

## BOARD OF COMMISSIONERS

May 7th, 2018

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, May 7th, 2018, having adjourned from a regular meeting on Monday, April 16th, 2018.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Laura Fischer, 1st Deputy Auditor and County Attorney John Asbury. Also present were Julie Lanzone, Mike Strack, Pam Sanders, Nick Wilson, Chester Crague, Amy Hensley, Jason Frazier and Randy Norman.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, April 16th, 2018 were approved on a motion made by Dan Collom and seconded by Jim Meece. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$156,916.37 was approved for release on Monday, May 7th, 2018 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$133,259.84. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$505,563.93 were approved for release on May 7th, 2018 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- VI. **NEW BUSINESS:**
  - Dan Collom made a motion to approve a hand- typed check in the amount of \$420.03 payable to Boyce Forms/Systems. Bruce Hartman seconded the motion and it carried unanimously.
  - Auditor Pam Adams asked the Board to officially approve the use of the Courthouse Lawn by the Parke County Ministerial Association to hold a National Day Prayer Service on Thursday, May 3rd, 2018. Each Commissioner was contacted individually and stated they had no objection to allowing the service to be held. Dan Collom made a motion to acknowledge the use of the Courthouse Lawn by the Parke County Ministerial Association on Thursday May 3, 2018, Bruce Hartman seconded the motion and it carried unanimously.
  - The Wabash River Heritage Corridor Commission Meeting Agenda and Minutes were presented for review.
  - An Indiana Department of Environmental Management Notice of the decision of approval regarding a permit number 22605 for the reconstruction of the project located at Howard Avenue and Market Street was reviewed by the Commissioners.
  - The Board reviewed a letter from the Indiana Department of Transportation for a proposed U.S. Highway 41 culvert replacement over the west Pong Green Creek in Sugar Creek.
  - Reviewed the Arsee Engineers, Inc. Meeting Reports No. 16 and No. 17; and Field Reports No. 24 and No.25 for the Courthouse Mansard Roof project.
  - The Board was presented with an allowance authorization letter from Arsee Engineers, Inc. in the amount of \$180,818.00. The letter proposes to use contingency funds that will be available at the end of the project to replace masonry shards that were removed during the Mansard Roof project. Jim Meece indicated that at this time it appears there will be enough money available to replace the shards during this project. Dan Collom made a motion contingent upon there being funding available money to replace the masonry shards. Bruce Hartman second the motion and it carried unanimously. Jim Meece stated he would discuss the allowance authorization and contingent funds with the County Council at their meeting on May 10th, 2018.
  - The Commissioners reviewed a letter from Pete Isom of IPEP which contains recommendations regarding a potential ways to manage and control Workers Compensation Claims.
  - The Board reviewed the final policy documents regarding the County's Health Insurance Stop Loss. Dan Collom made a motion to allow Jim Meece to sign the final document from Crum & Forster. Bruce Hartman second the motion and it carried unanimously.
  - Meece advised the Board that property owners adjacent to County Road 14 at Fallen Rock would like to have the road vacated. Plat Supervisor Karen Lewis provided a legal description of the properties that use the road to access their property. Meece indicated the property owners

would be required to come to an agreement to ensure there would be no land locked properties if the road is vacated.

- The Board discussed wine tasting during the Covered Bridge Festival. Meece said he met with Justin McLean of Windy Ridge Winery to discuss the intricacies of allowing wine tasting, the discussion included a recommendation of allowing either ½ ounce or 1 ounce samples within the vendor's booth space. Vendors selling wine would need to provide copies of their Farm Winery License and their Indiana State Festival Permit in order to apply for a Transient Merchant's License. And the recommendation also included penalties for non-compliance, such as progressive fines and/or being made to leave the festival. Meece requested Adams prepare an Ordinance and have County Attorney John Asbury review it prior to having it come before the Board for consideration.
- The Clerk's and Plan Commission monthly financial report was presented for review.

## **VII. OLD BUSINESS: None**

## **VIII. DEPARTMENTAL REPORTS:**

### **Parke County Sheriff, Jason Frazier:**

- The Jail count for today was; sixty six County, ten Department of Correction, two away, and six out-of-county.
- Presented the Department of Corrections (DOC) Report, Uniform Crime Report and Report of Collections for April 2018.
- Dan Collom made a motion to allow the Sheriff Department to apply for a Federal Grant for Bullet Proof Vest Partnership. Bruce Hartman seconded the motion and it carried unanimously.

### **Parke County EMS Director, Julie Lanzone:**

- Lanzone reported collections so far this year amounts to \$119,000.00.
- Informed the Board the claims April have been sent to AccuMed for processing and collection.
- Reported Jeff Norman Construction should have the upstairs of the Ambulance Service building completed by the end of the week.

### **Parke County Highway Department Superintendent, Randy Norman:**

- Reported that road repairs in Lyford should be completed by the end of the week.
- Presented the Board with a proposed Permit to Utilize Right of Ways for Parke County. This type of permit is being used in other counties. Meece stated the proposal will require some amendments and corrections prior to final approval. A fee was discussed, however the Board is going to check with other entities regarding their fee structures prior to making a determination as to what to charge for a permit.
- Reported patching is complete on Jefferies Ford, Deer Run, High Banks, Angle, Denman, Strawberry, Coloma, Midway, 1050 East, 875 East, 100 North, 900 East, and 500 East Roads.
- Norman stated patching is now in progress on 650 North, 1020 East, 350 North, 10 O'clock, 600 West, River Road, 500 North Roads.
- Adams advised Norman and the Board that there is still some money in East Central TIF that could be appropriated and potentially used on Walker Ramp Road.
- Norman stated the Highway Department has openings for two truck drivers and two laborers.
- Reported dust control will begin next week.

### **Parke County 911, Amy Hensley**

- Hensley reported the revised AT&T Contract has not been received. Once contract is in place the phone bill will drop by \$1,100.00 per month.
- Advised the Board that digital 911 will go live by approximately mid July 2018, and the County may need to purchase upgraded software.

## **IX. PERSONS REQUESTING TIME ON THE AGENDA: None**

**X. PUBLIC COMMENTS:** None

**XI. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:54 p.m.

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Jim Meece, President

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Dan R. Collom, 1st Vice President

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Bruce Hartman, 2nd Vice President

ATTEST:

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Pam Adams,  
Parke County Auditor