

BOARD OF COMMISSIONERS

March 3rd, 2025

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, March 3rd, 2025, having adjourned from a regular meeting on Monday, February 17th, 2025.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan Collom, first Vice President; Bruce Hartman, second Vice President; Nick Sauter, Commissioner's Attorney; Susan Kramer, Auditor; and Leanna Collisi, 2nd Deputy Auditor. Also present were Kim Shorter, Jessica Lancaster, Pam Sanders, Paul Gable, Joe Clark, Jason Frazier, Michelle Mundo, Julie Lanzone, Cindy Peterson, Matt Ralph and Cyndi Todd.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, February 17th, 2025 were approved on a motion from Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$281,644.22 and Union Hospital Security payroll in the amount of \$7,823.02 were approved for release on Monday, March 10th, 2025 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Acknowledgement of receipt of Payroll Claims Accounts Payable Report for March 10th, 2025 in the amount of \$126,405.08 was approved on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Accounts Payable Claims in the amount of \$1,034,545.66 were approved on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - There was one out of cycle check that needed approval. The claim voucher was from VS Engineering in the amount of \$925.45 for the bid process on the Melcher Covered Bridge repair. Dan Collom made the motion to approve the VS Engineering claim voucher for \$925.45 to be paid as an out of cycle check. Bruce Hartman seconded the motion and it carried unanimously.
 - The Parke County Highway Department was seeking approval to advertise the Requirements and the Notice to Public and Bidders for the Parke County Asphalt Paving-2025-1 DES# 2500285 Community Crossings grant request. Jim Meece made the motion to approve the advertising of the Requirements and the Notice to Public and Bidders for the Parke County Asphalt Paving – 2025-1 DES# 2500285. Dan Collom seconded the motion and it carried unanimously.
 - Nick Sauter opened the one bid that was submitted to repair the Melcher Covered Bridge. Jim Meece further explained that Parke County is taking bids again for the repairs on the Melcher Covered Bridge because Parke County was required by the DNR to start new bidding and permit process for 2025. This bid that was opened at the meeting was from Collom Excavating in the amount of \$ 329,988.00. The county engineer and the Parke County Highway representative will need to review the bid before the Parke County Commissioners can approve the bid.
 - The Parke County Resolution 2025-01 was presented to the Parke County Board of Commissioners. This resolution is amending the Parke County Resolutions 2014-01, 2015-09, 2016-06, 2019-01 a Capital Improvement Plan for the Expenditure of LIT EDIT Tax. Jim Meece made the motion to approve the Parke County Resolution 2025-01. Dan Collom seconded the motion and it carried unanimously.
 - Michelle Mundo, from Billie Creek Village, has a couple of covered bridges in need of repairs. The plan discussed having these two covered bridges go back into the possession of Parke County to repair the bridges. Jim Meece said the Parke County Commissioners previously gave the two bridges to Parke County Incorporated and Billie Creek Village. When the two entities split, Parke County Incorporated gave the two bridges to Billie Creek Village. Currently, the bridges set on

private property and no county taxes can be spent on repairing these bridges. If the bridges can revert back to Parke County ownership, then the county can make the repairs with county funds. Nick Sauter will review the ownership of Leatherwood and Beeson Covered Bridges located at Billie Creek Village. He will do whatever it takes to put together an agreement for the covered bridges to be put in Parke County's inventory. The bridges would be allowed to stay where they are in perpetuity in Billie Creek Village. Parke County Highway Department would be given access to ingress or egress to make repairs and maintenance. The covered bridges would remain under the control of Billie Creek Village in that if people wanted to have a wedding on them, they would not contact the county, but would contact Billie Creek Village. Any maintenance Parke County would have to do, would be on a schedule with Billie Creek Village and would not interfere with them. The county would maintain and preserve those bridges as we do all the others. Jim Meece made the motion, if offered, to move ownership of two covered bridges located in the Billie Creek Village back to Parke County for repairs and maintenance. Dan Collom seconded the motion and it carried unanimously. Michelle Mundo also mentioned that Billie Creek Village has a restaurant called the Gaebler Café and it is currently open daily from 6:00 a.m. to 2:00 p.m. Billie Creek Village is open from 8:00 a.m. to 4:00 p.m. She invited the public to come and enjoy the café and the village.

- Susan Kramer, Parke County Auditor, presented the Parke County Board of Commissioner with Core Facilities' invoicing for application #1 of the Parke County Jail project. There were two invoices. One was from HFI and the other was from CDI. They both have been working on the removal and replacement of the copper piping and the drop ceiling in the Parke County Jail. Jim Meece made the motion to approve the invoicing from Core Facilities for the Parke County Jail project. Dan Collom seconded the motion and it carried unanimously.
- Cindy Peterson, an employee of the Parke County Sheriff's Department, requested approval to donate 80 hours of her own sick time to another Parke County Sheriff's Department employee who is on medical leave. Dan Collom made the motion to approve the donation of 80 hours of sick time from Cindy Peterson to another employee on medical leave. Bruce Hartman seconded the motion and it carried unanimously.
- Susan Kramer presented the Parke County Board of Commissioners with an invoice from Thrive West Central for the 2025 grant match. The invoice was in the amount of \$39,005.00. Jim Meece made the motion to approve the 2025 grant match for Thrive West Central in the amount of \$39,005.00. Dan Collom seconded the motion and it carried unanimously.
- A signature was required from Jim Meece on the title for the 2005 Chrysler Town and Country LX which belongs to the Parke County Health Department. At a previous meeting, there was some discussion about the disposal of the vehicle to the Mecca Auto Salvage. Dan Collom made the motion to dispose of the Parke County Health Department's 2005 Chrysler Town and Country LX at Mecca Auto Salvage. Bruce Hartman seconded the motion and it carried unanimously.
- West Central Solid Waste District 2024 Annual Report was given to the Parke County Board of Commissioners to review.
- Jim Meece signed a tax form 8038-GC regarding Information Return for Small Tax-Exempt Governmental Bond Issues, Leases and Installment Sales. This government form was requested by Ricoh, the company who holds the Parke County Copiers' Contract.
- Susan Kramer informed the Parke County Board of Commissioners that she received a letter from Marathon Pipe Line LLC regarding the scheduled right-of-way clearing and canopy trimming maintenance.

VI. OLD BUSINESS:

- Jim Meece stated that Kelsey Hoover was interested in the Wabash Township Trustee position that Parke County is seeking to fill. Jim Meece is hoping that at the next Parke County Board of Commissioners' Meeting a decision can be made on the Wabash Township Trustee position.

VII. DEPARTMENTAL REPORTS:

Jason Frazier, Parke County Sheriff:

- Jason Frazier presented the Parke County Board of Commissioners with a grant application request for a mobile app to monitor sex offenders. This application is for the amount of \$15,687.00. This grant would come from LCC and JRAC. Dan Collom made the motion to approve the grant application request for the Sheriff's Department's mobile app to monitor sex offenders. Bruce Hartman seconded the motion and it carried unanimously.

Julie Lanzone, Parke County EMS:

- Julie Lanzone presented the Parke County Board of Commissioners with an invoice from Kelley Automotive Group for \$51,165.00. This is a replacement vehicle for Julie Lanzone. The vehicle being purchase is a 2024 Chevy Tahoe. There is no a trade-in. Julie will come back to the Parke County Board of Commissioners once a plan is set for the use of her old vehicle. There could be an opportunity for Julie Lanzone's old truck to be used with the Mobile Integrated Health program later this year. Dan Collom made the motion to approve the purchase of a 2024 Chevy Tahoe for the Parke County EMS and fitted with the proper equipment. Bruce Hartman seconded the motion and it carried unanimously.
- The Parke and Vermillion Counties monthly EMS report for February 2025 was submitted to the Parke County Board of Commissioners for review.
- Julie Lanzone also gave an overview on 2024 Year-Ynd EMS Report. It was the highest year yet in revenues in the amount of \$850,043.43. The Total Responses were 1,816 and the Total Transports were 1,607. The total miles traveled were 87,687.3 miles and the total fuel consumed was 7,789.2 gallons in the amount of \$26,903.71.
- There have been more responses and transports in January 2025 than compared to January 2024.
- The Parke County EMS Crew Breakfast that was scheduled for Sunday, March 25th, 2025 at 9:00 a.m. will be moved to a different date because that is the week of Spring Break.
- The Parke County EMS Mobile Integrated Health program was officially certified by the State EMS Commission in November 2024. They are currently working with local healthcare providers to begin the process of enrolling patients into the program with an intended soft launch of June 1st, 2025. This program will help people with chronic health issues and insurance management.
- Julie Lanzone also reported that she will be reviewing applications for Heather Emery's position with the EMS on Tuesday, March 4th, 2025 and Wednesday, March 5th, 2025.

Cyndi Todd, Parke County Redevelopment:

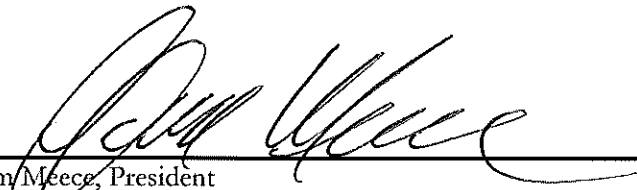
- Cyndi Todd spoked about the Parke County Comprehensive Plan. A Flyer has been created with a QR Code to scan for easy access to an online survey to share ideas for the county's future. There will be an open house on March 25th, 2025 from 5:00 p.m. to 7:00 p.m. to promote the Comprehensive Plan for Parke County. An advertisement will be placed in the Parke County Sentinel to promote the online survey and open house information.


VIII. PUBLIC COMMENTS:

- Susan Kramer informed the Parke County Board of Commissioners of another letter from the Amish Community regarding paving Marshall Road. This letter was from Jacob Stoltzfus. Jim Meece recognized this need and Marshall Road is on the plan for paving this upcoming season.

- Joe Clark with VS Engineering reported that a notice from the Federal Highway Department through INDOT will be requiring any bridge built in 1924 or before will need to be on a 12-month inspection cycle. There are 29 bridges in Parke County that this will affect. This will increase by 2 when Parke County acquires the 2 covered bridges from Billie Creek Village. Currently, some bridges are on a 2-year inspection cycle. There will need to be an amendment made to the bridge inspection ordinances. Dan Collom requested from Joe Clark a list of the 29 bridges that will be put on the 12-month inspection cycle. Dan Collom also reported that the culvert on Rosedale Road is being monitored while it is in the process of being evaluated for repairs. The two bridges that PCI would like to use for their "Dining on a Covered Bridge" promotion may need to be inspected for weight limits due to the number of people that may be on a bridge at one time during the event. Dan Collom thought that this inspection would need to be paid for by PCI. Jim Meece wanted to add the Mansfield Covered Bridge to the weight limit inspection as well.
- Matt Ralph from Spectrum thanked the Parke County Board of Commissioners for their support.

ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:41 p.m.


 Jim Meece, President


 Dan R. Collom, 1st Vice President


 Bruce A. Hartman, 2nd Vice President

ATTEST:


 Susan Kramer, Auditor