

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD March 11, 2024**

Comes now the hour of 8:30 am. on the 11th day of March, 2024 in the Commissioners Room in the Noble County Annex building, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Anita Hess, Vice President
Gary Timmerman, Member

Also present were:

Jacqueline L Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Matt Getts, KPC Media
Zack Smith, Highway Engineer

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30am.

TREASURER

Natasha Campbell, Noble County Treasurer, was present to discuss the delivery of tax statement electronically. This will replace mail delivery if the taxpayer opts in to the program. There is a one-time set-up fee of \$350.00 and notification of this program will go out in the tax payment mailing this spring. This is provided by Masters Touch LLC. Anita Hess moved to allow Natasha to sign the agreement with Masters Touch. Gary Timmerman seconded and the motion carried 3-0.

CORRESPONDENCE

- Bowen Center invitation to the open house of new facility
- Atlas Building Services – duly entered
- Unified Group Services - Thank you for renewal of health care services
- IDEM – Dexter Axle – Water Quality permit
- Baker Tilly – information concerning allocation area in Kendallville
- IDEM – Lippert Components – Air Quality permit
- IDEM – Mahoney Foundries – MSOP renewal
- IDEM – Terra Supreme Battery – state operating permit
- IDEM – Avilla Town – water quality permit
- Clerk of the Court- monthly report for February
- Noble County Treasurer - Monthly report for February

MINUTES

Minutes of the previous meeting were read and approved as written with a motion from Anita Hess and a second from Gary Timmerman. Motion carried 3-0.

CLAIMS

A 13-page report totaling \$512,368.66 of regular claims was reviewed by the commissioners. Gary Timmerman moved to approve the claims. Anita Hess seconded and the motion carried 3-0.

MISC CLAIMS

Misc. claims were also reviewed by the commissioners, there were a couple of questions on meal claims that required more paperwork. Gary Timmerman moved to approve the 5-page report totaling \$604,711.64 pending verification of the meal claim in question. Anita Hess seconded and the motion carried 3-0.

PAYROLL

Payroll for the pay period of February 9 – 23, 2024 with a pay date of March 7, 2024 was reviewed. The 4-page report totaled \$538,948.86 and was approved with a motion from Gary Timmerman and a second from Anita Hess. Motion carried 3-0.

HIGHWAY

Richard Rogers, Highway Inspector, has a driveway variance for commissioner's approval. This is for Hostetler's who are wanting to install a 3rd drive. Richard did not report any sight or drainage issues. Gary Timmerman moved to approve the variance. Anita Hess seconded and the motion carried 3-0.

Zack Smith, Highway Engineer, was present for the following engineering update:

- Award letters were received for 2 of the 3 projects that were submitted for LPA projects. Noble County was awarded \$2,160,000.00 for Bridge 61 on CR 300 W over the Elkhart River and \$2,960,800.00 for Bridge 56 on CR 900 N over the Elkhart River.
- Zack updated the commissioners on the SR 8 project for drainage right of way for a small structure replacement project.
- Bridge Deck Overlay- this project is out to bid with bids being due 3//22/24.
- HMA 2023 -02 – Zack reported that the pre-construction meeting is being set up with Pulver's, the company who got the bid for this project.
- 400 N - bi-weekly construction meetings have begun on this project.
- Bridge 136 – Zack updated the commissioners on this bridge replacement. Crews are currently installing a 120-foot culvert in preparation for the new bridge.
- Bridge 134 – Zack has an LPA voucher for preliminary engineering in the amount of \$13,132.50. Gary Timmerman moved to approve the voucher. Anita Hess seconded and the motion carried 3-0.
- Bridge 69 – the LPA voucher for this project is in the amount of \$728.20 for right of way services and is approved with a motion from Gary Timmerman. Anita Hess seconded and the motion carried 3-0.
- Preliminary engineering continues on Bridge 59 and has an LPA voucher in the amount of \$14,820.00. Gary Timmerman moved to approve. Anita Hess seconded. Motion carried 3-0.
- Riley Road/Appleman Road - there is an LPA voucher in the amount of \$2,692.40 for preliminary engineering for this project and it is approved with a motion from Gary Timmerman. Anita Hess seconded. Motion carried 3-0.
- Zack is looking into getting title work etc... done on some parcels owned by the county in York township. He had provided e-mail correspondence to the commissioners between Assurance title and himself.
- There have been issues with people parking on Riley Road and as a solution to that, Zack is proposed that "no parking" signs be put up in the area affected.

COURTHOUSE RENOVATION

Zack Smith, Project Manager, has the following update for the commissioners concerning work on the courthouse:

- Minutes were provided from meeting #4
- Zack reported that the team was working on PR- 3 which will be much smaller than #1 and #2.
- A project schedule was provided for the project and the work is looking to be a bit ahead of schedule at this time.
- Pictures were provided of some of the work within the courthouse.

911 DISPATCH

Shellie Coney, 911 Director, came before the commissioners to discuss the required training that all dispatchers have to obtain. Shellie told the commissioners that there are 36 hours a year required and she has found a website that will allow them to get those requirements in a timely manner. Police one has over 60 training courses and for a price of \$1262.25, all of the dispatchers would be able to use this source. Anita Hess moved to approve the purchase. Gary Timmerman seconded and the motion carried 3-0.

CLAIM

Finding that no detailed invoice was attached to the meal claim, Gary Timmerman revised his to motion to approve the claims, minus the meal claim in the amount of \$28.57. Anita Hess seconded and the motion carried 3-0

HEALTH DEPARTMENT

Tina Lough, Deputy Health Officer, came before the commissioners to request permission to purchase a vehicle for the school liaison nurse and the Health 1st Indiana coordinator to share. This will be purchased out of the Tobacco Master fund. They have a quote from Max Platt Ford. This is for a 2024 Ford Edge. Tina indicated that they had also looked at an Equinox from Shepherd's but felt that vehicle was too small for the purpose that they needed. Anita Hess moved to approve the purchase out of the Tobacco fund. Gary Timmerman seconded the motion. Motion carried 3-0.

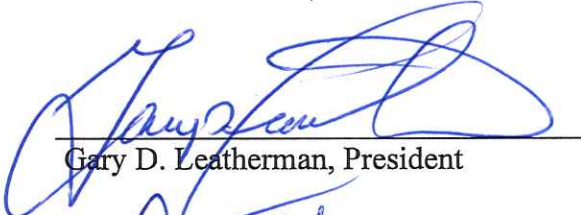
CLAIM

Shelley Mawhorter returned to the meeting, with a detailed invoice that the Treasurer has received from the hotel she was staying concerning the meal claim in question. With that information, the claims were again for the presented amount of \$604,711.64 with a motion from Anita Hess. Gary Timmerman seconded the motion. Motion carried 3-0.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 10:45 am adjourned from day to day until March 25, 2024

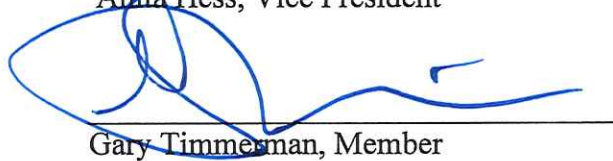
Dated this 25th day of March, 2024



Gary D. Leatherman, President



Anita Hess, Vice President



Gary Timmerman, Member

ATTESTED: 

Michelle Mawhorter, Auditor