

BOARD OF COMMISSIONERS

April 15, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, April 15, 2019, having adjourned from a special meeting on Monday, April 8, 2019.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Laura J. Fischer, Auditor and County Attorney Nick Sauter. Also present were Larry Bemis, Kathy Collom, Daniel Kuldzier, Jim Barker, Susan Jackson, Julie Lanzone, Ryan Wallace, and Randy Norman.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, April 1 and the special meeting held Monday, April 8, 2019 were tabled for approval at the next meeting.
- IV. **PAYROLL:** County payroll in the amount of \$167,914.53 was approved for release on Monday, April 15, 2019 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Bruce Hartman made a motion to acknowledge the receipt of the Payroll Accounts Payable Report in the amount of \$106,146.73. Dan Collom seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Dan Collom made a motion to approve a hand-typed check in the amount of \$4,595.00 payable to Tim Cottrell Construction, for the roof at the Parke County Ambulance Service. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed a letter from Honorable Judge Swaim, Parke County Circuit Court, regarding, effective May 1, 2019 the CASA Director will change from Audrey Hayman to Sarah Ginter.
 - Auditor reports that the new CASA Director would like to purchase some office supplies and get a copier. She has money in her budget that she can move. Previous Director used her own money and turned in expenses to the County for reimbursement. Ginter would like to be added to the County Credit Card. Commissioners gave permission for the CASA Director to set up a Quill account for office supplies and submit the claim for approval from the Commissioners and to the Auditor for payment, against the CASA budget.
 - An Independent Contract Agreement for Ginter was signed by the Commissioners, no motion was needed. The contract includes a thirty (30) day notice to terminate.
 - The Board reviewed a quote from Cleaver Cabling and Consulting for the new Courthouse server, software and two (2) new PC's for the Veterans Affairs Office, at a total quoted price of \$24,110.14. Dan Collom made a motion to accept the Cleaver quote. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed a letter from FEMA regarding the 30-day Engineering Models Notification. Risk Management, Assessment and Planning (Risk MAP) a FEMA program that helps communities identify, assess, and reduce their flood risk. As a part of this initiative, and a result of the discovery meetings held within Sugar Creek Watershed between October 30 and November 9, 2017, FEMA has identified various stream reaches that require new study investments, and money has been allocated for this work.
 - The Board reviewed the Treasurer's March 2019 Monthly report.
 - The Board reviewed the Plan Commission & Board of Zoning Appeals March 2019 Monthly report.

VI. OLD BUSINESS:

- The Board reviewed and tabled the Wallace Brothers Trash Removal proposal. The Republic Trash three (3) year service contract will expire in six (6) months with the County and twelve (12) months with Rockville Lake Park. Once the contract(s) with Republic expires, the County will revisit signing a contract for services with Wallace Brothers.
- Commissioners will consider a short-term contract with Wallace Brothers for the Covered Bridge Festival as it is set up on a separate contract with PCI. Jim Meece will follow-up with Director of PCI to check the trash removal contract for CBF.
- **Ordinance 2019-09** Home Rule Fund for the Parke County Ambulance Service. Any disbursements from the Community Foundation Fund shall be deposited, upon receipt into the Home Rule Fund for use by the Ambulance Services for training and education materials, and to help promote public awareness. Bruce Hartman made a motion to approve the same day/same meeting for the passing of Ordinance 2019-09. Dan Collom seconded and it carried unanimously. Bruce Hartman made a second motion to approve Ordinance 2019-09, which allows the Auditor to create a Home Rule Fund to accept monies from the Parke County Community Foundation. Dan Collom seconded and it carried unanimously.
- **Ordinance 2019-11** Petition to vacate public alley/street, 65'x148' of the first street running North & South between Lots 2 and 19 and Lots 11 and 19 in plat of Numa, Florida Township (14 North, Section 26, Range 9W). Jim Meece made a motion to vacate. Dan Collom seconded and it carried unanimously. Ordinance is in effect immediately. Auditor instructed petitioner, Susan Jackson, to come to the courthouse and file Ordinance 2019-11 with the Recorder's office.

VII. DEPARTMENTAL REPORTS:

Parke County EMS Director, Julie Lanzone:

- Commissioner Meece reports that he received a phone call regarding a child that needed to go to the hospital. DCS involved with this family and doctor called and wanted child taken from office to the hospital. EMT arrives, and it is determined that it is not a medical emergency. Driver informed parent that because it is not an emergency, the parents would be responsible for the cost of the ambulance trip. Case worker wasn't sure if the parent would transport child to hospital. Our job is to transport medical emergency cases only. Commissioner is satisfied with Ambulance Driver's determination in this case. Director Julie Lanzone clarified that the Ambulance Service cannot transport a patient against their will – it's kidnapping. Does not matter whom saw what, if the parents do give permission to transport their child to the hospital and it is not medically necessary, we will not take the child to the hospital. Lanzone asked the parent if they wished to have the child transported to the hospital. Lanzone expressed concern that patients should be made aware that if their insurance does not pay for the service, the patient is responsible for payment. If 911 is called, we have an obligation to transport.
- Board reviewed the March Ambulance Service report, where they had 126 responses including 101 transports.
- Generator needs another \$18.00 part.
- Lanzone reported to the Board that the water heater is leaking and will cost approximately \$900 to replace it.

V.S. Engineering (Highway Department)

- Over the past 4-5 years we have specialized in historic bridges, steel trusses and wooden covered bridges. We have expertise in this area and wanted to come in and introduce themselves and offer their services for the bridge inspections. They offer Joe Clark, an engineer who has been doing bridge inspections for thirty-five (35) years and Mike Peterson for thirty (30) years. Norman suggested V.S. monitor our website, as it will be posted when he starts collecting the bids.
- Norman reports that the 2020 bridge inspections will be discussed at the first meeting in June, then advertised for twenty-nine (29) days.

Parke County Sheriff's Department, Justin Cole:

- Cole reports that Parke County Jail is currently housing thirty-seven (37) inmates from other facilities.
- Cole reports receiving the USDA grant. Jim Meece made a motion to allow the purchase of the vehicles (4 Ford Explorers and Dodge minivan). Dan Collom seconded the motion and it carried unanimously. Jim Meece signed the grant documents.
- The Bloomingdale Home Telephone Company contract expired May 2, 2019. Jim Meece made a motion to approve the new contract provided that it includes (300 speed) internet service. Dan Collom seconded the motion and it carried unanimously.
- Cole reports that the touchscreen control system (security automation) is twenty (20) years old and needs to be updated. Cole received quotes for the update from two of the three companies in Indiana that support the system. It could cost \$250,000-\$300,000. If the system goes down, the Sheriff's Department will have to use the key-entry system and does not have enough staff to run the Jail this way.
- Drug forfeiture money is currently at approximately \$27,000. In the past the Department could use the money for building a storage structure, etc., which is frowned upon however you can purchase vehicles with the money. Sheriff's Department still needs two (2) more cars. Cole intends to use Commissary money to build the pole barn and forfeiture money buy the additional vehicles.
- Cole gave the Board an update on the 40x60 building plans. Dan Collom made a motion to approve the building, on county property at the Sheriff's Department. Bruce Hartman seconded the motion and it carried unanimously. Cole will bring the contract to the Board for approval, once received.
- Cole intends to auction off eight (8) Crown Victorians and several other vehicles, i.e., custom motorcycle, John Deere tractor, tiller, etc.
- July 1, truck route will be in effect, Board needs Sheriff's assistance with enforcement.

Parke County Highway Department Superintendent, Randy Norman:

- Commissioners discussed revisiting the horse/buggy tax, changing it from \$50 to \$100. Buggy tax should reflect the amount a resident pays in Gas tax which is @\$138.00. Check with Treasurer's office for the number of buggy tags sold. The State will mandate that we need to identify how many buggies.
- Meece will contact other counties to see how they operate and whether the wheels on buggies are metal or rubber.
- Norman will need an additional appropriation for stone/gravel.
- Norman presented three hand-typed checks 1.) \$2,670.47 payable to Crane Excavation, 2.) \$40,564.59 payable to Steve Lindley Trucking and 3.) \$25,785.66 payable to NBL Trucking. Dan

Collom made a motion to approve the three hand-typed checks. Bruce Hartman seconded the motion and it carried unanimously.

- Auditor reports a check (sent 4/2/19) for NBL Trucking in the amount of \$7,000 went to the wrong address. Check has not yet come back in the mail. Commissioners advise a stop payment on the check and reissue.
- Meece reported Marshall Road needs attention. The Board reported concerns regarding the poor condition of Bridgeton Road, as well as County Road 900, coming off State Road 59. Keep an eye on the main tourist roads.
- Commissioner Meece requested permission to patch holes in the ShopKo parking lot, just through the entrance off the highway to get to the recycling bins.

Parke County Auditor, Laura Fischer:

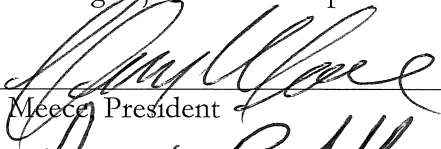
- County employee on FMLA, who is out of sick days. Longevity is paid on each paycheck, equally. Payroll asked if person is eligible for the longevity since the employee is not working. Pay rate does not change, but they will run out of days, as there is no available sick or vacation that can be used. Longevity policy does not address what employee is paid if they are on FMLA. If you are not getting paid because you are out of leave time, you do not receive the longevity pay either. If the employee is eligible for a paycheck, they receive the longevity bonus. If they are not eligible for a paycheck, they do not receive the longevity either.
- Reminder – AFLAC will present at May 6 meeting, the one-stop shop interactive portal. APEX Benefits will join the AFLAC presentation.
- Auditor Laura Fischer asked Commissioners who may be attending the May 14 AIC West Central District meeting. Bruce Hartman indicated that he was already registered. Need to register Roy Wrightsman and Jim Meece.
- At the May 6 meeting, AFLAC will present the one-stop shop customer portal to the Commissioners.
- Auditor reminds the Board of the public hearing at 4p.m., at the May 6 meeting on the proposed ordinance creating the Infrastructure Development Zone and the USDA Rural Development/Community Facility Grant Security System.

VIII. **PERSONS REQUESTING TIME ON THE AGENDA:** None.

IX. **PUBLIC COMMENTS:** None.

X. **ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Jim Meece. The meeting adjourned at 5:27p.m.

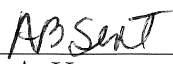
XI.



Jim Meece, President

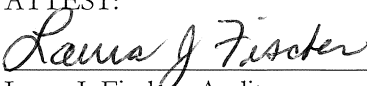


Dan R. Collom, First Vice President



Bruce A. Hartman, Second Vice President

ATTEST:



Laura J. Fischer, Auditor