

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD April 13, 2015**

Comes now the hour of 8:35 A.M. on the 13th day of April, 2015, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
David J. (Dave) Dolezal, Vice President  
Chad Kline, Member

Also present were:

Jacqueline L. Knafel, County Coordinator  
Tonya L. Marks, Noble County Auditor  
Dennis Graft, County Attorney  
Barry Rochford, KPC Media  
and Shelley Mawhorter, Noble County Clerk  
Eric Blackman, Noble County Prosecutor  
Michele Bostain, Noble County Deputy Prosecutor  
Terry Skinner, Victim Witness advocate  
Zack Smith, Highway Engineer  
Mark Goodrich, Highway Superintendent  
Marc Fisher, Highway Bookkeeper  
Kirk Lude, RPM Machinery  
Matt Frost, West Side Tractor Sales  
Mike Ayers, McCallister Machinery  
Billy Scheakel, Rudd Equipment  
Barbie Stutzman, CHA Consulting  
Whitney Pierle, CHA Consulting  
Michele Bricker, Noble County Treasurer  
Gregg Parker, Council on Aging  
Kristine Christlieb, Region 3-A  
Steve Hook, GIS Director  
Sheri Auld, Deputy Auditor  
Rick Sherck – Noble County EDC  
Randy Sexton, Noble County Surveyor  
Sheryl Prentice, CVB  
Tom Leedy, CVB  
Sandy Petrie, CVB  
Tom Shoemaker, Parkview Noble EMS

**CLERK**

Noble County Clerk, Shelley Mawhorter, is present to request permission to purchase stamps for her office. The 45 stamps will be at a cost of \$2,731.50. This expense will come from her perpetuation fund. Chad Kline made a motion to approve the purchase. Dave Dolezal seconded the motion. Motion carried 3-0.

**PROCLAMATION**

Eric Blackman, Noble County Prosecutor, Michele Bostain, Noble County Deputy Prosecutor, and Terry Skinner, Asst Victim Advocate., were present to request the a proclamation naming the week of April 19 -25, 2015 National Crime Victims' Rights week. Motion to approve the proclamation was made by Dave Dolezal and was seconded by Chad Kline. Motion carried 3-0. Eric also provided an Equitable Sharing Agreement and Certification copy to the commissioners to file.

**WEIGHTS & MEASURES VEHICLE**

An e-mail had been received from Nicholas Shively making an offer of \$1500.00 on the old Weights & Measure vehicle. Motion to accept the offer for purchase was made by Chad Kline.

Dave Dolezal seconded the motion. Motion carried 3-0. Jackie will contact Nicholas Shively as well as Rick Wysong of the sell.

**CODIFICATION ORDINANCE DISCUSSION**

Chad Kline informed the commissioners that Dennis Graft and he have been in contact with Municode and are waiting for changes that needed to be made by the company and then the final document will be shipped. Major ordinance amendments will need to be come before the commissioners – be advertised and a public hearing will be held as is done with all ordinance amendments. An ordinance of adoption and enactment of the new code will be advertised for public hearing with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0.

**CLAIMS**

- Sixteen pages totaling \$465,284.84 were reviewed by the commissioners and approved with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.
- Utility claims were also reviewed – 2 pages totaling \$67,146.46 – and also approved by the motion above.

**HIGHWAY**

Zack Smith, Mark Goodrich and Mark Fisher are all present from the Highway Department:

- Marc Fisher presented the Annual Operational Report for Local Roads and Streets, which was reviewed by the commissioners. Chad Kline made a motion to accept this annual report. Dave Dolezal seconded the motion. Motion carried 3-0.
- Highway Bids were opened by Zack Smith with representatives from PRM Machinery, West Side Tractor Sales, McCallister Machinery, and Rudd Equipment being present.

The following bids were read for Wheel Loaders:

1. Rudd Equipment – Volvo L110H	\$209,789.00
2. McCallister Machinery – Caterpillar 950 M	\$223,064.00
3. McCallister Machinery – Caterpillar 950 M Hi Lift	\$218,459.00
4. RPM Machinery – Case 821RT4	\$183,250.00
5. West Side Tractor Sales – John Deere 624 K	\$166,700.00
6. West Side Tractor Sales – John Deere 624 K used	\$165,000.00

179 hours

Bids being complete for the wheel loader, a motion came from Chad Kline to take the above bids under advisement for comparison and review by Zack Smith Highway Engineer and he will report back to the commissioners at their next meeting. Dave Dolezal seconded the motion. Motion carried 3-0.

- Highway quotes were opened for reading for the Excavator:

1. Ditch Witch Midwest – Kubota V3307 Turbo	\$90,000.00
2. Southeastern Equipment – Kubota KX080-4	\$92,080.00
3. Southeastern - Kubota KX080-4 steel tracks	\$96,565.00
4. Rudd Equipment Volvo Ecr88D	\$89,500.00
5. Bobcat of Fort Wayne – E85 T 4	\$88,099.60
6. Bobcat of Fort Wayne –E85 used 300 hrs	\$81,000.00
7. RPM Machinery CX80C	\$96,060.00
8. West Side Tractor Sales – John Deere 85G	\$108,600.00

Quotes will also be taken under review and comparison by Zack and will come back to the commissioners at the next meeting.

- Operations update – Mark Goodrich had been contacted by Pam DeCamp from the North East Indiana Solid waste requesting the highways assistance with the annual spring mulch loading. Solid Waste will pay for the labor of the county employees but is being asked for the county to supply the equipment for loading. The county has provided this service in the past. Chad Kline made a motion to allow this usage. Dave Dolezal seconded the motion. Motion carried 3-0.
- Mark and Zack discussed the possibility of purchasing another piece of equipment that can be used to locate underground services as well as cleans culverts etc. from debris. They had a couple of prices for this piece ranging from \$44,000.00 to 49,000.00. There may be money available from the CEDIT funds depending on the above bids and quotes that would enable this additional purchase.
- ENGINEERING – Zack brought the following engineering business before the commissioners for discussion: Bridge 147 - the spring quarterly report has been completed. A voucher for bridge 147 was presented for signature. Chad Kline moved

to allow signature of the voucher claim in the amount of \$11,405.60 to the state. Dave Dolezal seconded the motion. Motion carried 3-0.

- Bridge Inspection – The kick off meeting for Bridge Inspection was held last Friday and inspections have been started.
- LPA Call for Projects - According to the state there are no grants available at this time, but we need to have everything ready to go when they do pop up so that we can take advantage when they do become available.
- CSX RR Negotiations – Zack has received a draft offer with the railroad. Now it will depend on the LPA project availability.
- Road Ratings – Zack reported that he has been riding with township drivers gathering information and input from them concerning roads in their area. 820 miles of roads are now complete and Zack will put together a report to the commissioners concerning the conditions and ratings of Noble County Roads. Commissioners Gary Leatherman asked if the department was monitoring the condition of the roads in the area of the state detour site. Zack said that there would be discussion with the state concerning reimbursement for damaged roads.
- Safety Meeting - The first draft of the Highway Safety Standards are complete.
- Garage Door – The garage door repair should be done within the next couple of months.
- The department has hired an operator. He will be starting the 20<sup>th</sup>.
- CDL Requirements – Zack and Mark talked with the commissioners concerning the requirements of keeping CDL licenses. One of the employees at the highway had to spend \$1700.00 for testing – out of pocket – to keep his license. Zack and Mark are asking if there is the possibility of setting up a fund to aid with these expenses. The commissioners did not think that was a direction that we wanted to go.
- The County Highway Engineers contract came before the commissioners. It had earlier been reviewed and has now gone before the Noble County Council. Chad Kline moved to sign the contract for a period of 2016 through 2020.

#### INTEREST

Noble County Treasurer Michele Bricker came before the Commissioners to discuss the possibility of depositing the interest money earned through investments etc. of county funds into the Rainy Day fund. Dennis Graft, Noble County Attorney, had reviewed the Rainy Day Ordinance and believes that this needs to be discussed with the Council but sees no reason why this can't be done. Michele had contacted the State Board of Accounts and they did not have an issue with this being done. Chad Kline made a motion to suggest to the County that the ordinance be amended to reflect the interest income revenue stream. Dave Dolezal seconded the motion. Motion carried 3-0.

#### COUNCIL ON AGING PUBLIC HEARING

Gregg Parker and Kristine Christleb from Region 3-A were present to hold a public meeting concerning the planning study through the Community Development Block Grant program. Dave Dolezal made a motion to consent to have Kristine Christlieb conduct the public hearing. Chad Kline seconded the motion. Motion carried 3-0. Kristine had received 4 written commits from the public in favor of the project and expressing ideas for improving the project. Comments were also opened up any interested citizen present. Regan Ford was present and spoke to the fact that this is a great opportunity for the Council on Aging to expand as the Noble County senior population grows. Gregg Parker, Director of the Council on Aging, is present and told the group that their current location is an old 2 story home with very little parking. The vans are currently parked off location to allow for parking at the location. When activities are going on patrons sometimes have to park more than a block away from the facility. Several of the commits received suggested more activities be provided but the space is limited. The resolution was then read by the commissioner president and was signed with a motion coming from Dave Dolezal and a second from Chad Kline. Motion carried 3-0. Kristine then closed the public hearing.

#### COUNCIL ON AGING

Gregg Parker presented his quarterly report for the Council on Aging to the commissioners for signature. Dave Dolezal moved to sign the report. Chad Kline seconded the motion. Motion carried 3-0.

#### GIS

Steve Hook, GIS Director is present to discuss an internship position through Ball State University. Steve has met with Anthony Clark and has a contract drawn up for signatures. Commissioner Chad Kline informed Steve that Dave Baum, IT Director, has used interns in the past and the school has paid half of the expense. Steve will get in contact with Baum and report back.

#### TAX SALE

Sheri Auld, Deputy Auditor, is present to discuss tax sale properties. She has contacted the surrounding property owners for properties that had been on the tax sales for a number of years. Sheri had five response which she discussed with the commissioners. Sheri will gather more information and report back to the commissioners on April 27<sup>th</sup>, 2015. Sheri has commitments from surrounding properties on listings 2 and 3 and Chad moved to proceed with these two properties. Dave Dolezal seconded the motion. Motion carried 3-0.

#### CEDIT

Rick Sherck, Economic Development Director, is present to discuss the upcoming 2016-2017 CEDIT Plan with the Noble County Commissioners. In the past, the county plan has called for \$120,000.00 for operating budget and \$200,000.00 for project funding. Rick indicated that this funding is sufficient and is looking forward to the continued partnership with the county. Rick did discuss the possible need for a fund to be set up for the training of incumbent workers. Session for CNC, Welding etc. that will meet the needs of employers in the county. At this time federal dollars through Work One is funding the training but it takes about \$4,300.00 per student and Rick is unsure of the continued revenue as the numbers of interested employers is increasing. This is a great tool for economic development building the workforce that employers need to be successful. Rick talked of getting CEDIT dollars from all of the community to build a fund to aid Work One and employer's commitments to the program. Rick is not asking for any more dollars from the county at this time but will continue to work on this project and reach out to all communities that receive CEDIT dollars.

#### SURVEYOR

Randy Sexton, Noble County Surveyor, is present to request permission to repair the transmission in the van. Randy has secured two estimates for a rebuilt transmission. Tire Start out of Wolcottville gave an estimate of \$1,707.75 and Duane Leatherman gave an estimate of \$2,353.91. Chad Kline made a motion to approve the repair at Tire Star. Dave Dolezal seconded the motion. Motion carried 3-0.

The Commissioners recessed the meeting at 11:15PM and resume after the Noble County Drainage Board Session.

#### BACK IN SESSION 1:23PM

#### CEDIT

- CEDIT plan discussion continued with Zack Smith, Highway Engineer and Mark Goodrich, Highway Superintendent, discussing the Highway department needs. Zack referred to his long term strategic plan and the great assistance the CEDIT plan has been in the past to get the department up to speed with equipment purchases. With this Zack said that the department would like to request \$195,000.00 be added to the CEDIT plan in each year of the plan for equipment purchases. It is the hope of the department that once equipment needs are addressed that the department will be in a position to maintain the equipment purchase plan in place.
- CVB – Sheryl Prentice, Convention and Visitors Bureau Director, is presenting a power point presentation showing the progress of the Visitor's Bureau. The presentation included the following:
  1. Mission Statement
  2. Numbers of visitors to Noble County and attending various functions
  3. New attractions which is a Winery in Rome City.
  4. Passport to fun program which was a success last year and will happen again in 2015.
  5. Christmas in the County event
  6. Sheryl showed the progress at the Sower Farm which will be the new home for the CVB. The Sower Farm is located close to the Gene Stratton Porter site and was built in the 1880's.

7. Farm to Fork update – this will include 10 events this year including Tomato Tasting and Rain Barrel Construction among others.
8. Sheryl also informed the commissioners that members of the Convention and Visitors Bureau staff will be traveling to Connor Prairie to meet with their staff to gain information and ideas that might be used in Noble County.
9. The CVB will be very much involved in Indiana's Bicentennial celebration in 2016 when the torch relay will pass through Noble County.
10. Noble County has been awarded a grant that was applied for and will be used to develop Ligonier's Jewish Heritage which will increase tourism in the Ligonier area.

Sheryl informed the commissioners that the \$50,000.00 commitment that the county has made in the past was sufficient and that along with innkeeper's tax – which has gone up due to increased tourism - as well as grant funding is enough to operate the bureau. The request for 2016 -2017 will remain the same.

- Parkview Noble EMS - Tom Shoemaker is present to discuss the CEDIT appropriation for the EMS Supplement as well as ambulance purchases. Tom indicated that in 2016 that Parkview would like to take ownership of the ambulances however they would request that the supplement that is provided be increased to \$279,000.00. According to Tom – Parkview is willing to lock this amount in for a period of 3 years. Tom also informed the commissioners that there was no ambulance billed in 2014 as it was not delivered until 2015 and paid for at that time. He would like to purchase one in 2015 but will need more money than is left in the appropriation. Chad Kline made a motion to amend the CEDIT plan by \$65,000.00 to enable another ambulance purchase. This will require an amendment to the CEDIT plan as well as additional appropriation to be made. Dave Dolezal seconded the motion. Motion carried 3-0.
- Steve Hook, GIS Director, is present to request that the board continue to support the GIS department by the \$50,000.00 that it has provided in the past. Steve had also spoken with Dave Baum concerning the internship. There is a very involved process to this reimbursement. Steve is looking for 150 hours at \$12.00 an hour which would be approximately \$1,800.00. Chad Kline then made a motion to allow Steve to enter into a contract for internship with Anthony Clark and then the commissioners will sign after the contract is agreed to by Mr. Clark. Dave Dolezal seconded the motion. Motion carried 3-0. The discussion of pictometry came up and Kim Miller, Noble County Assessor, was brought up to the commissioners meeting to discuss it further. The assessor's office uses pictometry for assessing and her opinion of the type of imagery is important. She informed the commissioners that Adams County is now using a drone for assessing and they are to see a demonstration at an upcoming meeting. Kim would like to look at this opinion before determining what is needed for the pictometry side of things.

#### PAYROLL

Payroll for 04-06-15 was reviewed containing 5 pages and totaling \$334912.53 was approved with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0.

Payroll for 04/16/15 was reviewed containing 5 pages and totaling \$331126.35 was approved with a motion from Chad Kline and a second from Dave Dolezal. Motion carried 3-0.

#### MINUTES

Minutes of the March 23, 2015 meeting were read and approved as corrected with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

Minutes of the special meeting held March 30, 2015 was read and approved as written. Chad Kline moved to approve the minutes with a second coming from Dave Dolezal. Motion carried 3-0.

#### CORRESPONDENCE

Monthly Court Security – duly entered

IDEM – Cranberry Acres Section V – Duly entered

CPI Supply – Duly entered

DNR – LARE Program – Logjam removal denial

IDEM- Busche Air Quality – Duly Entered

Floodplain Managers- Randy Sexton successfully completed certification for a flood plain manager - duly entered

FEMA – Watershed information – duly entered

Sheriff's Report of Collection – duly entered



