

BOARD OF COMMISSIONERS

February 5th, 2018

I. CALL TO ORDER: The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, February 5, 2018, having adjourned from a regular meeting on Tuesday, January 16th, 2018.

II. ROLL CALL: Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Laura Fischer, 1st Deputy Auditor; and County Attorney John Asbury. Also present were Kathy Collom, Kim Shorter, Mike Strack, Chester Crague, Pam Sanders, Larry Bemis, Randy Norman, Julie Lanzone, Jason McHargue, and Justin Cole.

III. PUBLIC HEARING:

At this time, 4:03 p.m., The Board **suspended** their regular meeting. Commissioner President Jim Meece opened a public hearing to hear any objections regarding making application for two USDA Grants; one to be used towards a security camera system for Parke County Courthouse and the second to be used toward the purchase of police cars. Auditor Pam Adams mentioned that since both grants are through the USDA it is possible the County will only be eligible to receive one. Chief Probation Officer Jason McHargue stated he will contact John Magee with the USDA to find out if the two grants are “competitive”. There being no public objections, Dan Collom made a motion to move forward with the USDA Grant applications, and contingent upon the grants being competitive against one another the Commissioners will make the determination regarding the higher priority. Jim Meece seconded the motion and it was carried unanimously. Jim Meece closed the public hearing. The Board **reconvened** the regular meeting at 4:09 p.m.

IV. MINUTES: Minutes for the regular meeting January 16th, 2018 were approved upon a motion made by Bruce Hartman and seconded by Jim Meece. The motion was carried unanimously.

V. PAYROLL: County payroll in the amount of \$163,912.96 was approved for release on Monday, February 5th, 2018 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$171,028.28. Bruce Hartman seconded the motion and it carried unanimously.

VII. CLAIMS: After reviewing the Claims Docket, claims in the amount of \$686,611.39 were approved for release on February 5th, 2018 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.

VIII. NEW BUSINESS:

- Parke County Treasurer Kim Shorter met with the Commissioners as the County Finance Board. Shorter presented a report listing the 2017 investments and presented the proposed 2018 financial investment plan. Bruce Hartman made a motion to approve the plan as presented. Jim Meece seconded the motion and it carried unanimously.
- Jim Meece advised the Board that the Mansard Roof project is approximately \$300,000.00 under budget and couple months ahead of schedule. Project will resume around March 1, 2018 and, weather permitting should be finished near the end of June.
- The Board reviewed an agreement from Ricoh to upgrade the copier at the Extension office. This upgrade would provide faster copies, more capability and functionality. Other parts of contract will remain the same and the cost will decrease from \$217.00 to \$128.06 per month, for a yearly savings of \$1,067.28. Bruce Hartman made a motion to enter into the agreement of the upgraded machine. Dan Collom seconded and motion carried unanimously.
- The Board reviewed notice of Parke Circuit Court Cause # 61C01-1701-PL-000007 and John Asbury advised that County is no longer a party since there no interest in the land.
- The Board reviewed the Federal Court Entry No.2:17 – CV – 00359-JMS – MJD. Adams advised the Commissioners that everyone is out of the case except for two deputies.
- Julie Lanzone presented a proposed subscription agreement with IN.Gov Services in order to facilitate criminal background checks for employees. The department is not currently compliant and this service would allow Lanzone the capability to bring her

department current. Dan Collom made a motion to purchase a subscription for one year, then reassess the agreement to see if a renewal is necessary. Bruce Hartman second and motion carried unanimously.

- The 2017 West Central Solid Waste District annual report was reviewed.
- Adams advised the Board the employee handbook which was adopted in 2012 has had several revisions and amendment. Adams believes it is time for all County employees to sign the acknowledgement form stating they have read and understand the policy. Jim Meece agreed that employees should sign the document acknowledging the amendments and revisions.
- The Board reviewed letter to Kappa, Kappa, Kappa, Inc. and signed by Jim Meece thanking the group for their donation to the Parke County Covered Bridge Fund.
- The Board reviewed letter from Community Action Program Inc. of Western Indiana that was signed by Meece regarding the re-appointment of Cyndi Todd for a term beginning April 2018 and expiring in April of 2019.
- Clerk's monthly report for January 2018 and Planning Commission monthly report for December 2017 were reviewed by the Board.
- Parke County Fair, Inc. submitted a proposed Memorandum of Understanding (MOU) between the Parke County Council, the Parke County Board of Commissioners and Parke County 4-H Fair Board, Inc. The MOU addresses a shortfall in the annual wages of Greg Bryant who was previously contracted to work at the Fairgrounds and has now been made a regular County Employee. Parke County Fair, Inc. wishes to present the County with a check, in the amount of \$2,964.00, to be used as compensation for Bryant. This MOU is only for Bryant and if he leaves employment with the County the agreement will be void. Dan Collom made a motion to enter into the MOU between Parke County Fair, Inc. and Parke County. Bruce Hartman seconded the motion and it carried unanimously.
- The Commissioners reviewed the Extension Contractual Services Agreement between Purdue University and the Government of Parke County, Indiana for the period of January 1, 2018 through December 31, 2018. Dan Collom made a motion to enter into the agreement. Bruce Hartman seconded the motion and it carried unanimously.

IX. OLD BUSINESS:

- Dan Collom made a motion to re-appoint Richard Thompson to the Planning Commission. Bruce Hartman second the motion and it carried unanimously.
- Jim Meece asked the Board for recommendations for a replacement for Jim Bosley on the Parke County Redevelopment Commission. Bruce Hartman suggested Brian Porter. Meece requested to table the matter until the next meeting.
- Pam Adams advised the Board that the Worker's Compensation training for officials and department heads has been scheduled for Tuesday, March 13, 2018. There will be two sessions, the first at 10:30 a.m. and the second at 1:00 p.m. The training will be held at the Emergency Services Building. Adams stated the information will be sent to all officials and department heads.

VII. DEPARTMENTAL REPORTS:

Parke County Sheriff, Justin Cole:

- The Jail count for today was seventy-nine; fifty-five County inmates; nine Department of Correction; two away; and thirty out of county holds.
- Sheriff Cole presented the Report of Collections for January 2018; 2017 Year End Statics Report; 2017 Annual Jail Report; and UCR Code Report for month of January 2018.

Parke County Highway, Randy Norman:

- Bruce Hartman made a motion to approve out of cycle check in the amount of \$460.00 to Union Hospital. Dan Collom second the motion and it carried unanimously.
- Presented the Annual Operational Report for Local Roads and Streets for the Commissioners review, the Board will take action at their next regular meeting.
- Presented recommendations for acceptance of bids for a tandem axle dump truck. Dan Collom made a motion to accept the bid from Vomac Truck Sales and Service in the amount of \$159,254.73 per truck as recommended by Randy Norman. Bruce Hartman seconded the motion and it carried unanimously.
- Norman informed the Board that the State of Indiana will be replacing two culverts south of Tangier Road on U.S. Highway 41 with bridges. The State presented options for the official

detour while under construction. Dan Collom made a motion recommending the official detour to be State Road 47 to State Road 234 to U.S. Highway 41; and the non-official detour to be County Road 1200 N to U.S. Highway 41. Bruce Hartman second the motion and it carried unanimously.

- Brush cutting has been completed on New Discovery Road, crews are now working on Coxville Road.
- Dan Collom stated he has received complaints regarding pot holes on Bicycle Road and County Road 400. Collom requested that stone be put down.

VIII. PERSONS REQUESTING TIME ON THE AGENDA: None

IX. PUBLIC COMMENTS:

- Chester Crague stated Bridgeton Road is in bad shape and needs repaired, Crague asked when repairs can be made. Meece advised that Bridgeton Road is on the five (5) year County road plan, but isn't exactly sure when it is scheduled to receive work.
- Julie Lanzone advised the Board that she has learned the Ambulance cots no longer meet the standard to be certified and are a liability to county. Four cots need to be replaced, at cost of \$16,000.00 each. Lanzone would like to apply for IPED grant to be used toward the purchase of new cots. This grant will cover eighty percent (80%) of the cost and county would be required to provide a twenty percent (20%) match. Lanzone also indicated there are seven heart monitors that need replaced at a cost of \$164,000.00 and she would like to apply for Fire House Sub Grant to be used toward those. There would be no County match for the Fire House Sub Grant.
- Advised the board of ambulance's needing repairs:
 - Med 1: the engine has been repaired and now ready to pick up ambulance as of today.
 - Med 3: was in a minor accident and Peterson's Auto Body Shop is doing the repairs.
 - Med 2: is still waiting on repairs to the back step.
- Lanzone also informed the Board the County billing system is not complaint with Medicare and Medicaid requirements. She would like to pursue having Accu Med to do the billing for the department, as well as process collection's for accounts that have not been paid. Attorney John Asbury will look over the contracts for Accu Med.

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn the meeting was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:57p.m.

Jim Meece, President

Dan R Collom, Vice President

Bruce Hartman, Second Vice-President

ATTEST:

Pam Adams, Auditor