

Items that need to be completed to obtain a Certificate of Occupancy.

1. Smoke Detectors & Carbon Monoxide Detectors need to be in place.
Smoke Detectors: 1 in each bedroom, 1 in corridor outside bedrooms and 1 on each additional level.
Carbon Monoxide Detectors: 1 in corridor outside bedrooms and 1 on each additional level.
2. Doors (with all hardware in place) on bedrooms & bathrooms.
3. Electric should be hooked-up and panel labeled.
4. Gas should be hooked-up and heating & cooling system working.
5. Plumbing should be hooked-up and operable.
6. Water needs to be hooked-up and operable (if on municipal water, the meter must be connected).
7. Steps into home and handrails (2 steps or more)
8. Interior finished **substantially completed**.
9. Well must be operable.
10. Final approval by Health Department for Septic.
11. Rough grade (Final grade if possible).
12. Effective April 5, 2012: Energy Compliance Certificate must be posted on Service Panel. If home does not have electricity, post inside kitchen cabinet door or pantry door. This applies to new homes, additions to homes & substantial remodels.
13. Final approval from Noble County Highway Department for driveway.

If property is in a Flood Hazard Area (In addition to the above items):

1. Will need to supply an as-built elevation certificate (after final grade is done) to verify home/structure and all equipment has been elevated property (including flood vents if required).