

## BOARD OF COMMISSIONERS

June 19th, 2023

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, June 19th, 2023, having adjourned from a regular meeting on Monday, June 5th, 2023.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan R Collom, First Vice President; Bruce Hartman, Second Vice President; Mary Anne Wood, Auditor; Susan Kramer, Deputy Auditor; and Nick Sauter, Commissioners Attorney. Also present were Randy Norman, Jason Frazier, John Martin, Kim Shorter, Kurt Lanzone and Jessica Lancaster.
- III. **MINUTES:** Minutes for the regular meetings held on Monday, June 5th, 2023 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously. Minutes for the executive session held on Monday, June 5th, 2023 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$210,942.48 was approved for release on Monday, June 19th, 2023 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Due to an issue with Union Security and police pension a separate payroll in the amount of \$3,280.64 was approved for release on Monday, June 19th, 2023 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$239,553.71. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
  - Request for the following claim to be processed outside of the regular claims cycle in the amount of \$500.00 to Indiana Clerk's Association. Jim Meece made a motion to approve the following claim to be processed outside of the regular claims cycle. Dan Collom seconded the motion and it carried unanimously.
  - Memorandum for Covered Bridge Certification to receive 2023 covered bridge distribution under IC 8-14-1-10. The amount to which each county is entitled under this subsection equals the product of: (1) the number of covered bridges located on the county's road system; multiplied by (2) one thousand eight hundred fifty dollars making Parke County eligible for \$51,800.00. Memorandum signed by all Commissioner's and will be submitted to the Auditor of the State.
  - Travelers Insurance notification that claims received on 01/09/2023 for William Baugh (DOL 10/21/2021) has been concluded resulted in no payment issued. Claim acknowledgment received for employee that struck a deer in the 2022 Chevy Tahoe while on duty. Informational purpose only no motion required for approval.
  - Mid-America Elevator Co., Inc. notice of price adjustment for the Parke County Courthouse, current monthly contract was \$332.52 effective 07/01/2023 the amount will be raised to \$350.92. Jim Meece made a motion to approve the monthly rate increase for elevator maintenance. Dan Collom seconded the motion and it carried unanimously.
  - Chris O'Brien submitted quote from Commercial Radio Services for a contingency radio system for the dispatchers in the amount of \$18,955.56, this will be paid out of the 2022 Emergency Management Preparedness Grant (EMPG). Jim Meece made a motion to accept the quote for the radio system. Dan Collom seconded the motion and it carried unanimously.
  - Stephany Dowd requested an additional appropriation in the amount of \$15,000.00 in the Service Contracts line of the OPIOID Restricted Fund. The additional appropriation will make funds available in anticipation of grant requests from the area schools to fund extra-curricular school groups and speakers on drug/alcohol use and abuse. Bruce Hartman made a motion to approve the additional appropriation once it has been presented to the Council for approval. Dan Collom seconded the motion and it carried unanimously.

- The Plat Office is requesting approval to lease a color copier, the lease contract would be for 60 months at \$117.63 per month, the remaining balance on the current lease would need to be paid as well. The motion was denied
- Kurt Lanzone presented information in regards to the upcoming Parke County 4-H Fair. Kurt reported that four hundred and thirty-three (433) children signed up for 4-H this year. Lanzone requested that the pavement on B'Dale Road to 4-H Road be tapered; the paving on B'Dale could cause issues for livestock trailers being brought to the upcoming fair.

**VI. OLD BUSINESS:**

- The Mecca Volunteer Fire Department (VFD) Lucas CPR agreement needs to be resigned by the Commissioners due to an error in the verbiage.

**VII. DEPARTMENTAL REPORTS:**

**Parke County Highway, Randy Norman:**

- Chip and seal completed on Strawberry Road to B'Dale Road, Old US 36 Road and Gold Course Road
- Paving has been completed on English Road and 900 N
- Jim Meece reported that Randy Norman will be retiring the end of 2024
- Jim Meece also reported that representatives from Vermillion County did not attend the meeting regarding the proposed shared Highway Engineer. LTAP will assist with the hiring process
- The Gradall is down.
- Changes were announced to the bidding process regarding the Melcher Bridge, bids will need to be submitted in August. The permit has not been released by DNR.
- Randy Norman has been running the Paver.

**Parke County Sheriff's Office, Jason Frazier:**

- No report provided

**ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:39 p.m.

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Jim Meece, President

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Dan R. Collom, 1st Vice President

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Bruce A. Hartman, 2nd Vice President

ATTEST:

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Mary Anne Wood, Auditor