

BOARD OF COMMISSIONERS

April 18, 2022

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, April 18th, 2022, having adjourned from a regular meeting on Monday, April 4th, 2022.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President, Dan R. Collom, First Vice President, Bruce Hartman, Second Vice President. Laura Fischer, Auditor, Nicole Collings, First Deputy Auditor; and County Attorney Nick Sauter. Also, present were John Martin, Pam Sanders, Jessica Lancaster, Randy Norman, Roy Wrightsman, Jason Frazier, Nick Napier, Les Zimmerman, Elizabeth James, Karla Losin, Tom Milligan, Thomas Hardesty and Brian Case.
- III. **MINUTES:** Minutes for the regular meeting held on April 4th, 2022 were approved on a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$182,655.42 was approved for release on Monday, March 26th, 2022 on a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion carried unanimously. Dan R. Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$57,244.73. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Roy Wrightsman, Councilman, presented a Joint Resolution to the Board for their consideration. Resolution 2022-04 Joint Resolution of Board of Commissioners and County Council of Parke County, Indiana Setting Terms and Conditions for Recouperation of Overpaid Salaries for Employees of Parke County Government, would take care of the overpayment of employees in 2019 found by SBOA. The findings found that employees were overpaid one day in 2019. Roy Wrightsman stated he used two ways to calculate the amount the employees would owe back. The Council passed the joint resolution on Thursday, April 14, 2022. Bruce Hartman made the motion to sign the Joint Resolution 2022-04. Dan R. Collom seconded the motion. Motion passed.
 - Roy Wrightsman provided an update on the broadband grant application process. Three providers applied for the grant. AT&T was awarded 128 address, Bloomingdale Home Telephone was awarded 33 address and Joink was award 40 address.
 - Karla Losin was present from IPEP Life Insurance. She went over the Accidental Death and Dismemberment Coverage provided to employees. This is free of charge. The sheet they had the employees fill out was just to make sure that there was a beneficiary on record. Karla Losin will type and letter and have a handout to pass out to the employees to make them aware of the free policy.
 - Vermillion Trails Alliance came to the Board about the use with 2017 pedestrian walk bridge. This bridge would connect the two counties by the trails. Vermillion Trails Alliance approach the Board about removing the concrete barricades and replace them with removable barriers so emergency vehicles could go onto the bridge. The Board stated to come back with them with cost and the Board would work with Vermillion Trails Alliance on agreement to replace the barriers.
 - Vermillion Trails Alliance asked the Board to consider the use of the bridge for a 5K and Fun Walk. They are looking to have the event in September. Bruce Hartman made the motion to allow the Vermillion Trails Alliance to use the walk bridge for the event. Dan R. Collom seconded the motion. Motion passed.

- Elizabeth James with Spectrum was there provided an update Charter Communications Broadband Project. Spectrum won Federal Grant money for the project. This will be an additional 1,286 passing of homes and business that could be reach by broadband. The are on track with the timeline given by government. They should be able start installation early next year and hope to be done by 2024. They project has to be completed by 2027 by the guidelines. She stated that they will need permission to connect to a bridge that crosses Raccoon Lake. The Board gave their permission for them to attach to the bridge.
- Nick Napier with RE Sutton & Associates presented the RX Pharmacy Plan to the Board. This would be voluntary to the employees and would be outside the group plan, however it could be 30%, 40% or 50% cheaper than the plan cost for the employee. The members would need to go online and fill their information out for the plan and prescriptions. Nick Napier would set up a time to meet with the employees and explain the plan to them. Nick Sauter will look over the contract before the Board of Commissioner's sign it.
- Bryan Case with One Republican proposed a Long-Term and Short-Term Disability Plan to the Board of Commissioners. The plan covers the employee 24/7. The Board would need choose a base plan they would like to follow. The plan would need 25% of the employees to participate for the company to provide it.
- Jim Meece brought the Harris Contract for training of the payroll position. It would cost \$150 per hour for training and also include hotel, milage and meals. Dan R. Collom made the motion to sign the contract with Harris for training. Bruce Hartman seconded the motion. Motion passed unanimously.
- IDEM letter was acknowledge by the Board.
- Next Level Project Plan was submitted and acknowledge by the Board for the South Market Street Project.
- North Central Emergency Vehicles provide a contract for the Board's consideration for the purchase of a new ambulance. This will be a 2020 Ford F450 for the total \$238,799.00. Bruce Hartman made the motion to approve the contact with North Central Emergency Vehicles. Dan R. Collom seconded the motion. Motion passed. Bruce Hartman made another motion to cut a hand typed check for the ambulance. Dan R. Collom seconded the motion. Motion passed unanimously.

VII: OLD BUSINESS:

- The Health Board appointment was tabled until the Board gets party affiliations from the Clerk's office.
- Core Facilities submitted a contract to be site manager for the projects at the courthouse and jail. The contract cannot exceed \$34,000.00. The total cost for the projects will be \$464,629.00. Dan R. Collom made the motion to make Core Facilities as site manager for projects and the projects. Bruce Hartman seconded the motion. Motion passed.
- The ARPA Grant has a report due April 30th, 2022. The money can be designated one of two ways. Option 2 would be identifying the money as revenue replacement. Jim Meece made the motion to identify the remaining \$1.7 million as revenue replacement. Dan R. Collom seconded the motion. Motion passed.
- Core Facilities presented another contract for \$12,000.00 RFP for the jail siding and replacement. Jim Meece made the motion to agree to the contract with Core Facilities. Dan R. Collom seconded the motion. Motion passed unanimously.
- Insurance company rented a mobile home trailer for the Ambulance Department. When the transport company came to get the trailer in Missouri the trailer was not there. They assumed it was stolen, so the insurance company authorized the Ambulance Department to go Ski's to purchase

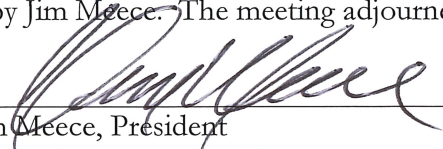
two camper trailers for a total of \$62,990.00. They will be hooked up at the Ambulance Department with sewer and electric. At the end of 6-9 months, they will be given back to the insurance. Then insurance company will sale it back to the county for a reasonable price if the county would like. Jim Meece made the motion to approve a hand typed check for the amount of \$62,990.00 for the campers. Dan R. Collom seconded the motion. Motion passed.

VIII. DEPARTMENTAL REPORTS:

- **Parke County Sheriff, Justin Cole: None**
- **Parke County Highway, Randy Norman:**
 - Randy Norman told the Board that the Highway Department received their insurance check for the truck they lost this winter. He would like to start getting bids for the replacement truck. Jim Meece made the motion for Randy Norman to start getting bids for a replacement truck. Dan R. Collom seconded the motion. Motion passed.
 - Randy Norman stated that County Road 200 North and 275 North is in bad shape. They are patched but still in rough shape and some spot can't be patched. His suggestion was to swap B'dale Road 1 out for these roads in the paving project. The would be the same milage for the agreement just switching out the years that they will be done. Jim Meece made the motion to change the agreement. Dan R. Collom seconded the motion. Motion passed.
- **Parke County Auditor, Laura Fischer:**
 - Laura Fischer stated that corrections to the AFR report in Gateway has been done.
 - Josh Milborn and Laura Fischer went through his employee file and they couldn't find any document stating he signed up for voluntary AUL insurance.
 - Josh Castaneda is back in the payroll position and has made strides in correcting payroll issues.
 - The HSA issue was a bank error. The bank entered some of the deposit as credit memo and not as deposits. The employee would have to look in both areas to see all of the deposits.

IX. PUBLIC COMMENT: None

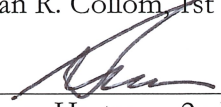
X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan R. Collom and seconded by Jim Meece. The meeting adjourned at 6:06 p.m.



Jim Meece, President




Dan R. Collom, 1st Vice President



Bruce Hartman, 2nd Vice President

ATTEST:



Laura Fischer,
Parke County Auditor