

IT Operations Director

Noble County (Indiana) is currently seeking an Information Technology professional to assume the role of Operations Director. This is a salaried, full-time position with benefits, supporting all local government operations at the county level.



Mission

The mission of the Noble County IT Department is to provide technology leadership and secure infrastructure to all county government offices. We strive to continuously improve the efficiency and effectiveness of local government operations, providing our constituents with excellent access to all government services.

Job Description

GENERAL STATEMENT OF DUTIES

The IT Operations Director reports directly to the CIO/CTO, and provides strategic direction and leadership for Information Technology across all county-level government functions. This role oversees IT staff and manages day-to-day operations, including hybrid infrastructure (on-prem and cloud), networking, and enterprise communications. This position is responsible for developing, implementing, and auditing security policies and compliance frameworks (CJIS, HIPAA, APRA) in conjunction with the CIO/CTO. In the absence of the CIO/CTO, this position is the acting IT Department Head.

KEY RESPONSIBILITIES

- **Operations:** Ensure high availability and reliability of all enterprise systems and critical infrastructure, including courtroom technology and public safety systems.
- **Security:** Establish and maintain security protocols, incident response plans, and risk management strategies.
- **Compliance & Governance:** Act as the primary coordinator for CJIS, HIPAA, and Public Records retention (APRA) compliance; conduct audits and mandatory security training for all county staff.
- **Strategy:** Develop and implement IT initiatives that align with organizational goals.
- **Management:** Lead, mentor, and evaluate IT technical staff; manage project budgets and vendor relationships.
- **Continuity:** Oversee Continuity of Operations (COOP) and Disaster Recovery (DR) testing for all departments.

REQUIREMENTS

- **Education:** Bachelor's degree in Computer Science, Information Technology, or a related field.
- **Experience:** 5+ years of progressive experience in IT operations management and systems administration.
- **Interpersonal Skills:** Strong leadership and the ability to communicate technical risks to non-technical department heads.

ESSENTIAL TECHNICAL SKILLS & KNOWLEDGE

- **Infrastructure:** Expertise in virtualization (VMware/Hyper-V), Windows Server, and Cloud environments (Azure/M365).
- **Identity Management:** Advanced knowledge of Active Directory, Group Policy, Multi-Factor Authentication (MFA), and Entra ID.
- **Networking:** Thorough understanding of IP networking, iSCSI and SAN management, VLANs, firewalls, WANs, VPNs, and VoIP.
- **Public Records:** Knowledge of state-mandated digital record retention schedules and data preservation techniques.
- **Data Security:** Experience with EDR/MDR, vulnerability scanning, server-hardening, and CJIS-compliant network segmentation.

PREFERRED QUALIFICATIONS

- **Project Management:** 3+ years of progressive experience in leading technical projects and vendor management.
- **Certifications:** CISSP, CISM, or equivalent security certification preferred.
- Experience with IT operations in a public sector environment is highly preferred.

WORK ENVIRONMENT

- Standard office environment (onsite Monday through Friday, 8AM to 4 PM) with a requirement for availability outside of standard hours to address critical system emergencies.
- Must be able to lift up to 25 lbs and possess a valid driver's license.

Noble County government operations are headquartered in Albion, IN. You can learn more about us by visiting our website: www.nobleco.gov

This position is full-time, salaried (exempt) with benefits: PTO plus holidays, employer-subsidized insurance (health, life, vision, dental), retirement plan, and a flexible work environment. Salary is competitive, based on a candidate's experience and fit with the job requirements. Candidates will be subject to a criminal background check.

Interested applicants are encouraged to submit a current resume and cover letter to:

Dave Baum, CIO/CTO
Noble County Information Technology
109 North York St.
Albion, IN 46701
dave.baum@nobleco.gov

Noble County is an equal opportunity employer. U.S. Citizenship required.