported Scaffold King installed a lift on the southeast corner of the Courthouse to assist with the project.
  - Dan Collom made a motion to approve the finance agreement with Canon Financial Services, Inc. for the Parke County Recorder to purchase a Bookeye 4 V1A scanner – K27 to scan the large record books. The monthly payment will be \$1,325.00 for thirty-six (36) months, and will be made from the Recorder's Records Perpetuation Fund. County Attorney John Asbury mentioned there is an administrative fee of \$65.00 on the date of the first payment and the date of the first scheduled payment after the addition of any equipment. Bruce Hartman seconded the motion and it carried unanimously.
  - Parke County Recorder Mary Alice Gregg informed the Board the Indiana County Recorder's Fee Schedule will change effective July 1st, 2017. Regardless of the number of pages, mortgages will be \$55.00 and deeds will be \$25.00 to be recorded.
  - Ordinance 2017-05 vacating alleys in Annapolis was tabled until the June 5th, 2017 Commissioner meeting.
  - Bruce Hartman made a motion to approve participation in the Community Work Experience Program which provides opportunities to Temporary Assistance for Needy Families (TANF) and Supplemental Nutrition Assistance Program (SNAP) participants who have limited or no work experience exposure to the world of work. The Indiana Manpower Placement and Comprehensive Training Program operates the CWEP to help those on public assistance move toward financial independence. The County would gain the services of the participant at no cost. Dan Collom seconded the motion and it carried unanimously.
  - Auditor Pam Adams presented the Fiscal 2015 Cost Allocation Plan for the period ending December 31st, 2015. Adams noted the County has a new vendor providing this service who has found in excess of \$12,000.00 more in eligible reimbursable costs than in the previous year. The County is reimbursed for sixty-six (66%) percent of eligible expenditures.
  - The Board reviewed a letter from Integrity One Technologies regarding Xerox office equipment and service; a flyer from Karr Tuck-Pointing and a letter from the United Way of the Wabash Valley regarding the 2017 Indiana Summit for Economic Development via Early Learning Coalitions.
  - An IDEM Notice of Decision Approval – Administrative Amendment for Superior Forest Products LLC. was reviewed by the Board.
  - The Planning Commission Monthly report was presented for review.
  - Jim Meece announced Parke County night at the Rex Baseball game will be June 23rd, 2017 at 7:00 p.m.

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- The Board recognized Karen Lewis's forty (40) years of service with the County as of May 16th, 2017.
- The Commissioners also extended their appreciation to Janie Hardman for the work she has done during her time as 1st Deputy in the Parke County Auditor's office; and look forward to her transitioning into the Administrative Assistant's position with the Parke County Highway Department.

**VI. OLD BUSINESS:**

- The Board discussed enforcement of the speed limit on Nyesville Road.

**VII. DEPARTMENTAL REPORTS:**

**Parke County Chief Deputy, Jason Frazier:**

- The Jail count for today was eighty; forty-three County, twenty-two Department of Correction fifteen out-of-county.
- Frazier reported the Department of Correction may be increasing the daily reimbursement rate per inmate to \$50.00 per day from the current \$35.00 per day.

**Parke County Highway, Randy Norman:**

- Presented a claim for bridge inspection in the amount of \$12,660.58.
- Norman reported a semi has damaged the Jackson Covered Bridge. Dan Collom will get an estimate for repairs to Norman.
- Norman informed the Board rumble strips have been cut into SR 59 south of Bellmore. Jim Meece was surprised due to the fact he was told at an LTAP meeting the rumble strips north of Bellmore would be repaired and Parke County would not have any additional strips cut into the highways because of the Amish population.

Commissioner Bruce Hartman left the meeting.

**VIII. PERSONS REQUESTING TIME ON THE AGENDA:**

**APEX Benefits Group, Toni Stinson** appeared before the Board to review medical claim expenditures and to provide the 2017 early illustrative renewal. Stinson stated premiums will likely be increasing and the County may need to look at options such as spousal carve-out or a spousal surcharge to help reduce costs. Stinson will initiate an employee satisfaction survey to gather information and bring the information to the July 17th, 2017 Commissioner meeting.

**IX. PUBLIC COMMENTS: None**

**X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Jim Meece. The meeting adjourned at 5:27 p.m.

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Jim Meece, President

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Dan R. Collom, 1<sup>st</sup> Vice President

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Bruce A. Hartman, 2<sup>nd</sup> Vice President

ATTEST:

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Pam Adams, Auditor